Chair Nancy Russell called the meeting to order at 9:30 a.m.

Roll call was conducted and all members were present: Chair Nancy Russell, Vice Chair Jerry Grant, and Supervisors Kathy Ingersoll, Dan Kilkenny and William Norem. A quorum was declared.

Others in Attendance
County staff: County Administrator David Bretl; Finance Director Jessica Conley; Director of Health and Human Services Elizabeth Aldred; Comptroller Todd Paprocki; Lakeland Health Care Center Administrator Timothy Peek; Sheriff’s Office Business Manager Amanda Lagle; Director-Public Works Richard Hough; Human Resources Manager Donna McIntyre; Deputy County Treasurer Gretchen Torres
Members of the Public: Ryan Barbieri, M3 Insurance

Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to move Item 9.A for consideration after Public Comment, and to approve the agenda as amended. Motion carried 5-0.

Supervisor Norem made a motion, seconded by Supervisor Ingersoll, to approve the minutes of the September 12, 2019 Finance Committee meeting. Motion carried by voice vote.

Public Comment – There was none.

- Resolution **-11/19 Appropriating the Sum of $50,000 to Walworth County Housing Authority for Subsidized Apartments and Office Space
  Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to recommend approval of the $50,000 appropriation to the Walworth County Housing Authority. County Administrator David Bretl reported that earlier this year, the Board voted to make a one-time capital contribution to the Housing Authority for a project in Lake Geneva to resolve their lack of office space and create subsidized apartments, which will produce revenue. This resolution changes the schedule for disbursement of funds: $10,000 will be disbursed on January 15, 2020; and the balance of funds will be disbursed when the City of Lake Geneva approves the required zoning. Further, financing is contingent upon project commencement within 18 months from the date of this resolution. This resolution will supersede the resolution previously adopted.
  Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to recommend approval of the resolution. The Walworth County Housing Authority met this morning and had no questions regarding the resolution. The $50,000 will come from the County’s Unassigned Fund Balance. The motion carried 5-0.

Consent Items
Supervisors Ingersoll and Norem moved to approve the remainder of the consent items. Motion carried 5-0.

8A, Budget Amendments
1) Health and Human Services
   a) HS017 – Increase Enhanced Medicaid Funding
   b) HS018 – Public Health Provision Software
   c) HS019 – Crisis Respite
   d) HS020 – Comprehensive Community Services Family/Foster Care Services
   e) HS021 – Residential Treatment for Substance Abuse
f) HS022 – Youth Aids infrastructure funding and fees  
g) HS023 – Final CLTS grant allocations increase  
h) HS024 – Increased youth placements in Secure Detention facilities  

2) Lakeland Health Care Center  
a) LH008 – Transfer for shortfall in revenues due to low resident census  

3) Sheriff’s Office  
a) SH010 – Transfer to Correction Officers Overtime  
Supervisor Kilkenny asked if the budget amendment reflects that Corrections Officers are using flex or comp time as opposed to banking overtime. Sheriff’s Business Office Manager Amanda Lagle said because of position vacancies in Corrections, straight-time savings has to be transferred to cover mandated overtime expenses. There are 76 Corrections staff, and there has been an average of seven vacant positions.  

**Supervisor Kilkenny made a motion, seconded by Supervisor Norem, to approve budget amendment SH010. Motion carried 5-0.**  
County Administrator David Bretl announced that Ms. Lagle is leaving the County for a position at Blackhawk Technical College, and the Committee wished her the best of luck and success.  
b) SH011 – ProPhoenix flow through payment for East Troy  

**8B, Bids/Contracts**  
1) Professional auditing services  
Chair Russell asked about the cost for auditing services for the last contract period, and Comptroller Todd Paprocki estimated it was approximately $60,000. Costs are increasing by at least $7,000 per year, and Finance Director Jessica Conley said staff was aware of the increase because of all the new GASB regulations. **Supervisor Norem made a motion, seconded by Vice Chair, Grant to approve award of the contract to Baker Tilly Virchow Krause, LLP. Motion carried 5-0.**  

2) Stop loss contract for fiscal 2020 for the health insurance fund  
Ryan Barbieri, M3 Insurance, explained the concept of Stop Loss insurance. The County is self-insured, and annual costs are $16 million. Fixed costs of 16.5% are allocated for protection against catastrophic claims. The County pays a maximum of $125,000 in claims for each member, and the Stop Loss insurance takes all costs above the $125,000. The renewal for Sun Life, the incumbent carrier, was presented with an 18.9% ($459,704) overall increase in premium with a no new laser provision. The “no new laser” provision means that if a new large risk claim occurs, the reinsurer could not carve out individuals with such claims and refuse to cover them. M3 performed a market study, and issued Requests for Proposals to 13 carriers, five of whom submitted proposals. Voya, the County’s carrier two years ago, worked with M3 and negotiated a no new laser contract, and their premium costs were $72,410 less than Sun Life’s proposal. Barbieri recommended award of the contract to Voya effective January 1, 2020. The quote is fixed until October 17th. **Vice Chair Grant made a motion, seconded by Supervisor Norem, to award the proposal for Stop Loss insurance to Voya for the period of one year, effective January 20, 2020. Motion carried 5-0.**  

