

Walworth County
CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL PERMIT APPLICATION
SMALL PROJECT SITES

Land Disturbing Activities Less than One (1) Acre

Walworth County Land Conservation Division
 100 W. Walworth – Room 222
 Elkhorn, WI 53121

Phone: 262.741-4972 Fax: 262.741-4973
 Email: LURM@co.walworth.wi.us
 Walworth Co. Website: <http://www.co.walworth.wi.us>

Authority: Chapter 26, Article II of the Walworth County Code of Ordinances

Name of Landowner: _____ Contractor: _____
Print Name Print Name

Address: _____ Address: _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Phone: _____ Cell: _____ Phone: _____ Cell: _____

Email: _____ Email: _____

Method for Permit Release: Call for pick-up: Phone number: _____
 Mail to: Landowner Contractor

Total Proposed Area of Land Disturbed: _____ **Square Feet**

<input type="checkbox"/> Deck/Gazebo (Post-hole construction) <input type="checkbox"/> Deck/Gazebo (Excavated) <input type="checkbox"/> Patio	<input type="checkbox"/> Pool Construction (Above Ground) <input type="checkbox"/> Pool Construction (In-Ground)	<input type="checkbox"/> Stairway (Post-hole construction) <input type="checkbox"/> Stairway/Walkway (Excavated)
<input type="checkbox"/> Boathouse <input type="checkbox"/> Garage Detached <input type="checkbox"/> Barn/Shed	<input type="checkbox"/> Spoil Spreading <input type="checkbox"/> Demolition: _____ <small style="margin-left: 100px;">(Describe)</small>	<input type="checkbox"/> Driveway Construction <input type="checkbox"/> Parking Area/Lot <input type="checkbox"/> Roadway (New or Improvement)
<input type="checkbox"/> Fence <input type="checkbox"/> Other (Describe) _____	<input type="checkbox"/> Landscaping (Describe) _____ <input type="checkbox"/> Retaining Walls	<input type="checkbox"/> Pond Construction Planned Pond Depth: _____ feet <input type="checkbox"/> Pond Maintenance _____ cu.yd.

Project Location:
 Tax Key Parcel #: _____ **Shoreland (circle):** Yes No **Waterfront (circle):** Yes No

Township: _____ Project Site Address: _____

Landowner Certification:
 I have attached the Project Site Plan, Soil Erosion and Sediment Control Plan and Photos of the Project Site

I certify that I am the owner or the owner's authorized representative of the property subject to this Permit Application. I certify the information contained on this form and on the attachments are true, accurate and complete. I agree to comply with all applicable codes, statues and ordinances and the permit conditions. I will implement the approved construction site erosion control and sediment control plan. I understand the approval of the plan and permit creates no legal liability, expressed or implied of the Walworth County Land Use and Resource Management Department.

The applicant/landowner understands by submitting this application, Walworth County staff may enter upon the parcel, as described above, for the purpose of obtaining information necessary to review the permit application, prepare the permit approval and inspect construction activities.

Signature of Owner or Authorized Representative _____ **Date:** _____

Print Name of Owner or Authorized Representative: _____

Office Use Only:	
Permit Approved By: _____	(Name) Certification Number: _____
Date: _____	Phone #: _____
Base Fee: \$ _____	Additional Fee: \$ _____ Total Fee: \$ _____ Receipt# _____

Statement for Authorization of Project Representative

I hereby authorize: _____

Phone #: _____ Email: _____ to act on my behalf in the processing of this Permit Application and to prepare and submit supplemental information requested by Walworth County.

Owner's Signature

Date:

Wetlands Notice to Permit Applicants

You are responsible for complying with local, state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply with federal, state and local wetland protection regulations may result in penalties and/or the removal or modification of construction that violates the law. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources..

<http://dnr.wi.gov/wetlands>

Additional Responsibilities for Owners of Projects Disturbing More One or More Acre of Soil

A Walworth County Storm Water Management Permit and a WDNR Storm Water Permit must be obtained, if one or more acres of soil is disturbed on this project site. Additional erosion control and storm water management practices and measures may be needed to comply with those County and State Storm Water Management Standards.

Installation, Monitoring and Maintenance Responsibilities of Erosion and Sediment Control Measures

The planned erosion and sediment control measures must be installed and maintained according to WDNR Construction Site Technical Standards (See <http://dnr.wi.gov/runoff/stormwater/techstds.htm>) and/or the standards and specifications contained in the USDA NRCS Technical Guide. (see <https://efotg.sc.egov.usda.gov/treemenuFS.aspx>)

The erosion and sediment control measures planned on this project site must be monitored at least once weekly and within 24 hours after a rainfall event of 0.5 inches or greater. Erosion and sediment control measures must be re-established, reset, repaired or replaced, if needed.

