The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:30 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Tim Brellenthin, Vice-Chair Jerry A. Grant, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, William Norem, Susan M. Pruessing, Rick Stacey, Charlene Staples, David A. Weber and Chair Nancy Russell. A quorum was established.

Thomas D. Cotter delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Stacey, second by Supervisor Grant, the agenda was approved by voice vote with no withdrawals.

Approval of the Minutes

On motion by Supervisor Stacey, second by Supervisor Weber, the October 8, 2019 County Board Meeting minutes were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

1. Jon Hochkammer, 198 Acker Court, Verona, WI, Outreach Manager for the Wisconsin Counties Association (WCA) – Spoke regarding the attributes and benefits of WCA membership and asked the Board to restore the WCA membership dues that were removed from the Walworth County 2020 Budget. Hochkammer stated should Walworth County remain a WCA member, the spring district meeting would be held in Walworth County.

2. Larry Gaffey, 102 E. Court St., Elkhorn, WI, Walworth County Fair General Manager and member of the Walworth County Visitors Bureau (WCVB) – Gave a brief overview of the WCVB marketing plans to increase the social media footprint of tourism outside Walworth County by producing a series of videos to promote businesses and events within Walworth County. He stated tourism affects Walworth County both directly and indirectly, and requested the amount of $10,000 to help fund the WCVB promotional videos.

Appointments/Elections

1. Board of Adjustment
   - John Roth – Three-year term to begin upon County Board confirmation and end on June 30, 2021 (Recommended by the Executive Committee 5-0)
   - Elizabeth Sukala – Three-year term to begin upon County Board confirmation and end on June 30, 2022 (Recommended by the Executive Committee 5-0)

2. Civil Service Board
   - F. Mark Bromley – Five-year term to begin upon County Board confirmation and end on December 31, 2024 (Recommended by the Executive Committee 5-0)

3. Health and Human Services Board
   - Dr. Richard Terry – Three-year term to begin upon County Board confirmation and end on October 31, 2022 (Recommended by the Executive Committee 5-0)
4. Transportation Coordinating Committee  
   - Andy Kerwin – Three-year term to begin upon County Board confirmation and end on September 30, 2022 (Recommended by the Executive Committee 5-0)

5. Williams Bay Barrett Memorial Library Board  
   - Edgar Mosshamer – Three-year term to begin upon County Board confirmation and end on April 30, 2022 (Recommended by the Executive Committee 5-0)

6. Medical Examiner  
   - Gina Carver – Effective January 1, 2020 (Recommended by the Executive Committee 5-0)

7. Corporation Counsel/Director of Land Use and Resource Management  
   - Michael Cotter – Effective January 1, 2020 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Staples, the appointments to the Board of Adjustment, Civil Service Board, Health and Human Services Board, Transportation Coordinating Committee, and Williams Bay Barrett Memorial Library Board were approved by voice vote.

County Administrator David Bretl recognized Gina Carver for her efforts and dedication during the transition from the coroner position to medical examiner after the passing of Corner John Greibel. He stated the relationship between Waukesha County and Walworth County will end, subject to the Board’s approval of the 2020 Budget. Bretl stated Carver has proven herself as an effective investigator and administrator over the past 5 years and endorsed the recommendation/nomination of Carver to the Medical Examiner position.

On motion by Supervisor Staples, second by Supervisor Norem, the appointment to Medical Examiner was approved by voice vote.

Supervisor Brelenthalin offered a motion, second by Supervisor Stacey, to approve the Corporation Counsel/Director of Land Use and Resource Management (LURM) appointment. Administrator Bretl gave a brief overview of Michael Cotter’s accomplishments over the past 18 years serving as the department head of LURM and as Deputy Corporation Counsel. Bretl stated Cotter is a highly qualified candidate for both positions and concluded by endorsing the recommendation/nomination for Cotter’s appointment. The appointment to the Corporation Counsel/Director of Land Use and Resource Management was approved by voice vote.

