

Walworth County Land Conservation Division 100 West Walworth - Room 222 Elkhorn, WI 53121  262.741.4972 Fax: 262.741.4973 Website: <a href="http://www.co.walworth.wi.us">www.co.walworth.wi.us</a>	<b>CONSTRUCTION SITE EROSION CONTROL          PERMIT APPLICATION          ONE-and TWO-FAMILY RESIDENTIAL</b>  <b>Land Disturbing Activity Less Than One (1) Acre</b>	<b>Application #:</b>  <b>Zoning Permit #:</b>  <b>Authority:</b> Chapter 26-Article III, Walworth County Code of Ordinances
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**PLEASE PRINT** \*Attach the Soil Erosion and Sediment Control Plan

	Mailing Address	Cell # & Tel. # & Fax #
<b>Contractor Name &amp; Type</b>	<b>License/Cert#</b>	<b>Mailing Address</b>
Dwelling Contractor (Construction)		
Grading Contractor	N/A	
Landscape Contractor	N/A	

<b>PROJECT LOCATION</b>	<b>Project Site Address:</b>	<b>TOWNSHIP:</b>	<b>Tax Key Parcel #:</b>	<b>SHORELAND</b> YES <input type="checkbox"/> .NO <input type="checkbox"/> ...  <b>WATERFRONT</b> YES <input type="checkbox"/> .NO <input type="checkbox"/> ...
		<b>SECTION:</b>		

PROJECT DESCRIPTION	OCCUPANCY	CURRENT LAND COVER CONDITIONS	UTILITIES	SITE TOPOGRAPHY
<input type="checkbox"/> New With: <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Driveway <input type="checkbox"/> Landscaping <input type="checkbox"/> Sidewalks <input type="checkbox"/> Utilities (see note) <input type="checkbox"/> Addition: _____ <input type="checkbox"/> Alteration: _____	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Multi-family # Units _____ <input type="checkbox"/> Demolition: _____	<input type="checkbox"/> Wooded <input type="checkbox"/> Cropland <input type="checkbox"/> Grassland <input type="checkbox"/> Lawn Grass <input type="checkbox"/> Existing House <input type="checkbox"/> Other: _____	<input type="checkbox"/> Private waste treatment: Conventional Septic, Mound, Holding Tank <input type="checkbox"/> Public/ Service <input type="checkbox"/> Community Sanitary Service <input type="checkbox"/> Private Well <input type="checkbox"/> Public/Community Well	<b>Slopes Greater than 12%</b>  YES <input type="checkbox"/> .NO <input type="checkbox"/> ...  *Land disturbing activities on slopes greater than 12 % shall include a grading plan drawn at a contour interval <input type="checkbox"/> R <input type="checkbox"/> I <input type="checkbox"/> □ <input type="checkbox"/> □ <input type="checkbox"/> □ <input type="checkbox"/> □ <input type="checkbox"/> □

<b>Total Land Disturbance</b>  _____ Square Feet	<b>PLEASE NOTE: County Zoning Approval/Review must be satisfied before this permit can be issued.</b>	
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**Certification and Permission**

I certify that I am the owner or the authorized representative of the owner of the property that is the subject of this Permit Application. I certify that the information contained in this form and the attachments is true, accurate and complete. I agree to comply with all applicable codes, statutes and ordinances and with the conditions of the County-approved permit. I understand that the issuance of this permit creates no legal liability expressed or implied on Walworth County. If one or more acre of soil will be disturbed, I understand that this project is subject to Walworth County Storm Water Management Standards, contained in Article I, Chapter 26 of the Walworth County Code of Ordinances and NR 151 of the State Administrative Code. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation, an order to stop-work, fines, forfeitures and additional compliance inspection fees. I grant Walworth County permission to enter the premises to collect information necessary to review the plan submitted and to inspect compliance with the conditions of the permit approved

I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility and Wetland Notice to Permit Applicants (attached).

<input type="checkbox"/> 2 <input type="checkbox"/> Z <input type="checkbox"/> Signature: _____	<b>Date Signed:</b> _____
<input type="checkbox"/> 2 <input type="checkbox"/> Z <input type="checkbox"/> Name (print): _____	

**Conditions of Approval: This permit is issued pursuant to the attached permit conditions. Failure to comply may result in the suspension or revocation of this permit or other penalty.**

<b>ISSUING JURISDICTION</b>	<b>WALWORTH COUNTY LAND CONSERVATION DIVISION          WALWORTH COUNTY LAND USE AND RESOURCE MANAGEMENT DEPARTMENT</b>
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<b>PERMIT FEES</b>		<b>Office Use Only</b>	<b>Permit approved by:</b>
Base Fee:	\$ _____		_____
Compliance Inspection Fee:	\$ _____		<b>Certification #:</b> _____
Other Fee:	\$ _____		<b>Date:</b> _____
<b>Total Fee:</b>	\$ _____		<b>Phone #:</b> _____

**Statement for Authorization of Project Representative**

I hereby authorize: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ to act on my behalf in the processing of this Permit Application and to prepare and submit supplemental information requested by Walworth County.

**Owner's Signature**

**Date:**

**Wetlands Notice to Permit Applicants**

You are responsible for complying with local, state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply with federal, state and local wetland protection regulations may result in penalties and/or the removal or modification of construction that violates the law. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources..

<http://dnr.wi.gov/wetlands>

**Additional Responsibilities for Owners of Projects Disturbing More One or More Acre of Soil**

A Walworth County Storm Water Management Permit and a WDNR Storm Water Permit must be obtained, if one or more acres of soil is disturbed on this project site. Additional erosion control and storm water management practices and measures may be needed to comply with those County and State Storm Water Management Standards.