I have been notified of my responsibility for complying with:

1. Local, state and federal regulations related to construction near or on wetlands, lakes and streams.
2. Storm water management requirements, if 1 acre or more of soil is disturbed on this project site.
3. Installation, monitoring and maintenance requirements for the erosion and sediment control measures planned on this project site.

Owner's Signature

Date

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CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL PLAN COMPLETENESS CHECKLIST

Landowner/Applicant: _____ Tax Key Parcel # _____

Attach photos of the project site. Label the photos with the date the photos were taken

On the Project Site Plan, drawn to scale, show the location and label all of the following:	yes	no	NA	Description and Explanation for "NO" items
North arrow, property lines, name of adjacent road or street.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing and proposed structures , including driveways decks, patios, walkways, or retaining walls.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing or proposed private well or public water connections. Location of existing private septic system or public sanitary sewer connections.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mark and label building set-back lines and any easement(s) within parcel or adjacent to the parcel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Any drainage-way, waterway, wetland, 100-year floodplain on or adjacent to the project site. Mark and label shoreyard set-back line , if present.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Delineate the areas where land disturbing activities are proposed. Show undisturbed areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Slope direction/drainage patterns before grading Slope direction/drainage patterns after grading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Plan Drafting Date and Preparer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Grading Plan , drawn at a 2' interval, when land disturbing activities are proposed on slopes greater than 12%.or grading is proposed on waterfront parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Anti-tracking Construction Access Driveway (Show location, dimensions, and describe materials)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storm Sewer Inlet Protection (If present, show location and describe method to protect)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vegetative Buffer (Location and description, if present or proposed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Silt Fence or describe other perimeter control planned (Show location on site)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Construction Site Diversion (Show location and dimensions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site Dewatering (describe method/sizing, if needed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-Channel Erosion Matting (Show location and describe type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ditch Checks <input type="checkbox"/> Stone (show locations describe specifications) <input type="checkbox"/> Straw Bale (show location, specifications)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Channel Erosion Mat (Show location and describe matting type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Location and Protection of Stockpiles <input type="checkbox"/> Temporary Seeding <input type="checkbox"/> Silt Fence/Other _____ <input type="checkbox"/> Vegetative Buffer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste Management <input type="checkbox"/> Dumpster (show location) <input type="checkbox"/> Concrete Wash Station, if used.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Attach photos of the project site. Label date the photos were taken	<input type="checkbox"/>	<input type="checkbox"/>		

The selection, installation and maintenance of construction site erosion and sediment control practices must comply with WDNR technical standards see https://dnr.wi.gov/topic/stormwater/standards/const_standards.html

Project Description, Schedule and Site Sequencing Plan

Project Description (Describe the Proposed Project): _____

Project Schedule and Site Sequencing Plan

Activity	Approximate Date
Install Erosion/Sediment Control Practices	
Commence Land Disturbing Activities	
Temporary Stabilization	
Back-filling	
Final Grading	
Permanent Stabilization/Landscaping	
Utility Installation – electric/gas/communication (See note below)	
Other:	
Other:	

Temporary Stabilization

Stockpiles left for more than 7 days must be temporarily stabilized. Disturbed areas inactive for 14 days or more days must be **temporarily** or permanently stabilized with vegetation.

Responsibility of: _____ (name)

- Seed**
Mixture and Rate _____
- Mulch**
Type and Rate of Application _____
- Polyacrylamide Application**
- Other:** _____

Permanent Stabilization

Permanent stabilization must be undertaken within 14 days of final grading or of the disturbed areas.

Responsibility of: _____ (name)

- Landscaping Plan Attached**
- Topsoil:** A minimum of 4-6" of topsoil must be applied to all areas seeded or sodded
- Seed & Mulch**
Provide seed mixture and rate of application: _____
Describe mulch type and rate of application: _____
- Erosion Control Matting:** Describe type: _____
- Sod**
- Other:** _____

Utility Service

Land disturbing activities associated with providing electric, gas, or communication service to the structure will be covered under this permit, if the project plan prepared by the utility company is submitted to the Walworth County Land Conservation Division, and land disturbing activities are limited to the area covered under this permit and shown on the plan submitted.