

# Walworth County COVID-19 Phased Guidance

Revised 10/13/2020



This document provides guidance for community recovery from COVID-19. Walworth County strongly supports the safe reopening of our local economy and encourages organizations and individuals to apply this guidance. Organizations should feel empowered to implement solutions that best meet their needs and should develop plans to adjust practices in the event of another rise in COVID-19 cases. These recommendations are subject to change and will be superseded by any state, federal, or other governing body orders or requirements.

These recommendations follow a phased structure to encourage our community to move towards a new normal safely and incrementally. Walworth County Public Health tracks a number of Key Indicators to determine when it is safe to advance to next phase or return to a previous phase. Walworth County's Key Indicator status is updated weekly and can be found at our [website](#). COVID-19 is an evolving public health situation that will be regularly monitored and evaluated.

The recommendations in this document are broken down by sector and organization type. Every setting is unique and will call for different strategies to protect customers, clients, and staff. We anticipate that our business and community leaders will follow these guidelines and implement strategies to best protect our community.

COVID-19 has made it clear how intertwined our health is with that of our fellow community members. When our actions are motivated by the safety and well-being of our neighbors, our entire community's health benefits. Together, and in partnership across public and private sectors, we can overcome this unprecedented public health situation.

	<b>Safer at Home</b> 3/25/2020- 5/13/2020	<b>Phase 1</b> <i>Entered 5/14/2020</i>	<b>Phase 2</b> <i>Entered 7/2/2020</i>	<b>Phase 3</b>	<b>Phase 4</b>
<b>Data Metrics to Meet</b>		Reassess every 14 days <i>Move to Phase 2 if:</i> Half of Key Indicators are green	Reassess every 14 days <i>Move to Phase 3 if:</i> All Key Indicators are green with no recent spikes in any of them	Reassess every 14 days Continue in this phase until widespread protections are in place	New Normal
<b>Public Health Recommendations for Phases 1-3 for All Business and Organization Categories</b>					
Universal Practices	<ul style="list-style-type: none"> <li>Practice physical distancing of 6 feet or more when in public.</li> <li>Wear an appropriate face covering when indoors or in an enclosed space, other than at a private residence. Wear outdoors when physical distancing is not possible. Children under the age of 2, individuals who have trouble breathing, individuals who</li> </ul>				

