

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, September 16, 2020 at 4:30 p.m.
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

Chair David Weber called the meeting to order at 4:30 p.m.

Roll call was conducted and the following members were present either in person or remotely: Chair David Weber, Secretary Brian Holt, Supervisors Kenneth Monroe, Kathy Ingersoll, and Joseph H. Schaefer (arrived at 4:31 p.m.) A quorum was declared.

County Staff: County Administrator Mark W. Luberda; Director of Special Education Tracy Moate; Deputy Director of Health and Human Services (HHS) Carlo Nevicosi; and Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter.

On motion by Supervisor Ingersoll, second by Secretary Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Monroe, second by Supervisor Ingersoll, the July 22, 2020 Children with Disabilities Education Board meeting minutes were approved.

Public Comment – There was none.

New Business

7a) Discussion of the 2021 Proposed Children with Disabilities Education Board (CDEB) Budget
Director of Special Education Tracy Moate distributed and gave a brief overview of the Walworth County Children with Disabilities Education Board 2021 Budget. There was some discussion as to whether or not action was required on this item. Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter stated this budget will be submitted and reviewed by the full County Board of Supervisors at their November meeting and no action is required at this time, unless the Board chooses to do so. **Supervisor Monroe offered a motion, second by Supervisor Ingersoll, to approve the Children with Disabilities Education Board 2021 Budget. Motion carried 5-0.**

7b) Establish the maximum number of non-resident students that may attend Lakeland School on tuition
Moate referred to Section 9-51 of the Walworth County Code of Ordinances relative to tuition agreements and stated she is required to annually provide the Board with numbers to help determine and establish the school's space availability relating to enrollment. Moate distributed and gave a brief overview of the Lakeland School Enrollment History - Space Availability Determination/Departments. She asked the Board to review her recommendation of a maximum school enrollment cap of 226 and to utilize this particular summary as a guide with future tuition requests. Discussion then focused on the recommended level of students with behavioral intervention plans and potentially taking on additional students. **Supervisor Ingersoll offered a motion, second by Secretary Holt, to establish the maximum school enrollment of 226. Motion carried 5-0.**

7c) School wide expectation of wearing face/mask covering
Moate spoke briefly regarding the Governor's state-wide mask mandate, which is to expire on September 28th. She explained the current practices Lakeland School has in place relative to the face mask mandate, as it relates to the population that is served, and recommended those practices be tied into the Lakeland School Return - Practices for Fall 2020 Plan through the end of the 2020-2021 school year. The plan would be considered updated on September 16, 2020, should the request be approved by the Board. Moate stated with further studies and review, the mask mandate may become part of the uniform code. Discussion followed. **Secretary Holt offered a motion, second by Supervisor Monroe, to accept the Lakeland School Return - Practices for Fall 2020 Plan with the inclusion of the expectation of wearing masks/face coverings the entire school year. Motion carried 5-0.**

7d) Quarterly reporting of donations to Lakeland School

Moate referred to Section 30-156 of the Walworth County Code of Ordinances relating to the acceptance and use of donations and expressed her concern of properly reporting donations to the Board. Moate said she would like to provide the Board with a report recognizing the donor and how the funds are being utilized, ultimately becoming a public record. Discussion then focused on the frequency of donations and whether or not to provide a quarterly or annual report. Secretary Holt, Supervisor Ingersoll and Chair Weber stated they would agree to an annual report unless there was something exceptional. **Secretary Holt offered a motion, second by Supervisor Ingersoll, to approve an annual reporting of donations to Lakeland School with the discretion to bring forward any exceptional and/or significant donations(s). Motion carried 5-0.**

7e) Kinsa for Schools Program (monitoring for outbreaks & preventing the spread of illness)

Moate gave a brief overview of the Kinsa for Schools Program that is being offered free to public elementary schools and requested the Board's permission to enter into the program. **Secretary Holt offered a motion, second by Supervisor Monroe, to make application for the Kinsa for Schools Program and enter participation. Motion carried 5-0.**

Reports and Correspondence

8a) CDEB Chair – There was none.

8b) CDEB Director

➤ Donations updates

Moate stated former Assistant Director Turk passed away suddenly. His family made a donation of \$2,460 in his memory. The money will be utilized to purchase an iPad, downloadable app, or device that will place technology into the hands of a student and help build communication for those without a voice.

➤ Start of 2020-21 School Year

Moate provided a brief update as to the start of the 2020-21 school year and highlighted the following:

- Current enrolment of 154 students
- The COVID-19 incident within the High School 2 Department and the way in which it was swiftly handled.
- Report of the newly employed, staff transfers, and individual who returned safely from the military.
- The lunch program is mobile and being delivered directly to each classroom. The meals are individually packaged.
- Seamless Summer Option (SSO) Program – County Administrator Mark W. Luberda approved application for the SSO Grant that will offer all students a free meal. Each meal will be reimbursed at the rate of \$3.51 and there are no match requirements. Moate reported at the end of the school year there was over \$2,000 in unpaid lunch fees, which has been reduced to approximately \$900. Lakeland School will continue to pursue collection on the remaining outstanding balance. The SSO Program expires December 31st or when the funds run out, whichever occurs first.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, October 21, 2020 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Supervisor Schaefer, Chair Weber adjourned the meeting at 5:38 p.m.