

## COUNTY BOARD COMMITTEE DESCRIPTIONS

**The following descriptions are based on language contained in the County Code of Ordinances. Actual committee duties may include additional responsibilities and vary slightly from these descriptions.**

**Executive Committee.** This committee makes recommendations to the County Board concerning public safety and County Board organization and rules of procedure. The committee reviews recommendations to remove County Board supervisors from committees, board or commissions for unexcused absences, recommends confirmation of the County Board Chairperson's nominee to fill a vacated county supervisor seat, and makes recommendations to the County Board regarding all statutorily authorized nominations of citizen appointees to boards, committees, and commissions made by the County Administrator, subsequent to the biennial organizational meeting. The committee reviews the performance of the County Administrator and assists in the coordination of criminal justice resources. The committee approves all survey questions posed by county officials, employees, and committees prior to questions being posted to the public. The Executive Committee consists of five (5) County Board Supervisors.

**Finance Committee.** This committee makes recommendations on budgetary issues and any resolution requiring use of the unassigned general fund, contingency fund or the issuance of debt to the County Board. The committee reviews county investment activities and provides policy direction to staff delegated authority, appraises for sale and sells tax delinquent properties acquired through in rem foreclosure actions, and makes recommendations regarding liability and property insurance. The Finance Committee consists of five (5) County Board Supervisors.

**Human Resources Committee.** This committee makes recommendations to the County Board with regard to parameters for collective bargaining, reviews and makes recommendations on resolutions and ordinances concerning human resources and labor relations issues, including all matters related to wages, benefits, hours and conditions of employment of all employees and officials of the county, and it carries out all duties required of the Human Resources Committee under terms of the county personnel code or by collective bargaining agreements. In addition, the committee serves as the grievance committee under Wis. Stats. § 59.26. The Human Resources Committee consists of five (5) County Board Supervisors.

**Public Works Committee.** This committee provides recommendations to the County Board regarding resolutions and ordinances concerning the use, construction and maintenance of county-owned facilities and public works projects, including county highways. This committee exercises authority over all highway and non-highway construction projects and the purchase of certain road equipment. In addition, the committee serves as the county highway committee pursuant to Wis. Stats. § 83.015 and in such capacity serves as a policy-making body relative to county highways and transportation issues, determines broad outlines and principles governing administration of county highways, and serves as a policy-making body relative to solid waste management activities. The Public Works Committee consists of five (5) County Board Supervisors.

**Agriculture and Extension Education Committee.** This committee advises the County Board with respect to all resolutions and ordinances concerning agriculture and extension education. The committee enters into joint employment agreements with the university extension or with other counties and the university extension if the county funds that are committed in the agreements have been appropriated by the County Board. This committee evaluates agriculture and extension education programs and provides guidance concerning prioritization of agriculture and extension programming and requests funding of the County Board. The committee shall cause to be held, at least once a year, a public hearing to solicit citizen input on UW-Extension issues. The Agriculture and Extension Education Committee consists of six (6) members, including three (3) County Board Supervisors, who will also serve on the Land Conservation and Park Committees, together with three (3) citizen members.

**County Zoning Agency.** This committee is responsible for exercising powers relative to planning and zoning as set forth in Wis. Stats. § 59.69. The County Zoning Agency will consist of five (5) County Board Supervisors and two (2) citizen members.

**Health and Human Services Board.** This board monitors and approves Human Services operating procedures and recommends policy and program changes to the County Board. The Health and Human Services Board consists of five (5) County Board Supervisors and four (4) citizen members. The Supervisors appointed to this board will also serve on the Lakeland Health Care Center Board of Trustees.

**Lakeland Health Care Center Board of Trustees.** This board monitors and approves Lakeland Health Care Center services and operating procedures and recommends policy and program changes to the County Board. The Lakeland Health Care Center Board consists of five (5) County Board Supervisors. Committee seats are elected to a three-year term of office. The Supervisors elected to this board will also serve as trustees of the Health and Human Services Board.

**Land Conservation Committee.** This committee exercises those duties set forth in Wis. Stats. § 92.07, subject to ordinances & procedures established by the County Board. The committee makes recommendations to the County Board concerning land use planning issues and exercises the duties set forth in Wis. Stats. § 33.26 regarding lake districts subject to ordinances and procedures established by the County Board. The Land Conservation Committee consists of three (3) County Board Supervisors, who will also serve on the Agriculture & Extension Education and Park Committees, and two (2) citizen members.

**Park Committee.** This committee serves as a policy recommendation body to the County Board determining broad outlines and principles concerning parks and recreation issues and shall carry out the duties of the Rural Planning Committee. The Park Committee consists of three (3) County Board Supervisors, who will also serve on the Agriculture & Extension Education and Land Conservation Committees, and two (2) citizen members.

**Children with Disabilities Education Board (CDEB).** The Children with Disabilities Education Board is responsible for advising the County Board with respect to any resolution or ordinance pertaining to education of children with disabilities, and recommends and implements programs, policies and services relative to the Lakeland School. The Children with Disabilities Education Board appoints an advisory board of school administrators representative of the area served. This committee also exercises those duties and responsibilities as set forth in Wis. Stats. § 115.86. The Children with Disabilities Education Board consists of five (5) County Board Supervisors. Committee seats are elected to a three-year term of office.