

Walworth County COVID-19 Phased Guidance

Revised 7/2/2020



This document provides broad guidance for recovery from COVID-19 in our community. Walworth County encourages organizations and individuals to consider this guidance and apply it where able. Organizations should feel empowered to implement solutions that best meet their needs and should develop plans to adjust practices in the event of another rise in COVID-19 cases.

These recommendations follow a phased structure to encourage our community to move towards a new normal safely and incrementally. Walworth County Public Health will be looking at a variety of Key Indicators to determine when it is advised to move into the next phase. The Key Indicators and Walworth County’s current status for each of them can be found at our [website](#). COVID-19 is an evolving public health situation that will be regularly monitored and evaluated.

The recommendations in this document are broken down by sector and type of organization. Every setting is unique and will call for different strategies to protect customers, clients, and staff. We anticipate that our business and community leaders will follow these guidelines and implement strategies to best protect our community.

COVID-19 has made it clear how intertwined our health is with that of our fellow community members. When we act for the safety and well-being of our neighbors, it benefits our entire community. Together, and in partnership across public and private sectors, we can work towards overcoming this unprecedented public health situation.

	Safer at Home 3/25/2020- 5/13/2020	Phase 1 <i>Entered 5/14/2020</i>	Phase 2 <i>Entered 7/2/2020</i>	Phase 3	Phase 4
Data Metrics to Meet		Assess at 14 days after implementation <i>Move to Phase 2 if:</i> Half of Key Indicators are green	Assess at 14 days after implementation <i>Move to Phase 3 if:</i> All Key Indicators are green with no recent spikes in any of them	Assess at 14 days after implementation Continue in this phase until widespread protections are in place	New normal
		<i>Monitoring will occur throughout the phases & Walworth County may move back or forward a phase based on most recent data at any point</i>			
Public Health Recommendations for all Phases	<ul style="list-style-type: none"> Practice physical distancing of 6 feet or more when in public. Use simple cloth face coverings as an additional, voluntary public health measure; instructions on making a cloth face covering are available from the CDC. You can also see flyers for making cloth face coverings: How to make a cloth face covering without sewing and How to make a cloth face covering using a bandana. Wash your hands often with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol. Avoid touching your eyes, nose, and mouth with unwashed hands. 				

Businesses:

- Encourage physical distancing. Keep customers 6 feet from each other.
- Limit the number of workers present on premises to no more than is necessary to operate.
- Adopt protocols to routinely clean and disinfect. Plan for enhanced cleaning in the event of a positive COVID-19 case in the business.
- Discontinue use of water fountains/ bubblers. Utilize contactless bottle fill stations or single use cups.
- Consider creating designated work/business hours only for vulnerable populations and those at [higher risk](#).
- Clearly communicate through social media, newsletters, and signage the safety steps each business is taking.
- Clearly and quickly inform your employees and wider community of any policy changes.
- Post signage at business to encourage:
 - Washing of hands; gloves do NOT replace proper hand hygiene and can transmit disease from one surface to another, including to yourself and others.
 - The practice of physical distancing of 6 feet or more.
 - That individuals should NOT go to the business if they feel sick or have come into contact with someone who feels or has felt sick.
- Post all signage in multiple languages (for example, English, Spanish, Hmong, Somalian, Lao).
- Commonly touched surfaces should be cleaned and disinfected regularly (for example, gates, railings, water spigots, tables, doorknobs).
- Provide proper cleaning and sanitizing measures for both employees and customers. See: [How to build a hand-washing station for \\$20](#).
- Provide hand sanitizer if a washing station is not possible.
- Cleaning materials to sanitize commonly touched surfaces such as spray bottles with a bleach mixture of 5 tablespoons bleach per gallon of water or 4 teaspoons bleach per quart of water.
- Consider postponing large group gatherings or events unless physical distancing of 6 feet or more and proper sanitation can be in place for spectators/guests.

Employers:

- Pre-screen employees for symptoms prior to starting shift using the [Walworth County Employer/Employee Screening Tool](#).
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Encourage staff to wear a mask or face covering.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Encourage all staff to cover coughs and sneezes using elbows (not hands).
- Practice physical distancing and stay at least 6 feet from other people whenever possible. Encourage physical distancing for customers/patrons.
- Promote telework options for nonessential or vulnerable employees.
- Promote physical distancing in the workplace and utilize disinfection guidelines per the CDC.
- Clean and disinfect high-use areas or shared equipment multiple times per day.
- Establish disinfection protocols in the event of a positive COVID-19 case.

