

WALWORTH COUNTY – MOBILE TOWER ZONING PERMIT APPLICATION

Please read and complete the following to help Walworth County expedite your permit application. Instructions are located on the back page to assist you in completing this application.

√ **IF THE ZONING OFFICE HAS QUESTIONS REGARDING THE PERMIT APPLICATION, PLEASE CONTACT: (print)_____ VIA:**

PHONE NUMBER: (_____)_____

FAX NUMBER: (_____)_____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

√ **WHEN THE PERMIT IS READY TO BE ISSUED, PLEASE PROCESS THE APPROVED PERMIT BY:**

MAIL

PLEASE MAIL TO: (Include full name and address)

WILL PICK UP

CALL (MR/MS.) _____

AT (_____)_____

TO NOTIFY THEM THAT THE ZONING PERMIT IS READY TO BE PICKED UP. THE PERMIT WILL BE AT THE FRONT COUNTER FOR ONE WEEK AND THEN WILL BE MAILED.

WALWORTH COUNTY LAND USE AND RESOURCE MANAGEMENT DEPARTMENT
100 W. WALWORTH ST., P.O. BOX 1001, ELKHORN, WI 53121 PHONE #262-741-4972 FAX#262-741-4974

Refunds only when applicable

ZONING PERMIT NUMBER	WALWORTH COUNTY MOBILE TOWER ZONING PERMIT APPLICATION		TAX KEY NUMBER(S)		
SANITARY PERMIT NUMBER			TOWNSHIP OF:		
EROSION CONTROL NUMBER					
PROPERTY OWNERS NAME	MAILING ADDRESS	TELEPHONE	FAX NO.		
PROJECT ADDRESS: (If Different Than Above)					
APPLICANT NAME	MAILING ADDRESS	TELEPHONE	FAX NO.		
TOWER OWNER	MAILING ADDRESS	TELEPHONE NO.	FAX NO.		
1. SITE		SECTION _____, T _____ N, R _____ E.			
LEASE WIDTH	LEASE DEPTH	LEASE AREA	SUBDIVISION/MINOR SUBDIVISION NAME	LOT NO.	BLOCK NO.
2. PROJECT		3. DESCRIPTION		4. HEIGHT	
PLEASE MARK ALL THAT APPLY <input type="checkbox"/> NEW TOWER <input type="checkbox"/> CLASS I CO-LOCATION <input type="checkbox"/> CLASS II CO-LOCATION <input type="checkbox"/> OTHER _____ _____ _____		A. BUILDING/EQUIPMENT SHELTER Construction Size/Dimensions (_____ ft.) X (_____ ft.) (_____ ft.) X (_____ ft.) B. Total Square Footage (_____), (_____) C. MISC _____ _____ _____		TOWER _____ FEET _____ INCHES COLLOCATE _____ FEET _____ INCHES BUILDING _____ FEET _____ INCHES Building Height is the vertical distance measured from the lowest finished grade along the street yard elevation of the structure to the ridge of the highest roofline of the structure.	
5. ESTIMATED COST		6. FLOODPLAIN INFORMATION			
TOTAL \$ _____		100 YEAR FLOODPLAIN ELEVATION _____ LOWEST FLOOR ELEVATION _____ FLOODPLAIN SETBACK _____ FEET FROM BUILDING FOUNDATION TO 100 YEAR FLOODPLAIN			
7. TOWER CONTACT INDIVIDUAL			8. CO-LOCATION		
NAME: _____ E-MAIL ADDRESS: _____ MAILING ADDRESS: _____ PHONE NUMBER: (_____) _____			NUMBER OF CO-LOCATION USERS _____ NUMBER OF CO-LOCATION AVAILABLE _____ TOTAL NUMBER OF CO-LOCATION SPACES _____		
9. LICENSES					
FCC LICENSE NUMBER: _____ REGISTRATION NUMBER: _____ The owner agrees to comply with the Walworth County Code of Ordinances Chapter 74 and with the conditions of this permit; understands that the issuance of the permit created no legal liability, express or implied, of the Department, Municipality, Agency or Inspector; and certifies that all the above information is accurate.					
SIGNATURE OF APPLICANT _____ DATE _____					
TRANSFERABILITY. Permits granted under this chapter go with the land and are transferable. The department shall be notified of any change in ownership including but not limited to, facility leases, mortgages, liens or other instruments which may affect title to the property.					
WALWORTH COUNTY LAND USE AND RESOURCE MANAGEMENT DEPARTMENT 100 W. Walworth St., P.O. Box 1001, Elkhorn, Wisconsin 53121 Phone # 262/741-4972 or Fax # 262/741-4974					

