

SEPTEMBER 8, 2020
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:45 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present, either in person or remotely: Vice-Chair Jerry A. Grant, Brian Holt, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing, Joseph H. Schaefer, Ryan G. Simons, Rick Stacey, David A. Weber and Chair Nancy Russell. A quorum was established.

Joseph H. Schaefer, Walworth County Board Supervisor, District #2, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Weber, second by Supervisor Grant, the agenda was approved by voice vote with no withdrawals.

Approval of the Minutes

On motion by Supervisor Weber, second by Supervisor Monroe, the July 14, 2020 County Board and the July 23, 2020 Special County Board Meeting minutes were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Special Order of Business

Presentation by Volunteer Services Recognizing Walworth County Volunteers

Chair Russell stated in 2019 there were 1,176 volunteers and 50 interns who donated 33,015 hours, which is equivalent to 16 full time employees for a total value of \$839,571.45. According to the independent sector, the value of a volunteer hour nationwide is \$25.43. Russell reported volunteers help Walworth County provide services at the Lakeland Health Care Center and other areas within the county.

Volunteer Services Coordinator Colleen Lesniak formally recognized and provided a Certificate of Recognition to Audrey Wuttke, who began volunteering in 1970 for a total of 50 years of service, and Arlene Torrenge, who began volunteering in 1972 for a total of 48 years of service. Lesniak expressed her gratitude to both volunteers for their efforts and years of service to Walworth County.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: None

3. Wisconsin Department of Administration Preliminary Estimate of the January 1, 2020 Population for Walworth County (To be referred to the Executive Committee)
4. Correspondence from Wisconsin Counties Association regarding Resolutions of the Wisconsin Counties Association (Correspondence and the complete packet of resolutions are to be referred to the Executive Committee and can be viewed in the County Clerk's office)
5. Correspondence from the Southeastern Wisconsin Regional Planning Commission (SEWRPC) regarding the Calendar Year 2021 Budget (To be referred to the Finance Committee)
6. Correspondence from the Wisconsin Counties Association regarding 2021 Estimated Membership Dues (To be placed on file at the County Clerk's office)
7. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - Bayfield County Resolution No. 2020-065 – To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps (To be placed on file)
 - Pepin County Resolution No. 26-20 – Supporting a State Senate Special Session on Water Quality (To be placed on file)
8. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
 - CLAIM – None
 - Ord. No. 1216-06/20 – Amending Sections 50-2 and 50-6 of the Walworth County Code of Ordinances Relating to the Children's Advocacy Center (C.A.C.) Protocol and Recognition – *Vote Required: Majority* (Recommended by the Health and Human Services Board 8-0)
 - Correspondence from the Wisconsin Counties Association (WCA) – 2020-2021 Wisconsin Counties Officials Directory (To be placed on file)
9. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
 - There were no rezone petitions filed for September 17, 2020 County Zoning Agency review.

Supervisor Grant requested, Item #7, Bayfield County Resolution No. 2020-065 – To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps be referred to the Executive Committee.

Unfinished Business

1. COVID-19 Response, Update, and State & Federal Actions

County Administrator Mark W. Luberda stated he continues to prepare the Friday Report and Update per the Supervisors request and reported the following:

- Finance is in the process of putting in the second submission for reimbursement of Coronavirus Aid, Relief, and Economic Security (CARES) money.
- Health and Human Services (HHS) continues to work with their marketing group to devise methods to help businesses show and promote that they are following appropriate procedures in order to draw people into their businesses.
- Walworth County is pursuing one additional COVID-19 testing date from the state. The testing location has not been determined, as of yet.
- The Contact Tracing contract through HHS is up and running. Outside third party support is making sure Walworth County can perform appropriate and timely contact tracing.
- The front reception service counter will remain in place to help control traffic throughout the Government Center building.

- HHS conducted a successful program entitled ‘Employer Best Practices During COVID-19: Virtual Town Hall in partnership with Aurora and Mercyhealth with a significant number of businesses who participated in the question/answer session.

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. Treetops Funding, LLC – Owner, Section 26, Geneva Township. Rezone approximately .4 acres of C-2 to P-1 – Approved 6-0 (August 20, 2020 County Zoning Agency Public Hearing)
2. John H. and Jennifer Ehlen – Owner, Section 3, Lyons Township. Rezone approximately 3.25 acres of C-2 to A-1NC – Approved 6-0 (August 20, 2020 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, second by Supervisor Schaefer, Items #1 thru #2 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote.

Executive Committee

1. Ord. No. 1220-09/20 – Creating Sections 16-4, 42-10, and 54-3 of the Walworth County Code of Ordinances Relating to the Naming of Public Real Property – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Ord. No. 1221-09/20 – Amending Section 238 of the Walworth County Code of Ordinances Relating to Citizen Committee Members – *Vote Required: Two-thirds* (Recommended by the Executive Committee 5-0)
3. Res. No. 28-09/20 – Denying the Claim of Dangelo Shaun Lux and Lorenzo Nettles – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
4. Consideration as to the size of the County Board in conjunction with redistricting required after the 2020 Census (Referred by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Grant, Item #1, **Ord. No. 1220-09/20** was approved by voice vote.

Supervisor Weber offered a motion, second by Supervisor Holt, to approve, Item #2, Ord. No. 1221-09/20. On motion by Vice-Chair Grant, second by Supervisor Ingersoll, **Ord. No. 1221-09/20** was approved by unanimous consent.

On motion by Supervisor Weber, second by Vice-Chair Grant, Item #3, **Res. No. 28-09/20** was approved by voice vote.