	<p>are incapacitated, and individuals with medical, intellectual or developmental disabilities, or mental health conditions do not need to wear a face covering.</p> <ul style="list-style-type: none"> <li>○ An appropriate face covering refers to a piece of cloth or other material that is worn to cover the nose and mouth completely. Examples include bandanas, cloth face masks, disposable or paper masks, neck gaiters, or religious face coverings. Proper face coverings do not include mesh masks, masks with holes or openings, or masks with vents.</li> <li>○ Face shields are not recommended as a substitute for other appropriate face coverings. Face shields are primarily used for eye protection for the person wearing it and it is not yet known what level of protection a face shield provides from respiratory droplets.</li> <li>○ Exceptions to face covering use: <ul style="list-style-type: none"> <li>▪ Children between the ages of 2 to 5 when physical distancing is possible</li> <li>▪ While eating or drinking</li> <li>▪ When communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means</li> <li>▪ While obtaining a service that requires the temporary removal of the face covering (i.e. dental services)</li> <li>▪ While swimming or on duty as a lifeguard</li> <li>▪ While a single individual is giving a presentation for an audience, the single speaker may remove the face covering when actively speaking. While the face covering is removed, the speaker should remain at least 6 feet from all other individuals</li> <li>▪ When engaging in work where a face covering would create a risk to the individual</li> <li>▪ When necessary to confirm the individual’s identity (i.e. when entering a financial institution)</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>● Wash your hands often with soap and water for at least 20 seconds or use hand sanitizer with at least <a href="#">60% alcohol</a>. Avoid touching your eyes, nose, and mouth with unwashed hands.</li> </ul>
Customer and Patron Safety	<ul style="list-style-type: none"> <li>● Develop clear face covering policies for staff and patrons that are consistent with the above guidance on face coverings.</li> <li>● Encourage physical distancing.</li> <li>● Offer disposable face coverings for customers and guests.</li> <li>● Adopt protocols to routinely clean and disinfect, especially commonly touched surfaces. Plan for enhanced cleaning in the event of a positive COVID-19 case in the <a href="#">business</a>.</li> <li>● Discontinue use of water fountains/ bubblers. Utilize contactless bottle fill stations or single use cups.</li> <li>● Consider creating designated work/business hours only for vulnerable populations and those at <a href="#">higher risk</a>.</li> <li>● Clearly communicate safety steps through social media, newsletters, and signage.</li> <li>● Post signage at business to encourage: <ul style="list-style-type: none"> <li>○ The use of face coverings by patrons that aligns with face covering guidance</li> <li>○ The practice of physical distancing of 6 feet or more.</li> <li>○ Washing of hands and use of hand sanitizer</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ That individuals should NOT go to the business if they feel sick or have come into contact with someone who feels or has felt sick.</li> <li>● Post all signage in multiple languages (for example, English, Spanish, Hmong, Somalian, Lao).</li> <li>● Consider postponing large group gatherings or events unless physical distancing of 6 feet or more and proper sanitation can be in place for spectators/guests.</li> <li>● Provide proper cleaning and sanitizing measures for both employees and customers. See: <a href="#">How to build a hand-washing station for \$20</a>. Provide hand sanitizer if a washing station is not possible</li> </ul>
Employee Safety	<ul style="list-style-type: none"> <li>● Consistent with face covering guidance, require employees to wear face coverings. Provide them to employees if possible.</li> <li>● Limit the number of workers present on premises to no greater than recommended phase capacity. Promote telework options or special accommodations for nonessential or vulnerable employees.</li> <li>● Clearly and quickly inform your employees and wider community of any policy changes.</li> <li>● Pre-screen employees for symptoms prior to starting shift using the <a href="#">Walworth County Employer/Employee Screening Tool</a>.</li> <li>● Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.</li> <li>● Provide the opportunity for staff to wash hands often (or provide hand sanitizer).</li> <li>● Encourage all staff to cover coughs and sneezes using elbows (not hands).</li> <li>● Promote physical distancing in the workplace and utilize disinfection guidelines per the CDC.</li> <li>● Consider expanding sick leave/FMLA.</li> <li>● Utilize communications tools found in the <a href="#">Wisconsin Department of Health Services Employer Toolkit</a>.</li> </ul>
<p><b>Essential Infrastructure</b></p> <p>Additional Guidance:</p> <ul style="list-style-type: none"> <li>- Wisconsin Economic Development Corporation: <a href="https://wedc.org/reopen-guidelines/">https://wedc.org/reopen-guidelines/</a></li> </ul>	
Agriculture, healthcare, transportation, manufacturing, construction	Open during all phases with proper health & safety measures required.
<p><b>Businesses, Workplaces, Retail</b></p> <p>Additional Guidance:</p> <ul style="list-style-type: none"> <li>- Wisconsin Economic Development Corporation: <a href="https://wedc.org/reopen-guidelines/">https://wedc.org/reopen-guidelines/</a></li> <li>- CDC: <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html">https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html</a></li> </ul>	