- Consider special accommodations for personnel who are members of a vulnerable population.
- Consider expanding sick leave/FMLA.
- Utilize communications tools found in the [Wisconsin Department of Health Services Employer Toolkit](#).

Essential Infrastructure

Additional Guidance:

- Wisconsin Economic Development Corporation: <https://wedc.org/reopen-guidelines/>

Agriculture, healthcare, transportation, manufacturing, construction	Open during all phases with proper health & safety measures required.
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Businesses, Workplaces, Retail

Additional Guidance:

- Wisconsin Economic Development Corporation: <https://wedc.org/reopen-guidelines/>
- CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html>

	Safer at Home	Phase 1	Phase 2	Phase 3	Phase 4
Offices	Minimum basic operations Promote teleworking	50% capacity Practice physical distancing Promote teleworking for nonessential employees	75% capacity Practice physical distancing Promote teleworking for nonessential employees	75% capacity Practice physical distancing Promote teleworking for vulnerable employees	100% capacity Practice physical distancing
Restaurants, bars, & food trucks	Take-out or delivery only	50% capacity Continue take-out or delivery options Masks encouraged for staff members Physical distancing of tables, seating areas, bar areas Limit size of parties to ensure physical distancing	75% capacity Masks encouraged for staff members Physical distancing of tables, seating areas, bar areas Limit size of parties to ensure physical distancing Ask customers to wait in their cars or outside the establishment when waiting to be seated	75% capacity Masks encouraged for staff members Consider using texts/calls instead of buzzers to alert customers when they can be seated Physical distancing of tables, seating areas, bar areas No self-service areas (buffets, etc.)	100% capacity

		No self-service areas (buffets, etc.)	No self-service areas (buffets, etc.)		
Stores that sell groceries & medicine	No self-service areas (buffets, etc.) Promote physical distancing	50% capacity Masks encouraged for staff members Practice physical distancing Utilize curbside pickup options if possible Offer dedicated shopping hours for vulnerable populations No self-service areas (buffets, etc.)	75% capacity Masks encouraged for staff members Practice physical distancing Utilize curbside pickup options if possible No self-service areas (buffets, etc.)	75% capacity Masks encouraged for staff members Practice physical distancing Utilize curbside pickup options if possible No self-service areas (buffets, etc.)	100% capacity
Animal Grooming	Curbside drop-off/pick-up of animals	Masks encouraged for staff members Curbside drop-off/pick-up of animals	Masks encouraged for staff members Limit number of patrons in the facility Continue to offer curbside services if possible	Masks encouraged for staff members Limit number of patrons in the facility	100% capacity
Beauty, Grooming, & Body Modifications	Closed Curbside pickup of goods	25% capacity Masks encouraged for staff members & patrons	50% capacity Masks encouraged for staff members & patrons	75% capacity Masks encouraged for staff members & patrons	100% capacity
Retail Establishments	Closed Curbside pickup of goods	25% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	50% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	75% capacity Utilize curbside pick-up Practice physical distancing Offer dedicated shopping hours for vulnerable populations	100% capacity

Libraries, Community Centers	Closed Online services & curbside pickup	25% capacity Utilize curbside pick-up Practice physical distancing	50% capacity Utilize curbside pick-up Practice physical distancing	75% capacity Utilize curbside pick-up Practice physical distancing	100% capacity
Car washes	Contactless only	Automatic and self-service only Frequently disinfect self- service tools	Automatic and self-service Full service and express detail, exterior only	Full service	Full service
Lodging (hotels, motels, short-term rentals)	Promote physical distancing in common spaces Close pool facilities, hot tubs, & exercise facilities	25% capacity in common areas Practice physical distancing in common spaces Close pool facilities, hot tubs, & exercise facilities	50% capacity in common areas Practice physical distancing in common spaces	75% capacity in common areas Practice physical distancing in common spaces	100% capacity Continue sanitation/disinfection best practices

Places of Worship/Faith-Based Organizations

Additional Guidance:

- Wisconsin Council of Churches: <https://www.wichurches.org/2020/04/23/returning-to-church/>

	Safer at Home	Phase 1	Phase 2	Phase 3	Phase 4
Faith-based services, religious entities, and places of worship	Virtual or drive-in services	25% capacity Virtual services encouraged Practice physical distancing	50% capacity Virtual or outdoor services encouraged Practice physical distancing	75% capacity Virtual or outdoor services encouraged Practice physical distancing	100% capacity

Mass or Social Gatherings

Additional Guidance:

- CDC: https://www.cdc.gov/coronavirus/2019-ncov/downloads/Mass-Gatherings-Documents_FINAL.pdf