Chair Russell announced, Item #4, Consideration as to the size of the County Board in conjunction with redistricting required after the 2020 Census was referred to the County Board of Supervisors for discussion purposes by the Executive Committee. Supervisor Weber offered a motion, second by Supervisor Monroe, to bring Item #4 to the table and discussion commenced.

Chair Russell and Supervisor Holt noted that 15 members was discussed at the July Executive Committee meeting. Supervisor Grant recommended 15 members, which he believes would provide more input at the committee meetings and more discussion at the County Board level. Discussion focused on whether or not an in-house study would need to be performed regarding the Board size; and the concept of placing the Board size

as a referendum question on the ballot, which they determined the time frame was not adequate. It was noted there has been no request by a constituent to increase the size of the County Board. Chair Russell reminded the Supervisors that Southeastern Wisconsin Regional Planning Commission (SEWRPC) will need to be informed as to the number of County Board members when they begin working on the redistricting process, which will be after the census numbers have been completed. There was further discussion regarding the opportunities the Board of Supervisors have in order to change the Board size. Supervisor Grant expressed concern and stated he is against less than five board members per committee.

Supervisor Simons offered a motion, second by Supervisor Stacey, to keep the County Board size the same. The motion was approved by voice vote. Supervisors Grant and Ingersoll requested their votes be recorded as “No.”

County Administrator Mark W. Luberda announced he will forward the result of the vote to the Executive Committee who will be working on drafting parameters that will be distributed to SEWRPC relative to their contract in developing the redistricting. It is anticipated the Executive Committee will present the County Board with a resolution, as guidance to the contract with SEWRPC, either in January or February.

Finance Committee

1. Ord. No. 1222-09/20 – Amending Section 30-172 of the Walworth County Code of Ordinances Relating to the Creation of a Committed Fund Balance Revenue Stabilization Program – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
2. Res. No. 29-09/20 – Authorizing the Addition of Sheriff’s Office Law Enforcement Drug Trafficking Response (DTR) Grant to Previously Established Pre-Approved Recurring Grants List – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Supervisor Holt offered a motion, second by Supervisor Weber, to approve, Item #1, Ord. No. 1222-09/20. On motion by Supervisor Holt, second by Supervisor Weber, **Ord. No. 1222-09/20** was approved by unanimous consent.

On motion by Supervisor Monroe, second by Supervisor Schaefer, Item #2, **Res. No. 29-09/20** was approved by voice vote.

Health and Human Services Board

1. Ord. No. 1216-06/20 – Amending Sections 50-2 and 50-6 of the Walworth County Code of Ordinances Relating to the Children’s Advocacy Center (C.A.C.) Protocol and Recognition – *Vote Required: Majority* (Recommended by the Health and Human Services Board 8-0)

Director of Health and Human Services (HHS) Elizabeth Aldred gave a brief overview of the following documents and explained the purpose for the amendments to proposed Ord. No. 1216-06/20, as indicated in the Amended Ord. No. 1216-06/20:

- Ord. No. 1216-06/20 – Amending Sections 50-2 and 50-6 of the Walworth County Code of Ordinances Relating to the Children’s Advocacy Center (C.A.C.) Protocol and Recognition.
- Correspondence from District Attorney Zeke S. Wiedenfeld regarding HHS Proposal to Amend Ordinance 50-6 and 50-7.
- Correspondence from Children’s Wisconsin Advocacy Center. This document was distributed at the meeting.

- Amended Ord. No. 1216-06/20 – Amending Sections ~~50-2 and 50-6~~ and 50-7 of the Walworth County Code of Ordinances Relating to Children’s Advocacy Center (C.A.C.) Protocol and Recognition. This document was distributed at the meeting.

Aldred provided further explanation relative to the changes made in the Policy and Fiscal Note. Aldred asked the Board to consider the amendments made to what was previously proposed and requested approval.

Supervisor Monroe offered a motion, second by Supervisor Holt, to adopt the amended version of Ord. No. 1216-06/20. **Ord. No. 1216-06/20**, with the amendments put forth, was approved by voice vote.

Human Resources Committee

1. Ord. No. 1223-09/20 – Amending Sections of Chapter 15 of the Walworth County Code of Ordinances Relating to Pool Staff Evaluations and Title Updates at the Lakeland Health Care Center – *Vote Required: Majority* (Recommended by the Lakeland Health Care Center Board of Trustees 5-0 and the Human Resources Committee 5-0)
2. Ord. No. 1224-09/20 – Amending Section 15-11 of the Walworth County Code of Ordinances Related to Management of Human Resources During the COVID-19 Pandemic to Create a Special Variation to Override Portions of Section 15-533 Premium Contributions – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Res. No. 30-09/20 – Authorizing the Creation of a 0.50 FTE Administrative Clerk II Position in the Register of Deeds Office – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0)

On motion by Supervisor Ingersoll, second by Supervisor Stacey, Item #1, **Ord. No. 1223-09/20**, and Item #2, **Ord. No. 1224-09/20** were approved by voice vote.

Supervisor Weber offered a motion, second by Supervisor Holt, to approve, Item #3, Res. No. 30-09/20. On motion by Supervisor Holt, second by Supervisor Weber, **Res. No. 30-09/20** was approved by unanimous consent.

Reports of Special Committees

There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Chairperson’s Report

Chair Russell stated titles for the Tuesday, October 13, 2020 agenda are to be submitted on or before Wednesday, September 30, 2020.

Chair Russell asked the Supervisors to keep in mind the due dates for any CIP and/or FTE amendments.

Adjournment

On motion by Supervisor Monroe, second by Supervisor Weber, the meeting was adjourned at 4:47 p.m.

Prepared By: Patricia Sommers, Administrative Assistant

Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the September 8, 2020 meeting.