Communications and Matters to Be Referred
Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Allstate – Insured: Daniel Clifford – Claim No. 0562065656 BBS - Vehicle Damage (To be referred to the Executive Committee)
3. Outagamie County Resolution No. 64—2019-20 – Supporting legislation which addresses a non-partisan redistricting process that utilizes locally developed wards/districts to establish voting districts (To be referred to the Executive Committee) (The complete 2019 Assembly Bill 303 is on file and can be viewed in the County Clerk’s Office)
4. Outagamie County Resolution No. 84—2019-20 – Supporting legislation requiring the Department of Revenue (DOR) to annually publish information on its Internet site and requiring the reporting of utility aid payment itemization to municipalities and counties (To be referred to the Executive Committee)
5. Correspondence from County Board Supervisor Nancy Russell regarding proposed resolution entitled: Authorizing the naming of the Walworth County Government Center as the David A. Bretl Government Center (To be referred to the Executive Committee)
6. Correspondence from Rachel Scott, Rachael Glogovsky, Anne LaBouy, and Michelle Thomas regarding animal care and control (To be referred to the Executive Committee)
7. Wisconsin Department of Administration Final Estimate of the January 1, 2019 Population for Walworth County (To be referred to the Executive Committee)

8. Correspondence from Wisconsin Counties Association – Forward Analytics (FA), The Birth Dearth – Falling Fertility Rates, Fewer Babies (To be placed on file)

9. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
   - Wood County Resolution # 19-10-16 – To encourage the Wisconsin legislature to revise the statutes for a consistent charge for court costs, fees, and surcharges in the offices of the Clerk of Courts and Register in Probate (Walworth County Res. No. 49-10/19 was passed on 10/08/19 - To be placed on file)

10. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
   - CLAIM – Kevin & Kimberly McCarter – Notice of Circumstances of Claim and Claim against Walworth County and the Walworth County Drainage District Board pursuant to §893-80, Wisconsin Statutes (To be referred to the Executive Committee)
   - Outagamie County Resolution No. 72—2019-20 – Urging the Wisconsin Governor and legislator to research and understand the reasons behind the out-migration of the millennial population as well as why people are not moving to Wisconsin for available jobs and to make changes to encourage families to maintain Wisconsin as their residence as well as develop a plan to encourage families to move to Wisconsin. (To be referred to the Executive Committee) (The complete resolution is on file and can be viewed in the County Clerk’s Office)
   - Correspondence from Denise M. Fitzpatrick, Josie Fortune and Kurt Mohrbacher stating their opposition to the request by Norman L. Brummel and Jean A. Brummel Trust to rezone approximately 2.1 acres of Parcel #GSC1200006 from A-2 Agricultural Land District to B-2 General Business Use to allow for the construction of a retail store. (To be referred to the County Zoning Agency)
   - Correspondence from Attorney Brian A. Schuk of Schuk Law LLC regarding Village of Bloomfield’s interest in acquiring Tax Parcel &B1600008B (To be referred to the Finance Committee)
   - Correspondence from John Peters regarding 2020 Funding for Consolidated Dispatch Study (To be placed on file)

11. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
   - Jeremy and Simona Ebner – Owners, Troy Township. Rezone approximately 57.2 acres of C-2 Upland Resource Conservation District and 5.3 acres of A-2 Agricultural Land District property to the P-1 Recreational Park District along with correction of the C-1 Lowland Resource Conservation District Non-Shoreland wetland boundaries to delineated field conditions according to a digital legal description.
   - Charles and Wendy Kolodkin – Owners, Geneva Township. Rezone approximately .31 acres of C-1 Lowland Resource Conservation District Non-Shoreland wetland to the B-5 Planned Commercial-Recreation Business District.

