Career Opportunities

If you would like to become a member of our team, a career in Corrections is rewarding and fulfilling. Jail staff is made up of both male and females staff from all types of personalities and all different shapes and sizes. The key skill to being a quality Correctional Officer is having good communication skills. We offer very competitive wages/benefits, excellent training, and a controlled weather environment. The entire jail staff is civilian all the way up the chain of command which offers several promotional opportunities.

Example of Duties

- Supervises, interacts with, and provides for the care and custody of municipal, county, state, and federal inmates in the Walworth County Jail.
- Maintains security, order, and discipline by enforcing the rules.
- Receives and processes inmates and documents behavioral custody and security issues upon intake and also processes inmates upon release.
- Supervises all daily activities of inmate housing units such as mail, programming, canteen, meal service, and medical needs.
- Inspects and searches inmates, housing areas, and Jail Facilities for cleanliness, contraband, and order.
- Escorts inmates within and between facilities and transports inmates or other property as required.
- Directly supervises inmate workers involved in linen exchange, serving of meals, cleaning of the facilities, and other required work activities.
- Enforces proper conduct of inmates through the use of counseling, warnings, sanctions, and disciplinary reports.
- Provides a rehabilitative influence to inmates through the use of strong leadership, appropriate interpersonal communication skills, frequent interaction, and functioning as a positive role model.
- Provides education to inmates on the availability of work, treatment, religious and educational opportunities.
- Observes, records, and appropriately responds to unusual or noteworthy behavior of inmates.
- Performs and documents inspections to identify security, health, and safety concerns.
- Electronically monitors inmate’s physical location and documents appropriately.
- Restores order and controls the movement of inmates during disturbances and emergencies using appropriate physical control or equipment.
- Prepares and presents written and oral reports and records as required.
- Provides court testimony as required

Interested in a Career in Corrections

All matters regarding employment with the Sheriff’s Office are handled by the Walworth County Human Resources Department.
You may contact them directly at:

**Walworth County Human Resources Department - Government Center**
P.O. Box 1001
Elkhorn, WI 53121
(262) 741-7950

All [Walworth County Job Openings](#) are posted on their web site.