

**Walworth County Board of Supervisors  
Public Works Committee  
Tuesday, September 3, 2019 Special Meeting Minutes  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth Street, Elkhorn, Wisconsin**

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Chair Rick Stacey called the meeting to order at 1:45 p.m.

Roll call was conducted, and the following members were present: Chair Rick Stacey, Vice Chair Ken Monroe, and Supervisors Jerry Grant, William Norem and Nancy Russell. A quorum was declared.

**Others in Attendance**

County Board members: Supervisors Tim Brellenthin, Dan Kilkenny and Charlene Staples

County staff: Director-Public Works Richard Hough; County Administrator David Bretl; Director of Health and Human Services Elizabeth Aldred; Finance Director Jessica Conley; Lakeland Health Care Administrator (LHCC) Timothy Peek; Senior Project Manager John Miller

**Supervisor Grant made a motion, seconded by Supervisor Norem, to approve the agenda as presented. Motion carried by voice vote.**

**On motion by Supervisor Norem, seconded by Vice Chair Monroe, the July 15, 2019 Public Works Committee meeting minutes were approved by voice vote.**

**Public comment** – There was none.

**Consent Items**

a) Bid Awards/Contracts/Specifications

- 1) Bid Award Recommendation for the Lakeland Health Care Center (LHCC) Parking Lot Modification (Phase 1), Project #19-062

Director-Public Works Richard Hough said the low bidder did not meet contractual obligations on a previous County project. Because of the performance issue and the scope of this project, staff recommended award of the bid to the second lowest bidder. **Supervisor Norem made a motion, seconded by Supervisor Russell, to award the bid for Project #19-062 to Wolf Paving Co., Inc., per staff recommendation. Motion carried 5-0.**

- 2) Bid Award Recommendation for Judicial Center Parking Lot Modification, Project #19-063  
**Supervisor Norem made a motion, seconded by Supervisor Russell, to award the bid for Project #19-063 to Pablocki Paving Corporation. Motion carried 5-0.**

**New Business**

- Resolution 47-09/19 Authorizing the Transfer of \$600,000 from the General Fund Building Committed Fund Balance Account and \$60,000 from the Unrestricted General Fund Balance to the Appropriate Accounts for the Purpose of the Old Health and Human Services Building Demolition and Site Improvement or Property Sale and Final Operating Expenses to Close Out Use of the Building  
Hough said Public Works is requesting funds in 2019 for the demolition of the former Health and Human Services building. The project was originally placed in the 2020 Capital Improvement Plan (CIP), but if an appropriate buyer for the building is not secured this fall, the recommendation is to begin the process of pre-demolition work in 2019, with demolition slated for early spring of 2020. The resolution also allows for costs associated with the potential sale of the building. In addition, funds for County departments are

included if a buyer were to request all existing furniture, fixtures, etc., previously requested by departments as a condition of sale. County Administrator David Bretl said staff is still cautiously optimistic on the potential sale of the building; however, to date, the prospective buyer has not made a commitment. He said it is prudent to fund a contingency plan to move ahead with demolition if a sale doesn't occur soon. Supervisor Charlene Staples asked what estimated costs would be to maintain the vacated building. Hough said the Committee directive did not include an option to keep the building if it is not sold. Energy costs would be reduced if there were no tenants, and no cleaning service fees would have to be paid; however, a Facilities employee would still be assigned to inspect and maintain the building. He estimated it would cost in the hundreds of thousands a year to "mothball" the existing facility. Supervisor Staples expressed her concern regarding the \$600,000 demolition cost, and stated the oldest portion of the building is less than 50 years old. Bretl stated the directive from the Public Works Committee was clear; either consummate a sale or demolish the building. He stated discussion on the issue could be held in closed session at the September 9<sup>th</sup> committee meeting. **Supervisor Russell made a motion, seconded by Vice Chair Monroe, to recommend approval of Resolution 47-09/19. Motion carried 5-0.**

**Reports/Announcements by Chair** – There were none.

**Confirmation of next Public Works Committee meeting date and time:** Monday, September 9, 2019 at 3:30 p.m. – *Capital Improvement Plan (CIP) Appeals and Regular Meeting*

#### **Adjournment**

**On motion by Vice Chair Monroe, seconded by Supervisor Grant, Chair Stacey adjourned the meeting at 2:00 p.m.**