

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees
and Finance Committee
Special Joint Meeting Minutes
Tuesday, September 3, 2019
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 2:10 p.m. by LHCC Board of Trustees Chair Ken Monroe.

Roll call was conducted with the following members present:

Lakeland Health Care Center (LHCC) Board of Trustees: Chair Ken Monroe, Vice Chair Tim Brellenthin, and Supervisors Kathy Ingersoll, William Norem and Charlene Staples. A quorum was declared.

Finance Committee: Chair Nancy Russell, Vice Chair Jerry Grant, and Supervisors Kathy Ingersoll, Dan Kilkenny and William Norem. A quorum was declared.

Others in Attendance:

County Board members: Supervisors Susan Pruessing, Rick Stacey and David Weber

County staff: County Administrator David Bretl; Finance Director Jessica Conley; LHCC Administrator Timothy Peek; LHCC Assistant Administrator Taya Walk; Director-Public Works Richard Hough; Director of Health and Human Services Elizabeth Aldred; Director of Human Resources Kate Bishop

Members of the public: Gary Wagner, Lake Geneva, WI

On motion by Supervisor Norem, seconded by Supervisor Ingersoll, the agenda was approved by voice vote.

On motion by Supervisor Norem, seconded by Supervisor Staples, the July 17, 2019 Lakeland Health Care Center Board of Trustees meeting minutes were approved by voice vote.

On motion by Finance Committee Vice Chair Grant, seconded by Supervisor Ingersoll, the July 18, 2019 Finance Committee meeting minutes were approved by voice vote.

Public comment – There was none.

New Business

- Resolution 48-09/19 Authorizing the Transfer of \$355,000 from the General Fund Contingency Account to the Appropriate Lakeland Health Care Center Accounts for Increased Nursing Staff Costs

County Administrator David Bretl noted it has been a challenging year for all health care institutions, and commended the efforts of LHCC staff and management. Because of staffing shortages throughout in the industry, additional funds are needed for external agency nursing staff and increased overtime costs for LHCC staff. Bretl recommended approval of the resolution. Supervisor Staples asked why the year-to-date expenses were at 51% of overall budget. LHCC Administrator Timothy Peek confirmed that the increase in costs were fees for outside agency staffing and overtime costs. He added the census was lowered to ensure adequate staff-to-patient ratios, which generated less revenue. **Finance Committee Vice Chair Grant**

made a motion, seconded by Supervisor Norem, to recommend approval of Resolution 48-09/19. Motion carried: Finance Committee, 5-0; LHCC Board of Trustees, 5-0.

Confirmation of next meeting dates and times:

- Lakeland Health Care Center Board of Trustees – Wednesday, September 11, 2019 at 1:00 p.m.
- Finance Committee – Thursday September 12, 2019 at **10:00 a.m. (Note time change)** – *Budget Appeals and Regular Business Meeting*

On motion by LHCC Vice Chair Brellenthin, seconded by Supervisor Staples, Chair Monroe adjourned the LHCC Board of Trustees meeting at 2:13 p.m.

New Business – Finance Committee

- Resolution 47-09/19 Authorizing the Transfer of \$600,000 from the General Fund Building Committed Fund Balance Account and \$60,000 from the Unrestricted General Fund Balance to the Appropriate Accounts for the Purpose of the Old Health and Human Services Building Demolition and Site Improvement or Property Sale and Final Operating Expenses to Close Out Use of the Building
- Supervisor Ingersoll made a motion, seconded by Vice Chair Grant, to recommend approval of Resolution 47-09/19.** Supervisor Kilkenny confirmed with staff that the resolution does not mandate the demolition of the existing building. Bretl recommended moving the timeframe for demolition and site restoration to October of this year to allow for issuing bid specifications, engineering, etc., so that the process can commence if the building is not sold. Director-Public Works Richard Hough said there will be expenses incurred for maintaining the building up until sale or demolition, such heat, and removal of remaining furniture, fixtures and equipment when staff vacates the facility. He said a buyer would have several options concerning the future of the facility, which include demolishing and building on the existing site, demolishing a portion and utilizing the remaining space, or maintaining the entire facility. Hough and engineering staff have met with the prospective buyer on several occasions, which included an in-depth tour of the building. Supervisor Kilkenny asked about marketing efforts. Bretl said Requests for Information were issued to healthcare providers for utilizing the building as an inpatient mental health facility, but no interest was generated. **Chair Russell called for the vote, and the motion carried 5-0.**

On motion by Supervisor Norem, seconded by Supervisor Ingersoll, Chair Russell adjourned the Finance Committee meeting at 2:22 p.m.