

**Walworth County Board of Supervisors
Public Works Committee
Monday, November 16, 2020 Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

Chair Jerry Grant called the meeting to order at 3:30 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Jerry Grant; Vice Chair Kenneth Monroe; and Supervisors Nancy Russell, Joseph H. Schaefer, and Rick Stacey. A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberda; Director-Public Works Richard Hough; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; and Manager of IT Operations Jackie Giller.

On motion by Supervisor Russell, second by Supervisor Schaefer, the agenda was approved with no withdrawals.

On motion by Vice Chair Monroe, second by Supervisor Russell, the October 19, 2020 Public Works Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items

7a. Reports

1) Construction & Project Management Report – November 2020

Director-Public Works Richard Hough briefly summarized the Construction & Project Management Report – November 2020. Discussion followed.

2) Health & Human Services (HHS) Building Cellular Service Remediation

Supervisor Russell referred to Information Technology Director John Orr's Memorandum (Page 8) and inquired as to the cost of approximately \$100,000 to provide professional services to assist with a study, assistance in creating bid documents, and installation of infrastructure to support cell service throughout the entire HHS building for all major cell phone carriers. Hough stated there is a resolution proposed (Pages 24-27) that will fund these types of costs. Manager of IT Operations Jackie Giller clarified the projected \$100,000 is to include the professional services to create the bid and installation of cell phone boosting for a multi-carrier system. Discussion ensued.

Supervisor Russell offered a motion, second by Vice Chair Monroe, to accept the reports on the Consent Items. Motion carried 5-0.

New Business

8a. Change Order #20-026-CO2 for the Sheriff's Office Lobby and Office Remodel

8b. Change Order #18-014-CO15 for the Health & Human Services Facility

8c. Final Pay Request to Concrete Structures Inc. for the CTH-B over Ladd Creek Bridge Project #190B2

- 8d. Final Pay Request to Bluemel's Maintenance Service Pay App #3 for the Lakeland School CDEB Playground Matting Project #W1907
- 8e. Final Pay Request to Wolf Paving Pay App #3 for the Lakeland Health Care Center Parking Lot Phase II Project #C1802
- 8f. Final Pay Request to Hernandez Roofing LLC for the Sheriff's Office Roof Replacement Project #W1903
- 8g. Intergovernmental Agreement with the Village of East Troy regarding the Reconditioning of CTH-ES

Supervisor Schaefer offered a motion, second by Supervisor Russell, to approve Items 8a through 8g. Hough stated an error was caught within, Item 8g, Intergovernmental Agreement with the Village of East Troy. He noted the Village of East Troy is also reviewing this draft and said the amended changes will be brought back to the Public Works Committee next month. **Vice Chair Monroe offered to amend the previous motion, second by Supervisor Russell, to approve Items 8a through 8g and to accept the proposed amendment to, Item 8g, Intergovernmental Agreement with the Village of East Troy. Motion carried 5-0 to amend the Draft Intergovernmental Agreement. Motion carried 5-0 to approve Items 8a through 8g as amended.**

- 8h. Res xx-12-20 Authorizing the Transfer of Excess Project Funds from new HHS Facility to the General Fund Building and Equipment Committed Fund Balance
- 8i. Res xx-12-20 Authorizing the Closure of the HHS Building Demolition Project and Transferring Remaining Funds to General Fund Building and Equipment Committed Fund Balance

Hough provided a brief overview of Items 8h and 8i and requested approval of the proposed resolutions. **Supervisor Schaefer offered a motion, second by Supervisor Stacey, to approve Items 8h and 8i as written. Motion carried 5-0.**

Reports/Announcements by Chairperson

Chair Grant announced he has been grounded to his apartment due to COVID-19 until further notice.

Confirmation of next meeting: The next meeting was confirmed for Monday, December 14, 2020 at 3:30 p.m.

Adjournment

On motion Vice Chair Monroe, second by Supervisor Russell, Chair Grant adjourned the meeting at 3:50 p.m.