CONDITIONS OF APPROVAL

This permit is issued subject to any Federal, State or Local restrictions. Each applicant for a zoning permit is charged with knowledge of the Walworth County Code of Ordinances. Copies of the text of the Zoning or Mobile Tower Ordinance or portions thereof and copies of the official zoning maps are available for sale, copying or inspection upon request. Any statement made, site plan submitted, assurance given or permit erroneously issued contrary to the Ordinances is null and void. Any modification of approved permit requires zoning permit review and approval.

- This permit shall require the submittal of a foundation survey prepared by a Registered Land Surveyor, to the Zoning Department within 30 days of backfilling.
- In lieu of the survey as required above, the owner is eligible to complete the inspection waiver form in the same time frame.
- This permit shall require the applicant to call the Zoning Division at 262-741-7908 for an inspection to assure compliance with the setback requirements of Zoning. The applicant shall call the Zoning Division immediately upon backfilling the foundation. Lot boundaries shall be clearly identified for inspection.
- This permit is not valid until all other applicable permits have been obtained

OKAY TO ISSUE

PERMIT REVIEWED BY THE WALWORTH COUNTY ZONING DIVISION

REVIEW DATE: _____

ISSUING OFFICER: _____

ISSUE DATE: _____

**** FOR OFFICE USE ONLY ****

FEE _____

DOUBLE FEE _____

OTHER _____

TOTAL _____

EROSION CONTROL APPLICATION TO LCC _____

RETURNED TO ZONING _____

ZONING DISTRICT(S) _____

NOT IN SHORELAND

IN SHORELAND

PERMIT DENIED BY WALWORTH COUNTY ZONING DIVISION

NAME: _____ DATE: _____

ORDINANCE REQUIRES: _____

APPLICANT IS REQUESTING: _____

INSTRUCTIONS

A zoning permit is required for the siting and construction of any new mobile service support structure and facilities, the substantial modification of an existing support structure and mobile service facilities (Class 1 Co-Location) and Class 2 Co-Location.

- a. New mobile service support structure and facilities means a freestanding structure that is designed to support a mobile service facility and the set of equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment, that is necessary to provide mobile service to a discrete geographic area.
- b. Class 1 Co-Location means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility but does need to engage in substantial modification.
- c. Class 2 Co-Location means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility or engage in substantial modification.

The application must contain the following information, if applicable:

- a. The name, business address, phone number, e-mail address, facsimile number of the applicant and the contact individual.
- b. The location of the proposed or affected support structure.
- c. The location of the proposed mobile service facility.
- d. If the application is to construct a new mobile service support structure a construction plan which describes the proposed mobile service support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new mobile service support structure.
- e. If an application is to construct a new mobile service support structure, an explanation as to why the applicant chose the proposed location and why the applicant did not choose collocations, including a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.
- f. If the application is to substantially modify an existing support structure, a construction plan which describes the proposed modifications to the support structure and the equipment and the network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment associated with the proposed modifications.
- g. Federal Communications Commission (FCC) license number and registration numbers, if applicable.
- h. Copies of finding of no significant impacts (FONSI) statement from the Federal Communication Commission, if applicable.
- i. Copies of determination of no hazard from the Federal Aviation Administration (FAA) including any aeronautical study determination or other findings, if applicable.
- j. Plans indicating security measures(i.e. fencing, lighting, etc).
- k. A report prepared by an engineer licensed by the State of Wisconsin certifying the structural design of the tower and its ability to accommodate additional antennas.
- l. Copies of an Affidavit of Notification indicating that all operators and owners of airports located within ½ mile radius from heliports, 1 miles from private airport runways, or 3 mile radius from public use airport runways, have been notified via certified mail, if applicable.
- m. Proof of Bond as surety for removal, in accordance with 64.36.
64.36. Security for removal. The Mobile service support structure shall provide to the county, prior to issuance of a zoning permit, a performance bond in the amount of \$20,000.00 or a bond equal to a written estimate from a qualified tower removal contractor to guarantee that the structure will be removed when no longer in operation. The county will be named as the obligee in the bond and must approve the bonding company.