**Installation, Monitoring and Maintenance Responsibilities of Erosion and Sediment Control Measures**

The planned erosion and sediment control measures must be installed and maintained according to WDNR Construction Site Technical Standards (See <http://dnr.wi.gov/runoff/stormwater/techstds.htm>) and/or the standards and specifications contained in the USDA NRCS Technical Guide. (see <https://efotg.sc.egov.usda.gov/treemenuFS.aspx>)

The erosion and sediment control measures planned on this project site must be monitored at least once weekly and within 24 hours after a rainfall event of 0.5 inches or greater. Erosion and sediment control measures must be re-established, reset, repaired or replaced, if needed.

**I have been notified of my responsibility for complying with:**

1. Local, state and federal regulations related to construction near or on wetlands, lakes and streams.
2. Storm water management requirements, if 1 acre or more of soil is disturbed on this project site.
3. Installation, monitoring and maintenance requirements for the erosion and sediment control measures planned on this project site.

**Owner's Signature**

**Date**

**Walworth County Land Use and Resource Management Department**  
**Land Conservation Division**  
 100 W. Walworth – Room 222  
 Elkhorn, WI 53121  
 Phone: 262.741-4972 Fax: 262-741-4973 Email: LURM@co.walworth.wi.us  
 Walworth Co. Website: <http://www.co.walworth.wi.us>

## CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL PLAN COMPLETENESS CHECKLIST

Landowner/Applicant: \_\_\_\_\_ Tax Key Parcel # \_\_\_\_\_

**Attach photos of the project site. Label the photos with the date the photos were taken**

On the Project Site Plan, drawn to scale, show the location and label all of the following:	yes	no	NA	Description and Explanation for "NO" items
North arrow, property lines, name of adjacent road or street.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Existing and proposed structures</b> , including driveways decks, patios, walkways, or retaining walls.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing or proposed private well or public water connections. Location of existing private septic system or public sanitary sewer connections.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mark and label building <b>set-back lines</b> and any easement(s) within parcel or adjacent to the parcel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Any drainage-way, waterway, wetland, 100-year floodplain on or adjacent to the project site. <b>Mark and label shoreyard set-back line</b> , if present.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Delineate the areas where land disturbing activities are proposed.</b> Show <b>undisturbed areas</b> .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Slope direction/drainage patterns <b>before</b> grading Slope direction/drainage patterns <b>after</b> grading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Plan Drafting Date and Preparer</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Grading Plan</b> , drawn at a 2' interval, when land disturbing activities are proposed on slopes greater than 12%.or grading is proposed on waterfront parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Anti-tracking Construction Access Driveway</b> (Show location, dimensions, and describe materials)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Storm Sewer Inlet Protection</b> (If present, show location and describe method to protect)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Vegetative Buffer</b> (Location and description, if present or proposed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Silt Fence</b> or describe other perimeter control planned (Show location on site)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Construction Site Diversion</b> (Show location and dimensions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Site Dewatering</b> (describe method/sizing, if needed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Non-Channel Erosion Matting</b> (Show location and describe type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Ditch Checks</b> <input type="checkbox"/> Stone (show locations describe specifications) <input type="checkbox"/> Straw Bale (show location, specifications)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Channel Erosion Mat</b> (Show location and describe matting type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Location and Protection of Stockpiles</b> <input type="checkbox"/> Temporary Seeding <input type="checkbox"/> Silt Fence/Other _____ <input type="checkbox"/> Vegetative Buffer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Waste Management</b> <input type="checkbox"/> Dumpster (show location) <input type="checkbox"/> Concrete Wash Station, if used.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Attach photos of the project site. Label date the photos were taken	<input type="checkbox"/>	<input type="checkbox"/>		

The selection, installation and maintenance of construction site erosion and sediment control practices must comply with WDNR technical standards see [https://dnr.wi.gov/topic/stormwater/standards/const\\_standards.html](https://dnr.wi.gov/topic/stormwater/standards/const_standards.html)

**Project Description, Schedule and Site Sequencing Plan**

**Project Description (Describe the Proposed Project):** \_\_\_\_\_  
\_\_\_\_\_

**Project Schedule and Site Sequencing Plan**

Activity	Approximate Date
Install Erosion/Sediment Control Practices	
Commence Land Disturbing Activities	
Temporary Stabilization	
Back-filling	
Final Grading	
Permanent Stabilization/Landscaping	
Utility Installation – electric/gas/communication (See note below)	
Other:	
Other:	

**Temporary Stabilization**

Stockpiles left for more than 7 days must be temporarily stabilized. Disturbed areas inactive for 14 days or more days must be **temporarily** or permanently stabilized with vegetation.

**Responsibility of:** \_\_\_\_\_ (name)

- Seed**  
Mixture and Rate \_\_\_\_\_
- Mulch**  
Type and Rate of Application \_\_\_\_\_
- Polyacrylamide Application**
- Other:** \_\_\_\_\_

**Permanent Stabilization**

Permanent stabilization must be undertaken within 14 days of final grading or of the disturbed areas.

**Responsibility of:** \_\_\_\_\_ (name)

- Landscaping Plan Attached**
- Topsoil:** A minimum of 4-6" of topsoil must be applied to all areas seeded or sodded
- Seed & Mulch**  
Provide seed mixture and rate of application: \_\_\_\_\_  
Describe mulch type and rate of application: \_\_\_\_\_
- Erosion Control Matting:** Describe type: \_\_\_\_\_
- Sod**
- Other:** \_\_\_\_\_

**Utility Service**

Land disturbing activities associated with providing electric, gas, or communication service to the structure will be covered under this permit, if the project plan prepared by the utility company is submitted to the Walworth County Land Conservation Division, and land disturbing activities are limited to the area covered under this permit and shown on the plan submitted.