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments
Amendment to Section(s) 74-44, 74-51, 74-59, 74-60, 74-61, and 74-131 of the Walworth County Code of Ordinances – Zoning and Section(s) 74-172, 74-178, 74-186, 74-186.1, 74-188, and 74-263 of the Walworth County Code of Ordinances – Shoreland Zoning Concerning Livestock Facilities, Commercial Feed Lots, and Commercial Egg Production – Approved 5-0 (October 17, 2019 County Zoning Agency Public Hearing)
1. Steven C. Captain – Owner, Section 15, LaFayette Township. Rezone approximately 25.97 acres of A-1, P-1, and C-2 to C-2 and C-4 – Approved 6-0 (October 17, 2019 County Zoning Agency Public Hearing)
2. Todd J. Brown – Owner, Section 21, Darien Township. Rezone approximately 15 acres of A-4 to M-2 – Approved 6-0 (October 17, 2019 County Zoning Agency Public Hearing)
3. James and Eileen Dempsey Life Estate – Owners, Section 10, Sugar Creek Township. Rezone approximately two acres of A-1 to P-2 – Approved 6-0 (October 17, 2019 County Zoning Agency Public Hearing)
4. Thomas Weber – Owner, Section 16 & 21, LaFayette Township. Rezone approximately 6.02 acres of M-3 and A-1 to C-2 – Approved 6-0 (October 17, 2019 County Zoning Agency Public Hearing)

On motion by Supervisor Weber, second by Supervisor Grant, Items #1 thru #5 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote.

Executive Committee
1. Res. No. 56-11/19 – Setting Compensation for the Walworth County Board of Supervisors for the 2020-2022 Term – Vote Required: Two-thirds (Recommended by the Executive Committee 4-0 at its September 9, 2019 meeting)
2. Res. No. 57-11/19 – Disallowing the Claim of Dale Mangan – Vote Required: Majority (Recommended by the Executive Committee 5-0)

Supervisor Stacey offered a motion, second by Supervisor Monroe, to approve Item #1, Res. No. 56-11/19. On motion by Supervisor Grant, second by Supervisor Weber, Res. No. 56-11/19 was approved by unanimous consent.

On motion by Supervisor Weber, second by Supervisor Grant, Item #2, Res. No. 57-11/19 was approved by voice vote.

Finance Committee
1. Ord. No. 1192-11/19 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees – Vote Required: Majority (Recommended by the Finance Committee 5-0)
2. Ord. No. 1193-11/19 – Amending Section 30-262 of the Walworth County Code of Ordinances Relating to Unclaimed Personal Property – Vote Required: Majority (Recommended by the Finance Committee 5-0)
3. Res. No. 63-11/19 – Appropriating the Sum of $50,000 to Walworth County Housing Authority for Subsidized Apartments and Office Space – Vote Required: Majority (Recommended by the Finance Committee 5-0)
4. Res. No. 64-11/19 – Adopting the 2020 Appropriation of the Walworth County Budget and CIP Plan – Vote Required: Majority (Recommended by the Finance Committee 4-0)
5. Res. No. 65-11/19 – Establishing the County Tax Levy to Support the 2020 Budget Appropriation – Vote Required: Majority (Recommended by the Finance Committee 4-0)

On motion by Supervisor Ingersoll, second by Supervisor Weber, Item #1, Ord. No. 1192-11/19; Item #2, Ord. No. 1193-11/19; and Item #3, Res. No. 63-11/19 were approved by voice vote.

Supervisor Stacey offered a motion, second by Supervisor Weber, to approve Item #4, Res. No. 64-11/19. Administrator Bretl, gave a brief overview of the procedures relating to the proposed amendments and adoption of the 2020 Appropriation of the Walworth County Budget and CIP Plan. He stated written packets of the
proposed budget amendments (BA), sponsored either by an individual supervisor or committee, were distributed by the Finance Department prior to the meeting.

BA-A: Lakeland Health Care Center/Public Works – Supervisor Stacey offered a motion, second by Supervisor Staples, to approve Budget Amendment A, to initiate the final transfer of Lakeland Health Care Center (LHCC) facilities staff/operations to the Department of Public Works (DPW). The departments seek to transfer the final 1.0 FTE Senior Maintenance Technician effective January 1, 2020. Budget Amendment A was approved by voice vote. Net levy impact: 0.