	<b><i>Safer at Home</i></b>	<b><i>Phase 1</i></b>	<b><i>Phase 2</i></b>	<b><i>Phase 3</i></b>	<b><i>Phase 4</i></b>
Offices	Minimum basic operations  Promote teleworking	50% capacity  Practice physical distancing  Promote teleworking for nonessential employees	75% capacity  Practice physical distancing  Promote teleworking for nonessential employees	75% capacity  Practice physical distancing  Promote teleworking for vulnerable employees	100% capacity  Practice physical distancing
Restaurants, bars, & food trucks	Take-out or delivery only	50% capacity  Continue take-out or delivery options  Physical distancing of tables, seating areas, bar areas  Limit size of parties to ensure physical distancing  No self-service areas (buffets, etc.)	75% capacity  Masks encouraged for staff members  Physical distancing of tables, seating areas, bar areas  Limit size of parties to ensure physical distancing  Ask customers to wait in their cars or outside the establishment when waiting to be seated  No self-service areas (buffets, etc.)	75% capacity  Masks encouraged for staff members  Consider using texts/calls instead of buzzers to alert customers when they can be seated  Physical distancing of tables, seating areas, bar areas  No self-service areas (buffets, etc.)	100% capacity
Stores that sell groceries & medicine	No self-service areas (buffets, etc.)  Promote physical distancing	50% capacity  Practice physical distancing  Utilize curbside pickup options if possible  Offer dedicated shopping hours for vulnerable populations	75% capacity  Practice physical distancing  Utilize curbside pickup options if possible  No self-service areas (buffets, etc.)	75% capacity  Practice physical distancing  Utilize curbside pickup options if possible  No self-service areas (buffets, etc.)	100% capacity

		No self-service areas (buffets, etc.)			
Animal Grooming	Curbside drop-off/pick-up of animals	Curbside drop-off/pick-up of animals	Limit number of patrons in the facility Continue to offer curbside services if possible	Limit number of patrons in the facility	100% capacity
Beauty, Grooming, & Body Modifications	Closed Curbside pickup of goods	25% capacity	50% capacity	75% capacity	100% capacity
Retail Establishments	Closed Curbside pickup of goods	25% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	50% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	75% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	100% capacity
Libraries, Community Centers	Closed Online services & curbside pickup	25% capacity Utilize curbside pick-up Practice physical distancing	50% capacity Utilize curbside pick-up Practice physical distancing	75% capacity Utilize curbside pick-up Practice physical distancing	100% capacity
Car washes	Contactless only	Automatic and self-service only Frequently disinfect self-service tools	Automatic and self-service Full service and express detail, exterior only	Full service	Full service

Lodging (hotels, motels, short-term rentals)	Promote physical distancing in common spaces  Close pool facilities, hot tubs, & exercise facilities	25% capacity in common areas  Practice physical distancing in common spaces  Close pool facilities, hot tubs, & exercise facilities	50% capacity in common areas  Practice physical distancing in common spaces	75% capacity in common areas  Practice physical distancing in common spaces	100% capacity  Continue sanitation/disinfection best practices
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**Places of Worship/Faith-Based Organizations**  
 Additional Guidance:  
 - Wisconsin Council of Churches: <https://www.wichurches.org/2020/04/23/returning-to-church/>

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Faith-based services, religious entities, and places of worship	Virtual or drive-in services	25% capacity  Virtual services encouraged  Practice physical distancing	50% capacity  Virtual or outdoor services encouraged  Practice physical distancing	75% capacity  Virtual or outdoor services encouraged  Practice physical distancing	100% capacity

**Mass or Social Gatherings**  
 Additional Guidance:  
 - CDC: [https://www.cdc.gov/coronavirus/2019-ncov/downloads/Mass-Gatherings-Documents\\_FINAL.pdf](https://www.cdc.gov/coronavirus/2019-ncov/downloads/Mass-Gatherings-Documents_FINAL.pdf)

	<i><b>Safer at Home</b></i>	<i><b>Phase 1</b></i>	<i><b>Phase 2</b></i>	<i><b>Phase 3</b></i>	<i><b>Phase 4</b></i>
Mass gatherings (i.e. meetings, performances, theaters, museums, concerts, weddings, funerals)	Prohibited	Maximum 25% venue capacity  Further reduce capacity if necessary to accommodate physical distancing  Outdoor gatherings encouraged	Maximum 50% venue capacity  Further reduce capacity if necessary to accommodate physical distancing  Outdoor gatherings encouraged	Maximum 75% venue capacity  Further reduce capacity if necessary to accommodate physical distancing  Outdoor gatherings encouraged	100% capacity