Waking Up to Wetlands Know Before You Buy or Build

A helpful guide for determining wetlands

In accordance with Wisconsin State Statute 59.691, the information provided herein is to give you notice regarding potential Wetlands. You are responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact a Department of Natural Resources Service Center.

I (applicant) acknowledge notice of this wetland information.

Signature

Date

Wetlands may not be obvious. You can take some simple steps to learn if property you're interested in buying or building on has these valuable natural resources that are protected by law.

In addition, all the maps and other information you need can be found on DNR's website at dnr.wi.gov/wetlands. Click on *Getting Started*.

Step 1: Review Maps

If the maps show a wetland or a potential wetland, consult a wetland professional to verify that you have a wetland and to identify its boundaries.

Step 2: Put Boots on the Ground

Walk the property with this checklist*, and look for wetland clues. Photos of common plants, wetland soils and evidence of water can be viewed on DNR's website on the *Physical Clues* page.

*This checklist is not intended to represent an inclusive listing of all wetland characteristics, but is a rough guide. You must get a professional to verify a wetland is present and determine wetland boundaries.

Step 3: Explore Your Options

If the maps indicate wetlands and/or you answered "Yes" to any wetland clue questions, a wetland is likely present.

If you're buying land, please consider completing a wetland real estate addendum, found at DNR's website and attach it to your offer to purchase. This addendum allows more time to consult with a professional to verify if a wetland is present and if so, you can renegotiate or rescind your offer.

If you're planning to build on land you already own, consult a wetland professional to verify wetlands and mark their boundaries so you can plan your project to avoid them. If you can't avoid them, apply for state and federal permits detailed on DNR's website and contact your local government to see if any local rules apply. Half of Wisconsin's original wetlands have been destroyed, so permit applications are reviewed carefully and are not automatically granted.

Wetlands are wonderlands that are great places to enjoy and explore. Some wetlands may be in poor health making them good candidates for landowners who want to restore or enhance them. To learn more visit DNR's website.

Wetland Clues Checklist

Is there evidence of water?

Yes No

- Are there ponds, lakes, streams, springs or seeps?
- Are there "low spots" where water collects or the ground is soggy for at least a week?
- Are there drainage channels or has the site been ditched or tiled in spots to "dry it out?"
- If the site is a farm field, are there areas where crops do not grow or the plants are stunted or yellowing during years with normal rainfall?
- Are there water marks or stains on tree trunks?
- Do trees have a shallow root system?
- Are there areas where water has scoured away plants and leaves, flattened vegetation or where no vegetation is growing?
- Are sticks, leaves, soil and other debris deposited by water in a line on plants and trees?

Are water-loving plants present?

Yes No

- Are these plants present: cattails, reed canary grass, sedges, rushes, blue flag iris, joe-pye-weed, new england aster, sensitive fern, skunk cabbage or sphagnum moss?
- Are these shrubs present: dogwoods, willows, alder, leatherleaf, spiraea or blueberry?
- Are these trees present: willows, silver maple, box elder, black or green ash, cottonwood, elm, balsam fir, tamarack or spruce?
- Do plants have roots growing from their stems above the soil?
- Do trees have multiple trunks or are the trunks expanded or swollen at the base?

Are there wet soils or signs of them?

Dig a hole down 20 inches:

Yes No

- Is the soil dark brown or black?
- Does the soil feel moist or can you squeeze out water?
- Is the soil primarily peat (decaying plants) or muck?
- Does the hole fill partially with water or does water trickle down the sides?
- Is the soil gray, gray-blue or gray-green or marked with reddish or yellowish spots or dark streaks?
- Are there crayfish burrows -- mounds of dirt with a hole?