

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, May 22, 2019
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted. All members were present: Chair David Weber, Secretary Charlene Staples, and Supervisors Kathy Ingersoll, Ken Monroe and William Norem.

Others in Attendance:

County Board members: County Board Chair Nancy Russell

County Staff: County Administrator David Bretl and Director of Special Education Tracy Moate

On motion by Secretary Staples, seconded by Supervisor Ingersoll, the amended agenda was approved by voice vote.

On motion by Supervisor Monroe, seconded by Secretary Staples, the April 24, 2019 Children with Disabilities Education Board (CDEB) meeting minutes were approved by voice vote.

Public Comment – There was none.

Unfinished Business

- Approval of LSYou W.A.V.E. Program Guidelines

Director of Special Education Tracy Moate presented the final draft of the W.A.V.E. (Work, Activities and Vocational Experiences) Program Guidelines that were discussed at the last CDEB meeting. The Guidelines outline the mission statement and focus of the Program, which is to explore work activities and/or jobs that are of interest to the student and complement their individual strengths. The Guidelines make it clear that the School's responsibility is not to provide paid employment at the School for students. The Program follows Department of Public Instruction (DPI) guidelines. Moate said the Wisconsin Division of Vocational Resources (DVR) representative comes to the School occasionally and helps students with job applications and establishing contacts. She emphasized that the School will continue to encourage assistance from DVR, other agencies and vendors to provide students and parents with employment options. **Supervisor Ingersoll made a motion, seconded by Secretary Staples, to approve the W.A.V.E. Program Guidelines. Motion carried 5-0.**

New Business

- Staff retirement resolutions

Moate said four long-term staff members are retiring at the end of the school year: Linda Gilliland, Elementary Teacher (30 years); Anita Finley, Speech and Language Therapist (34 years); Irene Straz, Middle School Teacher (25 years); and John Loomer, Teacher Assistant (15 years). Moate requested that these individuals be honored for their accomplishments and dedication by presenting them with a resolution at the graduation ceremony. **Secretary Staples made a motion, seconded by Supervisor Ingersoll, to approve the presentations of resolutions recognizing the service of this year's retirees at graduation on June 3rd. Motion carried unanimously.**

- Tuition request from the New Berlin School District

Moate said New Berlin has requested acceptance of a student who will be in the Elementary department next year, which has adequate space to accept the request. A tour scheduled for today was postponed, but after staff reviews the student's IEP and determines if it would be a good fit, staff will recommend accepting the request.

- Tuition request from the Edgerton School District

The Edgerton School district made a preliminary request, but has not returned a follow-up call. Moate asked to table request and present it at the next CDEB meeting.

Secretary Staples made a motion, seconded by Supervisor Ingersoll, to approve the tuition request from the New Berlin School district if staff determines the School can adequately serve the needs of that student; and to hold a decision on the Edgerton School District request until more information is available. Motion carried 5-0.

Reports and Correspondence

- CDEB Chair – There was none.

- CDEB Director

- Update on School Fest

Moate said there was good attendance at the event, and calculations on net revenue are being finalized. She noted there has been a shift in staff interest and participation. Preparing for School Fest and working all day on that Saturday requires a lot of work. Staff proposed the golf outing in September to see if they can successfully raise funds without having to expend so much time and effort. School Fest has been their primary fundraiser for events such as prom, summer school, Special Olympics and other extracurricular activities. Supervisor Monroe suggested holding the plant sale at another time to help relieve the burden on staff.

- Graduation, June 3, 2019 @7:00 p.m.

Moate encouraged Supervisors attending graduation to arrive 15 minutes early and meet in the conference room before going to the gym for the ceremony.

- Senior Banquet, May 22, 2019, slideshow at 7:00 p.m.

- Last day of school for students is June 13, 2019; staff will check out June 14, 2019

- Summer School July 9, 2019 – July 26, 2019

- Special Olympics will be in Stevens Point, June 6th – 8th

Moate proudly announced that 22 student athletes qualified for the State meet.

- Lakeland School Golf Outing September 28th at Evergreen Country Club

- Crisis Drill Update

A student was eating lunch and got some food lodged in his throat. Members of the School Crisis Team performed the Heimlich maneuver on the student and managed to dislodge the obstruction before emergency response crews arrived. The student did not suffer much discomfort and decided to remain in School for the rest of the day!

➤ **Koerner Bus Company Update**

Koerner Bus is selling their business to Dousman Transport. Koerners have been the School's transportation provider since the 1950s. Dousman Transport currently brings students from other districts to the School, and the transition in service should go smoothly and high quality service will continue. The last Student of the Month celebration is on June 10 at 2:00 p.m., and the School will invite Koerners and their drivers to attend so they can be recognized for their years of service. The students will hand out cards and cookies, which will mean a lot to the owners and drivers who have developed relationships with the kids over the years.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, June 19, 2019 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe and Secretary Staples, Chair Weber adjourned the meeting at 5:01 p.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Board on June 19, 2019.