3) County owned tax properties  
An updated report on the sale for county owned tax properties was distributed before the meeting. Deputy County Treasurer Gretchen Torres reported that the bid for Tax Parcel #&PLH 00244 was rejected because of nonpayment. The subsequent bid was above the minimum and the parcel was sold and payment received. **Supervisor Kilkenny made a motion, seconded by Vice Chair Grant, to approve the report on the October 4, 2019 Wisconsin Surplus Sale. Motion carried 5-0.**
Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to approve the proposed minimum bids for future sale as recommended by the Treasurer. Motion carried 5-0.

8C, Waivers of bid/sole source procurements
1) Lakeland Animal Welfare Society, Inc. (LAWS)

8D, Declaration of surplus
1) Recommendation to declare two (2) Public Works forklifts as surplus and to sell said vehicles at auction

8E, Reports
1) Quarterly Delinquent Tax Report – 3rd quarter 2019
2) Quarterly Property Loss Report – 3rd quarter 2019
3) Update on tax incremental financing districts (TIDs)

New Business
• Ordinance **-11/19 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees
Bretl said proposed changes to the fee schedule will be implemented as part of the 2020 budget adoption. Changes are indicated by underline, deletions by strikethrough. Chair Russell questioned two dates in the fee schedule: one on page 65, “January ’08,” and one under the Tractor program. Staff will follow-up and make corrections if needed. **Supervisor Norem made a motion, seconded by Vice Chair Grant, to recommend approval of the ordinance relative to fees, with the corrections noted by Chair Russell. Motion carried 5-0.**

• Discussion and Possible Action Regarding the Levy Limit Calculation and the Proposal of 2020 Budget Amendments to the Preliminary Budget
Conley distributed the revised Walworth County 2020 Levy Limit Calculation. Because of the revised 2019 personal property aid, the County is under the levy limit by $244,929. Personal property aids became part of the levy limit calculation last year, and because it was the first year of the change, staff wasn’t certain what the result would be. The State has confirmed that the amount is accurate. Chair Russell asked Bretl what could be done with the funds. Bretl said the LHCC Board of Trustees forwarded a budget amendment to assist in the transition from 120 to 90 beds, and he feels it would be prudent to dedicate the funds to that effort. Bretl added if the amendment to put funds back into the budget for membership in the Wisconsin Counties Association (WCA) fails, the $14,000 could also be directed to sustain LHCC operations, or disbursed to other departments for budget requests that were not funded. **Supervisor Norem made a motion, seconded by Vice Chair Grant, to approve an alternative budget amendment to put the $244,929 excess levy funds into the 2020 LHCC budget; and if the amendment to reinstate $14,000 for WCA membership dues fails, this amendment would direct that all funds be included in the LHCC budget. Motion carried 5-0.** [Vice Chair Grant was briefly excused at 10:07 a.m.]

• Resolution **-11/19 – Adopting the 2020 Appropriation of the Walworth County Budget and CIP Plan
Supervisor Ingersoll made a motion, seconded by Supervisor Norem, to recommend approval of adopting the 2020 appropriation of the Walworth County Budget and CIP Plan. Motion carried 4-0.
• Resolution **-11/19 Establishing the County Tax Levy to Support the 2020 Budget Appropriation
  Supervisor Kilkenny made a motion, seconded by Supervisor Norem, to recommend approval of the resolution establishing the County tax levy to support the 2020 budget appropriation. Motion carried 4-0. [Vice Chair Grant returned to the meeting at 10:09 a.m.]

• Ordinance **-11/19 Amending Section 30-262 of the Walworth County Code of Ordinances Relating to Unclaimed Personal Property
  Conley reported that two additional exceptions have been added to align with current procedure. Supervisor Kilkenny made a motion, seconded by Supervisor Ingersoll, to recommend approval of amending Section 30-262 relating to unclaimed personal property. Motion carried 5-0.

**Correspondence** – There was none.

Bretl announced the copper artwork on display in the Board Room was made by Lakeland School students in honor of Supervisor David Weber’s birthday and his ongoing commitment to Lakeland School.

**Confirmation of next meeting:** Thursday, November 21, 2019 at 9:30 a.m., County Board Room 114 at the Walworth County Government Center.

**Adjournment**
On motion and second by Supervisor Norem and Vice Chair Grant, Chair Russell adjourned the meeting at 10:11 a.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on November 21, 2019.