BA-B: Wisconsin Counties Association (WCA) Membership for 2020 – Supervisor Staples offered a motion, second by Supervisor Russell, to approve Budget Amendment B, to restore membership to the WCA for 2020. Supervisor Staples spoke regarding the benefits of WCA membership. She referred to Administrator Bretl’s November Report and Update regarding WCA Membership and commented on the history of departmental membership dues. Chair Russell stated she is willing to support the WCA to allow them to follow through on the promises they have made relative to the Supervisors’ suggestions. Discussion focused on the reports available to WCA members. Budget Amendment B was approved by voice vote. Net levy impact: $14,077.

BA-C: ALICE in Dairyland – Supervisor Ingersoll offered a motion, second by Supervisor Weber, to approve Budget Amendment C, to add a $5,000 contribution to ALICE in Dairyland. Administrator Bretl spoke on behalf of the Lakeland Health Care Center and employees of Walworth County versus community organizations. Supervisor Ingersoll disagreed with Kilkenny, stating ALICE in Dairyland is a special request and it is an honor for Walworth County to host the event. Budget Amendment C was approved by voice vote. Supervisors Kilkenny and Stacey requested their votes be recorded as “No”. Net levy impact: $5,000.

BA-D: Visitor’s Bureau marketing/social media video – Supervisor Monroe, to approve Budget Amendment D, to add $10,000 for a Visitor’s Bureau marketing/social media video. Supervisor Ingersoll offered a motion, second by Supervisor Grant, to approve Budget Amendment D, to add $10,000 for a Visitor’s Bureau marketing/social media video. Supervisor Grant inquired as to where the remaining money for the video(s) will come from. Gaffey stated the WCVB will cover the additional money required and will work with the vendors for discounted rates. Supervisor Kilkenny stated he did not feel comfortable deciding how individuals should advertise for their businesses and suggested the Board should focus on the County’s core functions. Budget Amendment D was approved by voice vote. Supervisors Grant, Kilkenny, Stacey and Staples requested their votes be recorded as “No”. Net levy impact: $10,000.

BA-E: Lakeland Health Care Center – Supervisor Monroe brought forth Budget Amendment E, to downsize the Lakeland Health Care Center to a 90-bed skilled nursing facility and utilize the $225,000 tax levy under the State cap to reduce the use of fund balance. Administrator Bretl spoke on behalf of the Lakeland Health Care Center Board of Trustees and stated BA-E and BA-F are similar, with the exception of the dollar amounts, and stated based on the amendments that have been approved thus far, staff’s recommendation is to place BA-E on file and to adopt BA-F with the correct dollar amount. On motion by Supervisor Kilkenny, second by Supervisor Grant, Budget Amendment E was placed on file by voice vote. Net levy impact: $225,000.

BA-F: Lakeland Health Care Center – Supervisor Russell offered a motion, second by Supervisor Stacey, to approve Budget Amendment F, to downsize the Lakeland Health Care Center to a 90-bed skilled nursing facility and utilize all of the available $244,925 tax levy under the State cap to reduce the use of fund balance. Conley stated the new amount would be $215,848. On motion by Supervisor Monroe, second by Supervisor Ingersoll, the amendment to BA-F to the amount to $215,848 was approved by voice vote. Budget Amendment F, as amended, was approved by voice vote. Net levy impact: $215,848.
Item #4, Res. No. 64-11/19 as amended by budget amendments BA-A, BA-B, BA-C, BA-D, and BA-F, was approved by voice vote.

Supervisor Staples offered a motion, second by Supervisor Stacey, to approve Item #5, Res. No. 65-11/19. Conley distributed an Amended Res. No. 65-11/19 as outlined below:

1) Page 1, Line 23, amended from $51,744,056 to $51,988,981
2) Page 2, Line 3, amended from $51,744,056 to $51,988,981
3) Page 2, Line 4, amended from $59,724,884 to $59,969,809

Supervisor Norem offered a motion, second by Supervisor Weber, to approve the amendments to Res. No. 65-11/19 as presented by the Finance Director. On motion by Supervisor Staples, second by Supervisor Stacey, Res. No. 65-11/19 as amended, was approved by voice vote.

