

**Walworth County Board of Supervisors  
Executive Committee Meeting Minutes  
Monday, September 14, 2020  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing and Nancy Russell. A quorum was declared.

**Others in Attendance**

County Board Supervisors: Kathy Ingersoll and Ryan Simons.

County staff: County Administrator Mark W. Lubberda; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; Director-Public Works Richard Hough; Sheriff Kurt Picknell; Captain of Communications Todd Neumann; and Finance Director Jessica Conley.

**On motion by Supervisor Russell, second by Supervisor Pruessing, the agenda was approved with no withdrawals.**

**On motion by Supervisor Holt, second by Vice Chair Kilkenny, the minutes of the July 20, 2020 Executive Committee Meeting were approved.**

**Public Comment** – There was none.

**Consent Items – expense/mileage reimbursement claims submitted by:**

7a) Rick Stacey, County Board Supervisor, in the amount of \$31.74

**Supervisor Russell offered a motion, second by Supervisor Pruessing, to approve the expense/mileage reimbursement claim for Rick Stacey in the amount of \$31.74. Motion carried 5-0.**

**Appointments**

8a) Appointment to Southeastern Wisconsin Regional Planning Commission (SEWRPC)

**Supervisor Russell offered a motion, second by Vice Chair Kilkenny, to appoint Brian Holt as one of the County's Southeastern Wisconsin Regional Planning Commission (SEWRPC) delegates. Motion carried 5-0.**

**Unfinished Business**

9a) Radio System Replacement for the Sheriff's Office

Sheriff Kurt Picknell and Captain of Communications Todd Neumann gave a brief overview of the Radio System Replacement for the Sheriff's Office, thus far, and provided their recommendation as to a course of action. See pages 12-21 for more information. Discussion ensued. Neumann concluded the discussion by stating Walworth County currently has a contract with Ellert and Associates (now True North). Before the County executes a contract with a vendor, a new contract will need to be drawn up between Walworth County and True North relative to Phase IV – The Project Management Phase. Chair Weber expressed his appreciation for the efforts put forth and suggested moving forward with the project.

**New Business**

10a) Wisconsin County Association (WCA) Annual Business Meeting and Review of WCA Proposed Policy Resolutions

County Administrator Mark W. Lubberda gave a brief overview of the advisory resolutions that are to be considered at the Wisconsin Counties Association (WCA) annual business meeting later this month. County Board Chair Nancy Russell will be casting Walworth County's vote on these resolutions. Discussion then focused on the process the County has used over the last couple of years, which was to bring the packet before the Executive Committee for review in advance of the county representative participating in the meeting. Russell briefly

explained her request for the WCA to address Resolutions 6, 7, 8 and 9 separately. Further discussion took place relative to the actions of the WCA, once the resolutions have been separated out. No additional guidance was given to Russell other than previously provided, which is to act on behalf of Walworth County at her discretion.

10b) Wisconsin Department of Administration Preliminary Estimate of the January 1, 2020 Population for Walworth County

Vice Chair Kilkenny pointed out the largest increases are from the City of Whitewater, City of Lake Geneva, Village of East Troy, and Village of Mukwonago, which are bedroom communities and that basically the unincorporated areas have remained the same or decreased slightly. **Vice Chair Kilkenny offered a motion, second by Supervisor Pruessing, to accept the Wisconsin Department of Administration Preliminary Estimate. Motion carried 5-0.**

10c) Bayfield County Resolution No. 2020-065 – To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps  
Supervisor Russell announced that Supervisor Jerry Grant requested this resolution be brought before the Executive Committee and stated it is too late to act on this. Russell reported Resolutions 43, 44, 45, and Walworth County Res. No. 46 included within the WCA packet all contain the same language as the Bayfield resolution and suggested placing the it on file. **Supervisor Russell offered a motion, second by Supervisor Holt, to place Bayfield County Res. No. 2020-065 on file. Motion carried 5-0.**

10d) 2020 Goals for Administrator

Administrator Luberda gave a brief overview of the Slate of Potential Goals for the County Administrator During 2020 that was created at the request of County Board Chair Nancy Russell and offered them to the Executive Committee for their consideration. Vice Chair Kilkenny stated the goals are vague compared to those presented by former Administrator Bretl, but there is the ability to review, measure, and judge in the general sense. Luberda stated he is the County Administrator, but most of the work is happening at the department level. He accepts the concept that department heads may be brought in for a closed session discussion relative to a performance evaluation. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the Slate of Potential Goals for the County Administrator During 2020.** Supervisor Russell offered an amendment to the motion, which is to review the goals and perform the evaluation process at the November Executive Committee meeting. **Vice Chair Kilkenny and Supervisor Holt approved the amendment. Motion carried 5-0.**

Supervisor Holt departed the meeting at 10:57 a.m.

Supervisor Ingersoll referred back to Item 10a and inquired about the voting process at the WCA convention. Administrator Luberda stated he believes the resolutions are passed and become part of the slate of work for the WCA, their staff, and their legislative efforts in the 2020-2021 and become part of their platform. In summary, the committees already stated what they recommend and you are acting on those committees recommendation as to their goals for the next year. Russell said the WCA uses the lobbying group to lobby the legislature for their platform.

Supervisor Holt returned to the meeting at 10:59 a.m.

**Reports/announcements by Chairperson** – There was none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Monday, October 19, 2020 at 10:00 a.m.

#### **Claims and Litigation**

The Committee convened in closed session at approximately 11:00 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Pruessing pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become

involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Administrator Mark W. Luberd, Corporation Counsel/Director of Land Use and Resource Management Michael Cotter, Director-Public Works Richard Hough, and Supervisor Ingersoll (via telephone) remained in closed session.

- a) Claim for Vehicle Damage – Natasha Zwijacz
- b) Notice of Claim – WSPR Enterprises, LLC

**The committee reconvened in open session at 11:20 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt.**

**Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to proceed as discussed in closed session on items a) and b), above herein and that items a) and b) be denied. Motion carried 5-0.**

### **Adjournment**

**On motion and second by Vice Chair Kilkenny and Supervisor Russell, Chair Weber adjourned the meeting at 11:21 a.m.**

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Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes were approved by the Executive Committee at their October 19, 2020 meeting.