Chair David Weber called the meeting to order at 10:00 a.m.

Roll call confirmed the following members were present: Chair David Weber, Vice Chair Charlene Staples, and Supervisors Dan Kilkenny, Susan Pruessing and Nancy Russell. A quorum was declared.

Others in Attendance
County Board Supervisors: Tim Brellenthin and Kathy Ingersoll
County staff: County Administrator David Bretl; Director-Public Works Richard Hough; Human Resources Director Kate Bishop; Finance Director Jessica Conley
Members of the public: Ronald Henriott, Delavan, Wisconsin

Vice Chair Staples made a motion, seconded by Supervisor Russell, to approve the agenda as presented. Motion carried by voice vote.

Supervisor Pruessing made a motion, seconded by Vice Chair Staples, to approve the November 15, 2019 special meeting minutes; the November 18, 2019 regular meeting minutes; the November 22, 2019 special meeting minutes; and the December 3, 2019 special meeting minutes. Motion carried by voice vote.

Public Comment – There was none.

Appointments. Recommendations regarding County Administrator’s nominations:
- Agriculture and Extension Education Committee – appointment of Kathleen Papcke
  Supervisor Russell made a motion, seconded by Vice Chair Staples, to approve the appointment of Kathleen Papcke to the Agriculture and Extension Education Committee. Motion carried 5-0.

- Local Emergency Planning Committee (LEPC) – appointment of the following individuals:
  
  John Ennis
  Ashley Vickers
  Senator Stephen Nass
  Joseph Balog
  Gary Rowland
  Erica Bergstrom
  Elizabeth Aldred

  Richard Kuhnke
  Kurt Picknell
  Nancy Russell
  Mark Ruosch
  Richard Hough
  Jason Swaney
  David Bretl

  Vice Chair Staples made a motion, seconded by Supervisor Pruessing, to approve the appointments of the individuals named above to the LEPC. When the new County Administrator is hired, he/she will replace David Bretl on the Committee. The motion carried 4-0. Supervisor Russell abstained.
Walworth County Metropolitan Sewerage District Board (WalCoMet) – appointment of Ronald Henriott

County Administrator David Bretl recommended Ronald Henriott’s appointment to the WalCoMet Board, stating his knowledge and experienced service will provide continuity to the Board. Chair Weber asked Mr. Henriott a series of questions regarding his qualifications, experience, desire to serve on the WalCoMet Board, and whether he had any conflicts of interest that would prohibit him from serving. Mr. Henriott has served on the Board for 13 years. He is the former mayor of the City of Delavan, and has resided in the City for 70+ years. He stated WalCoMet has well-trained staff and has made major improvements in equipment. He believes the management of WalCoMet has improved, as has the relationship between the Board and Walworth County. Long-term concerns include salt runoff, flooding, changing mandates, etc. **Supervisor Russell made a motion, seconded by Vice Chair Staples, to recommend approval of the appointment of Ronald Henriott to the WalCoMet Board. Motion carried 5-0.**

Unfinished Business

- Outagamie County Resolution No. 84-2019-23 – Supporting legislation requiring the Department of Revenue (DOR) to annually publish information on its internet site and requiring the reporting of utility aid payment itemization to municipalities and counties

Finance Director Jessica Conley did more research on the resolution after it was placed on hold last month. She received a response from Outagamie County’s finance director, who confirmed that the purpose of the resolution was to provide transparency on utility aid payments. Wisconsin Counties Association (WCA), the Wisconsin League of Municipalities and other entities are supporting the legislation. Conley reported those entities receiving payments are still not certain on how the aid is calculated. The legislation would assist counties and municipalities in developing budget projections, and allow aid recipients to confirm the accuracy of the payments. **Vice Chair Staples made a motion, seconded by Supervisor Russell, to direct staff to draft a Walworth County advisory resolution urging the sharing of the information with counties and municipalities. Motion carried 5-0.**

- Resolution No. 67-12/19 Designating Kristen Perry and Cindy Wrobel as Walworth County Humane Officers

Conley reported Kristen Perry and Cindy Wrobel are awaiting formal certification from the State of Wisconsin to perform the duties of Humane Officers. **Vice Chair Staples made a motion, seconded by Supervisor Russell, to hold approval until the certifications are confirmed by the State. Motion carried 5-0.**

New Business

- Resolution Supporting Alice in Dairyland

**Supervisor Russell made a motion, seconded by Vice Chair Staples, to recommend approval of the resolution supporting Alice in Dairyland. Motion carried 5-0.**

- Florence County Resolution 2019-20 – Opposing the enactment of any legislation that would infringe upon the Right of the People to keep and bear arms and consider such laws to be unconstitutional and beyond lawful legislative authority

**Vice Chair Staples made a motion, seconded by Supervisor Russell, to place the resolution on file. Motion carried 5-0.**
• Correspondence from Joe Valen, Director of Operations Edge Broadband, regarding their State of Wisconsin grant application to bring high speed broadband to Walworth County.

Bretl said information on the request from Operations Edge Broadband was included with the agenda packet. He expressed support for expanded service, but is concerned over entering into agreements which waive permit fees and give permission to use county property. Supervisor Kilkenny stated he recognizes that commerce is good for the county; however, he is averse to entering into an agreement with a private provider from an equity standpoint. Operations Edge Broadband feels endorsement from the County would enhance chances of being awarded the grant. Supervisor Pruessing expressed concern that Mr. Valen was not at the meeting to present his request. Vice Chair Staples made a motion, seconded by Supervisor Russell, to direct staff to develop a letter of support of expanded broadband coverage. The letter will not include an agreement with Operations Edge Broadband. Motion carried 5-0.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: Monday, January 20, 2020 at 10:00 a.m.

Claims and Litigation
The Committee convened in closed session at approximately 10:36 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Board Supervisors Tim Brellenthin and Kathy Ingersoll, County Administrator David Bretl, Director-Public Works Richard Hough, and Human Resources Director Kate Bishop remained in closed session.

a) Summons and Complaint – City of Delavan, Plaintiff, vs John Defrank, Charles Touron, Tamara Nablotny Trustee FBO Tamara Nablotny Trust UA Dated 3/11/76, and Walworth County, Defendants
b) Claim for Vehicle Damage – Allstate Property and Casualty Insurance Company on behalf of their insured, Daniel Clifford
c) Kevin and Kimberly McCarter – Amended Notice of Circumstances of Claim and Claim Against Walworth County and the Walworth County Drainage District Board pursuant to sec. 893.80, Wisconsin Statutes

The committee reconvened in open session at 10:42 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to: proceed as discussed in closed session on item a); to hold item b); and to disallow the claim in item c), above herein. Motion carried 5-0.

Closed Session
The committee convened in closed session as approximately 10:43 a.m. on motion and second by Vice Chair Staples and Supervisor Kilkenny pursuant to the exemption contained in Section 19.85(1)(c) of the Wisconsin Statutes, “considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility,”
relative to the item listed below. A roll call vote was conducted and all members present voted “aye.” Supervisors Tim Brellenthin and Kathy Ingersoll, County Administrator David Bretl, and Human Resources Director Kate Bishop remained in closed session.

   a) County Administrator recruitment/nomination

The committee reconvened in open session at 10:55 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Russell made a motion, seconded by Vice Chair Staples, to direct staff to proceed as discussed in closed session. Motion carried 5-0.

Adjournment
On motion and second by Vice Chair Staples and Supervisor Russell, Chair Weber adjourned the meeting at approximately 11:00 a.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on December 17, 2019.