Private Gatherings (i.e. gatherings at your home, private residence, etc.)		Max. of 10 people  Outdoor gatherings encouraged  Practice physical distancing	Max. of 50 people  Outdoor gatherings encouraged  Practice physical distancing	Max. of 250 people  Outdoor gatherings encouraged  Practice physical distancing	No restrictions
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**Schools, Childcare, & Summer Camps**

Additional Guidance:

- CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>
- WI Department of Health Services:
  - o Summer Camps: <https://www.dhs.wisconsin.gov/covid-19/schools.htm#interim-guidance-for-summer-camps>
- WI Department of Children and Families:
  - o Childcare settings: <https://dcf.wisconsin.gov/covid-19/childcare>
- For K-12 schools, refer to [Walworth County Schools Guidance](#), [Wisconsin Department of Public Instruction Guidance](#), and [DHS Guidance](#)

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K-12 schools, higher education	No in-person instruction	No in-person instruction	Refer to Walworth County, DHS, & CDC guidance	Refer to Walworth County, DHS, & CDC guidance	Refer to Walworth County, DHS, & CDC guidance
Childcare settings	Limit capacity – prioritize care for families of essential workers	Limit number of children & staff in facility  No interaction between groups/classrooms	No interaction between groups/classrooms	Limit interaction between groups/classrooms	Full services
Summer/Day camps, Educational Programs		Refer to DHS guidance	Refer to DHS guidance	Refer to DHS guidance	Refer to DHS guidance

**Long Term Care**

Additional Guidance:

- WI Department of Health Services: <https://www.dhs.wisconsin.gov/covid-19/ltc.htm>
- CMS Guidance: <https://www.cms.gov/files/document/qso-20-30-nh.pdf>

Long Term Care Facilities (Nursing Homes,	<p><i>Due to the high risk COVID-19 poses to older individuals, the following recommendations remain in place for Safer at Home and Phases 1-3. Refer to DHS and CMS Guidance for Best Practices during all phases:</i></p> <ul style="list-style-type: none"> <li>- No outside visitors, with exceptions for compassionate care (consider window or virtual visits). Nursing homes may choose to implement essential visitor programs, according to <a href="#">DHS guidance</a>.</li> <li>- Limited group activities and communal dining</li> <li>- Limit non-medically necessary trips outside of the facility</li> </ul>
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**Recreational Activities**  
Additional Guidance:  
- Wisconsin Economic Development Corporation: <https://wedc.org/reopen-guidelines/>  
- WI Department of Health Services: <https://www.dhs.wisconsin.gov/covid-19/community.htm>

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Wellness & Fitness Facilities	Closed	25% capacity  Practice physical distancing  No group fitness classes  Close spas, saunas, and pools	50% capacity  Practice physical distancing  Limit group fitness classes	75% capacity  Practice physical distancing	100% capacity
Golf Courses	Clubhouses, pro shops, driving ranges, and miniature golf closed  Use of golf carts prohibited  Practice physical distancing	Clubhouse, pro shops, and other common areas at 25% capacity  Players encouraged to only golf with members of their household	Clubhouse, pro shops, and other common areas at 50% capacity	Clubhouse, pro shops, and other common areas at 75% capacity	Clubhouse, pro shops, and other common areas at 100% capacity
Playgrounds & Parks	Practice physical distancing	Practice physical distancing  Provide handwashing stations/hand sanitizer	Practice physical distancing  Provide handwashing stations/hand sanitizer	Practice physical distancing  Provide handwashing stations/hand sanitizer	Continue sanitation/disinfection best practices



Beaches, Outdoor Recreation Areas	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Pools	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Arcades, Bowling Alleys, Skating Rinks	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Outdoor Recreation Rentals	Limit staff Utilize online/phone scheduling & payment of rentals	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Continue sanitation/disinfection best practices
Organized Sports (non-school associated)	Prohibited	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports can resume with health and safety measures in place