	Safer at Home	Phase 1	Phase 2	Phase 3	Phase 4
Mass gatherings (i.e. meetings, performances, theaters,	Prohibited	25% capacity	50% capacity	75% capacity	100% capacity

museums, concerts, weddings, funerals)		Limit private gatherings to 10 people or less with physical distancing Outdoor gatherings encouraged	Limit private gatherings to 25 people or less with physical distancing Outdoor gatherings encouraged	Limit private gatherings to 50 people or less with physical distancing Outdoor gatherings encouraged	
Private Gatherings (i.e. gatherings at your home, private residence, etc.)		Max. of 10 people Outdoor gatherings encouraged Practice physical distancing	Max. of 50 people Outdoor gatherings encouraged Practice physical distancing	Max. of 250 people Outdoor gatherings encouraged Practice physical distancing	No restrictions

Schools, Childcare, & Summer Camps

Additional Guidance:

- CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>
- WI Department of Health Services:
 - o Summer Camps: <https://www.dhs.wisconsin.gov/covid-19/schools.htm#interim-guidance-for-summer-camps>
- WI Department of Children and Families:
 - o Childcare settings: <https://dcf.wisconsin.gov/covid-19/childcare>
- For K-12 schools, refer to [Wisconsin Department of Public Instruction Guidance](#)

	<i>Safer at Home</i>	<i>Phase 1</i>	<i>Phase 2</i>	<i>Phase 3</i>	<i>Phase 4</i>
K-12 schools, higher education	No in-person instruction	No in-person instruction	Refer to DPI guidance	Refer to DPI guidance	Refer to DPI guidance
Childcare settings	Limit capacity – prioritize care for families of essential workers	Limit number of children & staff in facility No interaction between groups/classrooms	No interaction between groups/classrooms	Limit interaction between groups/classrooms	Full services
Summer camps		Refer to DHS guidance	Refer to DHS guidance	Refer to DHS guidance	Refer to DHS guidance

Long Term Care

Additional Guidance:

- WI Department of Health Services: <https://www.dhs.wisconsin.gov/covid-19/ltc.htm>
- CMS Guidance: <https://www.cms.gov/files/document/qso-20-30-nh.pdf>

Long Term Care Facilities (Nursing Homes),	<p style="text-align: center;"><i>Due to the high risk COVID-19 poses to older individuals, the following recommendations remain in place for Safer at Home and Phases 1-4. Refer to DHS and CMS Guidance for Best Practices during all phases:</i></p> <ul style="list-style-type: none"> - No outside visitors, with exceptions for compassionate care (consider window or virtual visits) - Limited group activities and communal dining - Masks encouraged for staff members - Limit non-medically necessary trips outside of the facility
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Recreational Activities
 Additional Guidance:

- Wisconsin Economic Development Corporation: <https://wedc.org/reopen-guidelines/>
- WI Department of Health Services: <https://www.dhs.wisconsin.gov/covid-19/community.htm>

	Safer at Home	Phase 1	Phase 2	Phase 3	Phase 4
Wellness & Fitness Facilities	Closed	25% capacity Practice physical distancing No group fitness classes Close spas, saunas, and pools	50% capacity Practice physical distancing Limit group fitness classes	75% capacity Practice physical distancing	100% capacity
Golf Courses	Clubhouses, pro shops, driving ranges, and miniature golf closed Use of golf carts prohibited Practice physical distancing	Clubhouse, pro shops, and other common areas at 25% capacity Players encouraged to only golf with members of their household	Clubhouse, pro shops, and other common areas at 50% capacity	Clubhouse, pro shops, and other common areas at 75% capacity	Clubhouse, pro shops, and other common areas at 100% capacity
Playgrounds & Parks	Practice physical distancing	Practice physical distancing Provide handwashing stations/hand sanitizer	Practice physical distancing Provide handwashing stations/hand sanitizer	Practice physical distancing Provide handwashing stations/hand sanitizer	Continue sanitation/disinfection best practices

Beaches, Outdoor Recreation Areas	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Pools	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Arcades, Bowling Alleys, Skating Rinks	Closed	25% capacity Practice physical distancing	50% capacity Practice physical distancing	75% capacity Practice physical distancing	100% capacity
Outdoor Recreation Rentals	Limit staff Utilize online/phone scheduling & payment of rentals	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Limit patrons in facility Utilize online/phone scheduling & payment of rentals Practice physical distancing	Continue sanitation/disinfection best practices
Organized Sports (non-school associated)	Prohibited	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports discouraged Practice in small groups Limit the number of spectators	Contact sports can resume with health and safety measures in place