Chair Nancy Russell called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present: Chair Nancy Russell, Vice Chair Jerry Grant (arrived at 10:04 a.m.), and Supervisors Kathy Ingersoll, Dan Kilkenny and William Norem. A quorum was declared.

Others in Attendance
County staff: County Administrator David Bretl; Finance Director Jessica Conley; Director of Health and Human Services Elizabeth Aldred; Comptroller Todd Paprocki; Director-Public Works Richard Hough; County Treasurer Val Etzel; Office Supervisor/Mobility Manager Nicole Hill; Senior Accountant Natasha Gantenbein; Accountant Megan Erickson; Veterans Services Officer Nathan Bond; Undersheriff Kevin Williams

 Supervisor Norem made a motion, seconded by Supervisor Ingersoll, to approve the agenda as presented. Motion carried by voice vote.

 Supervisor Ingersoll made a motion, seconded by Supervisor Ingersoll, to approve the minutes of the November 21, 2019 Finance Committee meeting. Motion carried by voice vote.

Public Comment – There was none.

Unfinished Business – There was none.

Consent Items
Supervisor Kilkenny requested that Consent Item 8.A.1.a be considered separately. Supervisor Kilkenny made a motion, seconded by Supervisor Ingersoll, to approve the remainder of the consent items. Motion carried 4-0.

8A, Budget Amendments
1) County Administration
   a) CA001 – County Administration increase budget for Shared Ride transportation services
Supervisor Kilkenny asked if the transportation programs were adequately funded for 2020. County Administrator Bretl said demand for rides has spiked; accommodating the increase will be a challenge. Office Supervisor/Mobility Manager Nicole Hill stated federal and state grant requirements do not allow for an increase in expenses above 5%. One option to accommodate increased demand is to request an increase in the County’s match budget. Senior Accountant Natasha Gantenbein reported there has been a 33% increase in shared rides. Such a high utilization of the service was unexpected. This year, the average monthly costs for the shared ride service was $80,000-$85,000; in the month of October it was $105,000. Discussion ensued. Vice Chair Grant asked if it would make sense to revisit the volunteer driver option. Bretl replied VIP Services, the current vendor, will not utilize volunteers. The Transportation Coordinating Committee will be discussing options to cover increased expenses at future meetings. Supervisor Kilkenny made a motion, seconded by Vice Chair Grant, to approve Budget Amendment CA001. Motion carried 5-0.
2) Health & Human Services  
   a) HS025 – Increase residential services in the Community Services program

3) Sheriff’s Office  
   a) SH015 – Reflect increased revenues and expenses for 2019 Alpine Valley concert season

4) Veterans Services  
   a) VT001 – Increase budget for transportation services

8B, Bids/Contracts
1) County owned tax properties

8C, Reports
1) Quarterly Sales Tax Report – 3rd quarter 2019
2) Update on tax incremental financing districts (TIDs)
3) Out-of-State Travel  
   a) Public Works  
      1) Jacob Dewart, Mack Electrical/Emissions Diagnostics, Joliet, IL
   b) UW-Extension  
      1) Deborah Harris and Janel Heidemeier, NAE4-HA National Conference, White Sulphur Springs, WV

New Business
• Health and Human Services Foster Home Licensing Grant for 2020  
  Supervisor Kilkenny made a motion, seconded by Vice Chair Grant, to approve the grant application.  
  Motion carried 5-0.

• Approval for Public Works to apply for Multimodal Local Supplement (MLS) program grant funding  
  Bretl said the application for the MLS program grant funding was approved by the Public Works Committee.  
  The program is competitive, but Bretl said the segment of the CTH ES project in East Troy through downtown proposed by Director/Public Works Richard Hough and Village of East Troy officials is a good candidate for the grant award.  
  Vice Chair Grant made a motion, seconded by Supervisor Norem, to approve application of the MLS program grant funding.  
  Motion carried 5-0.

• Resolution **-01/20 Authorizing the Transfer of Excess Project Funds from the New HHS Facility Project to the General Fund Building/Equipment Reserves  
  Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to approve the transfer of the excess HHS project funds to the General Fund Building/Equipment Reserves.  
  Chair Russell noted the return of $3 million in excess funds from the project speaks for the outstanding planning and oversight of the project by Public Works and HHS management staff.  
  Director/Public Works Richard Hough said the project was completed on time and on budget.  
  Because of the early onset of winter weather, landscaping has been postponed until spring.  
  Bretl commended County Engineer Joe Kroll for his pre-emptive research on the project.  
  Chair Russell announced the grand opening of the facility will be March 14, 2020.  
  Motion carried 5-0.

• Resolution **-01/20 Authorizing the Closure of the Whitewater Dam Spillway Project and Transferring Remaining Funds to the General Fund Unassigned Fund Balance Account  
  Chair Russell stated the Public Works Committee approved the resolution at its December 9th meeting.  
  Supervisor Norem made a motion, seconded by Supervisor Ingersoll, to approve the resolution
authorizing closure of the Whitewater Dam Spillway Project and transferring the remaining funds. Motion carried 5-0.

Correspondence – There was none.

Confirmation of next meeting: Thursday, January 23, 2020 at 9:30 a.m., County Board Room 114 at the Walworth County Government Center.

On motion and second by Vice Chair Grant and Supervisor Norem, Chair Russell adjourned the meeting at 10:23 a.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on December 19, 2019.