

**Walworth County Fire/EMS Study Committee**  
**September 19, 2019 Meeting Minutes**  
**County Board Room 114, Walworth County Government Center**  
**100 W. Walworth Street, Elkhorn, Wisconsin**

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The meeting was called to order by Chair John Peters at 1:13 p.m.

Roll call was conducted and no quorum was established. Chair John Peters and Denise Pieroni were present. Vice Chair Dave Nelson, Bruce Vander Veen, James Weiss and Lowell Hagen were absent.

Others present: Walworth County Administrator David Bretl (arrived at 1:22 p.m.); Walworth County Sheriff's Office Captain of Communications Jamie Green; Rebecca LeMire, Village of Darien Administrator/Clerk-Treasurer; Richard Tuma and Sherrill Ornberg, PSAP Concepts & Solutions; Benjamin Pierce, Janesville Gazette

*[Recorder's Note: Although no quorum was established, members present discussed various agenda items and no actions were taken.]*

**Agenda approval** – No action.

**Approval of August 6, 2019 meeting minutes** – No action.

**Public comment** – There was none.

**New Business**

- Feedback on Waukesha County Communications Center tour – No action.
- Progress of Sharon/Darien/Walworth cooperative efforts – No action.
- Submission of Committee comments at appropriate County Board Budget meetings in support of the purchase of the Fire Module of Pro-Phoenix and further consideration of budgeting funds to study the establishment of a consolidated dispatch center under the direction of the County Administrator and County Board

Denise Pieroni said this item should be discussed due to the time constraint with the County Budget process. Richard Tuma and Sherrill Ornberg, from PSAP Concepts & Solutions, introduced themselves and gave a brief overview of the workflow study they are currently conducting at the Walworth County Sheriff's Office. The study is not on consolidated dispatch, but is related to the type of study this committee is looking to conduct. Tuma said they have both worked on consolidation with other organizations previously. Pieroni said this committee sent a resolution to the County Board, but it was denied. She asked Chair Peters to submit a letter to the County Board asking for reconsideration of the request. Captain Green expressed concern that even if the Board agreed to fund the study and the study recommends consolidation, will it be possible to get participation from municipal departments. Ornberg said the current study does not include these services in the scope, but lays a foundation for the information this committee is looking for. She then commended Captain Green for his excellent work ethic and cooperation. She believes his focus is on the success of emergency communications and his goals and objectives are on point. Chair Peters also commended Green and thanked Ornberg for her kind words. Bretl asked about the timing of the studies that are currently being done and Captain Green said the workflow study should be completed by December of this year, and the radio study should be done in the first quarter of 2020.

- Committee wrap up and finalization of “Recommendations” document – No action. Bretl suggested dissolving this committee but said there would need to be a quorum present. His office will create a final draft of the “Recommendations” document and present it at a future meeting where all members can be present. He also said he will work with Chief Peters to draft a letter to the County Board regarding reconsideration of the resolution requesting a feasibility study. He invited any interested members to attend the Executive Committee meeting on October 14<sup>th</sup> at 10:00 a.m., the County Board Public Budget Hearing on October 29<sup>th</sup> at 6 p.m., and the Budget Adoption meeting on November 12<sup>th</sup> at 3:30 pm.

**Public comment** – There was none.

**Next meeting date and time:** The next meeting date will be decided at a later time.

**The meeting ended at 1:54 p.m.**