

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, October 21, 2020
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Ken Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; and Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons. A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberd; Superintendent of County Institutions Elizabeth Aldred; Nursing Home Administrator Denise Johnson; and Deputy Directors of Health and Human Services (HHS) Carlo Nevicosi and Trista Piccola.

Members of the Public: Veronica Van Antwerp of Delavan; Rhonda Van Antwerp of New Jersey; Gary Wagner of Lake Geneva; and Citizen Member of the Health and Human Services Board William Wucherer.

Chair Monroe requested to have, Item 10a, Correspondence from Gary Wagner to follow the Public Comment Period. **On motion by Vice Chair Ingersoll, second by Supervisor Holt, the Agenda as amended was approved with no withdrawals.**

On motion by Supervisor Holt, second by Supervisor Simons, the September 16, 2020 meeting minutes were approved.

Public Comment

Veronica Van Antwerp of Delavan, Wisconsin provided a brief history of her husband's experiences, while he was a resident of the Lakeland Health Care Center (LHCC) and expressed concern with the decline of staffing. Van Antwerp commended the staff and stated they were caring, confident, and dedicated.

Rhonda Van Antwerp of New Jersey echoed her mother's concerns and implored the Board to consider the human factor, as well as the financial factor.

Correspondence

10a) Correspondence from Gary Wagner regarding CNA float position
Gary Wagner of Lake Geneva referred to his email (Pages 40-41) and expressed concern with the shortage of staffing at the Lakeland Health Care Center. Wagner urged the Board to consider reinstating the Float CNA position and stated he believes this will allow the residents to receive the care they deserve.

Superintendent of County Institutions Elizabeth Aldred stated Mr. Wagner's recommendation will be addressed as the third option in one of the slides of the CNA Float Position presentation.

Unfinished Business

7a) CNA Float Position

Aldred stated the role at LHCC is to provide the best care possible and proceeded to give a brief presentation entitled CNA Float Position that outlined a variety of different options available. Discussion then focused on the driving factors for the multiple call-ins and staff shortages, as well as, the various changes in staffing, number of beds, the organization itself, leadership, and hiring process.

Chair Monroe asked Aldred to conduct an evaluation and report back to the Board of Trustees relative to call-ins, staff openings, hiring details, and the Float CNA position.

Mr. Wagner asked for clarification of the Float CNA position being placed on hold for six months. Aldred stated the intent is to hire the pool staff to fill the vacant positions and continue to evaluate the situation. Mr. Wagner expressed his concerns and asked the Board of Trustees to once again give serious consideration to the Float CNA position.

Supervisor Schaefer clarified the biggest problem with creating a Float CNA position is trying to fill the position, since there is a shortage of CNAs at this time.

New Business

8a) Food and Nutrition Program Presentation

Aldred gave a brief presentation entitled Food and Nutrition Program – Skilled Nursing Facility and Senior Meal Program. Refer to Pages 12-25 for more details. Chair Monroe requested additional time for the Board of Trustees to review the information provided and for this matter to be placed on the November agenda for follow-up questions.

8b) Ordinance Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums at Lakeland Health Care Center

Aldred gave a brief overview and explained the purpose for the proposed ordinance. **Supervisor Holt offered a motion, second by Supervisor Simons, to approve the proposed ordinance Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums at Lakeland Health Care Center. Motion carried 5-0.**

8c) LHCC Resident Trust Fund Write Off

Aldred explained the details leading up to the deficit and requested permission to transfer money from the cash over/short account to the resident trust fund account in the amount of \$4,491 to cover the negative balance. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to approve the Lakeland Health Care Center Resident Trust Fund Write Off. Motion carried 5-0.**

Reports

9a) Business Activities Report

Aldred gave a brief overview of the Business Activities Report (Pages 34-37.) Aldred handed out a revised version of Page 37 entitled 08/20 LHCC Aging Balances Report and explained the purpose for the amendments.

9b) Point of Care Testing

Nursing Home Administrator Denise Johnson provided a brief update relative to the coronavirus disease 2019 (COVID-19) testing being conducted at the Lakeland Health Care Center. Discussion then focused on potential future testing stations for the community.

9c) Indoor Family Visits for Inclement Weather

Johnson reported the Centers for Medicare & Medicaid Services (CMS) has issued revised guidance relative to indoor and outdoor visitations for nursing home residents and their families. Outdoor visitations continue with the use of three outdoor heaters. Johnson said she anticipates utilizing the C-wing for indoor visitations in the near future.

Correspondence

10a) Correspondence from Gary Wagner regarding CNA float position

This item was acted upon earlier in the meeting.

Announcements – There were none.

Confirmation of next meeting: The next meeting was confirmed for Wednesday, November 18, 2020 at 1:00 p.m.

On motion by Supervisor Simons, second by Supervisor Holt, Chair Monroe adjourned the meeting at 2:21 p.m. Motion carried 5-0.