

**Walworth County Board of Supervisors
Public Works Committee
Monday, October 19, 2020 Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

Chair Jerry Grant called the meeting to order at 3:30 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Jerry Grant; Vice Chair Kenneth Monroe; and Supervisors Nancy Russell, Joseph H. Schaefer (arrived remotely at 3:32 p.m.), and Rick Stacey. A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberda; Director-Public Works Richard Hough; and Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter.

On motion by Supervisor Stacey, second by Supervisor Russell, the agenda was approved with no withdrawals.

On motion by Vice Chair Monroe, second by Supervisor Stacey, the September 14, 2020 Public Works Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items

7a. Bid Awards / Contracts / Specifications

1) Summary Specifications for the Jail Security Electronics System

Supervisor Russell offered a motion, second by Supervisor Stacey, to approve the Summary Specifications for the Jail Security Electronics System. At the request of Vice Chair Monroe, Director-Public Works Richard Hough gave a brief overview of the project cost of \$300,000 and stated there are two parts to the study. Part one includes a study of the system and basic parameters as to what options are available with a cost of approximately \$30,000. The remaining balance of the \$300,000 will be utilized for the actual design, completion of the parameters of choice, and actual construction. Supervisor Schaefer announced he was present at 3:32 p.m. **Motion carried 5-0.**

7b. Reports

1) Director's Bi-Monthly Report – October 2020

Supervisor Russell offered a motion, second by Supervisor Schaefer, to approve the Director's Bi-Monthly Report – October 2020. Hough commented briefly on the Bi-Monthly Report and stated all items listed on the Spring/Summer Season Report have been completed and gave credit to the Highway Department. Supervisor Russell referred to Page 7 and inquired about the two pending hires for Parks. Hough reported there are additional funds available to keep the current two limited-term employees (LTE) employed past January 1, 2021. **Motion carried 5-0.**

2) Construction & Project Management Report – October 2020

Hough reported on the shifting of priorities:

- STEM Lab is nearing completion after receiving the materials that were on backorder.

- Health and Human Services (HHS) storage renovations have been completed and the Veterans Services Office is currently moving into the HHS building.
- Land Use Resource Management (LURM) flooring project will move forward even though there is a potential risk with the timeline. There may be a possible re-count that would require the room where LURM will be relocated.

Hough concluded by stating there were some change orders included in the Construction & Project Management Report that are for information purposes only and do not require approval of the Committee. **Supervisor Stacey offered a motion, second by Supervisor Schaefer, to approve the Construction & Project Management Report – October 2020. Motion carried 5-0.**

New Business

8a. Correspondence from Melissa Bachuber, Vice President – Associate General Counsel for Advanced Disposal in connection with the Mallard Ridge Landfill Southern Expansion Negotiated Agreement **Vice Chair Monroe offered a motion, second by Supervisor Russell, to approve correspondence from Vice President Melissa Bachuber.** Discussion then focused on the expansion and ownership transfer of the Mallard Ridge landfill. Hough stated the correspondence was sent to inform Walworth County, as the government authority, per State Statute requirements. Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter stated the Committee is not required to do anything and suggested placing the correspondence on file. Walworth County is working to obtain a replacement bond. **Vice Chair Monroe offered a motion, second by Supervisor Russell, to place correspondence from Vice President Melissa Bachuber on file. Motion carried 5-0.**

Reports/Announcements by Chairperson – There were none.

Confirmation of next meeting: The next meeting was confirmed for Monday, November 16, 2020 at 3:30 p.m.

Adjournment

On motion Vice Chair Monroe, second by Supervisor Stacey, Chair Grant adjourned the meeting at 3:45 p.m.