Human Resources Committee
1. Ord. No. 1187-11/19 – Amending Sections of Chapter 15 of the Walworth County Code of Ordinances Relating to the Medical Examiner – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
2. Ord. No. 1188-11/19 – Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums for Deputy Medical Examiners – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
3. Ord. No. 1189-11/19 – Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums for Certain Public Works Employees – Vote Required: Majority (Recommended by the Public Works Committee 5-0 and the Human Resources Committee 5-0)
4. Ord. No. 1190-11/19 – Amending Section 15-516 (h) of the Walworth County Code of Ordinances Relating to Personal Time Off (PTO) – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
6. Res. No. 58-11/19 – Authorizing the Reclassification of a Human Resources Generalist Position to a Recruitment Specialist Position in the Human Resources Department – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
7. Res. No. 59-11/19 – Authorizing Position Changes by Department Based on the 2020 Budget – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
8. Res. No. 60-11/19 – Adopting 2020 Pay Ranges for Certain Non-Represented Hourly Employees and Salaried Exempt Employees – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
9. Res. No. 61-11/19 – Adopting 2020 Pay Ranges for Certain Casual Employees – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)
10. Res. No. 66-11/19 – Revising the Pay Range for the Business Office Supervisor Position at the Sheriff’s Office – Vote Required: Majority (Recommended by the Human Resources Committee 5-0)

On motion by Supervisor Stacey, second by Supervisor Weber, Item #1, Ord. No. 1187-11/19; Item #2, Ord. No. 1188-11/19; Item #3, Ord. No. 1189-11/19; Item #4, Ord. No. 1190-11/19; Item #5, Ord. No. 1191-11/19; and Item #6, Res. No. 58-11/19 were approved by voice vote
Supervisor Ingersoll offered a motion, second by Supervisor Stacey, to approve Item #7, Res. No. 59-11/19. Supervisor Staples stated due to the impact this resolution would make on the Lakeland Health Care Center employees, she has some trepidation with voting on this resolution prior to the obtaining more details at the committee level. Discussion then focused on the “At Risk” Appendix A, Summary of Major Personnel Actions Under the 2020 Budget and the downsizing of the LHCC from 120 to 90 beds that will be discussed at future committee meetings. Conley stated there are no changes to the nursing home staff at this time. Bretl stated this resolution is related to the original 2020 Budget. Res. No. 59-11/19 was approved by voice vote.

On motion by Supervisor Monroe, second by Supervisor Stacey, Item #8, Res. No. 60-11/19; Item #9, Res. No. 61-11/19; and Item #10, Res. No. 66-11/19 were approved by voice vote.

Park Committee
1. Res. No. 62-11/19 – Approving Submission of a Grant Application for Outdoor Recreation Aids – Vote Required: Two-thirds (Recommended by the Park Committee 4-0)

Supervisor Weber offered a motion, seconded by Supervisor Grant, to approve Item #1, Res. No. 62-11/19. On motion by Supervisor Grant, second by Supervisor Weber, Res. No. 62-11/19 was approved by unanimous consent.

Report of Special Committees
There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda – There was none.

Chairperson’s Report
Chair Russell announced that all titles for the Tuesday, December 3, 2019 County Board meeting are due on Wednesday, November 20.

Administrator Bretl announced lunch will be provided at the Executive Committee meeting on Friday, November 15. Any special dietary needs should be reported to Nicole in the Administration.

Adjournment
On motion by Supervisor Monroe, second by Supervisor Stacey, the meeting was adjourned at 4:32 p.m.

Prepared By: Patricia Sommers, Administrative Assistant
Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN )
COUNTY OF WALWORTH )

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the November 12, 2019 meeting.