

JULY 14, 2020
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:30 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present either in person or remotely: Vice-Chair Jerry A. Grant, Brian Holt, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing (arrived via telephone at 3:38 p.m.), Joseph H. Schaefer, Ryan G. Simons, Rick Stacey, David A. Weber and Chair Nancy Russell. A quorum was established.

Rick Stacey, Walworth County Board Supervisor, District #1, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

County Administrator Mark W. Luberda requested the motion to approve the agenda include a suspension of the rules to allow the Fairest of the Fair to deliver a short presentation at tonight's meeting prior to public comments. Supervisor Schaefer offered a motion, second by Supervisor Weber, to approve the agenda and to suspend the rules to allow the Fairest of the Fair to make a short presentation at tonight's meeting. On motion by Supervisor Grant, second by Supervisor Stacey, the agenda and suspension of the rules were approved by unanimous consent.

Approval of the Minutes

On motion by Supervisor Monroe, second by Supervisor Stacey, the June 9, 2020 County Board Meeting minutes were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Communications and Matters to be Referred

8. Correspondence from the Walworth County Fair Office regarding a request for the Fairest of the Fair Katelyn Gonzalez to make a presentation to the County Board (To be placed on file)

2020 Walworth County Fairest of the Fair Katelyn Gonzalez delivered a brief presentation regarding the upcoming 171st Walworth County Fair running from September 2nd through the 7th. She stated the theme this year is "Seeing is Believing" and announced the events that have been canceled and those that will be taking place due to COVID-19. The public will be asked to follow the Centers for Disease Control (CDC) guidelines relative to COVID-19.

Appointments/Elections

1. Aging and Disability Resource Center (ADRC) Governing Board
 - Terrence Dignan – Three-year term to begin upon County Board confirmation and end on June 30, 2023 (Recommended by the Executive Committee 5-0)
 - Laura Berg – Three-year term to begin upon County Board confirmation and end on June 30, 2023 (Recommended by the Executive Committee 5-0)
2. County Zoning Agency
 - Jim Van Dreser – Two-year term to begin upon County Board confirmation and end on June 30, 2022 (Recommended by the Executive Committee 5-0)
3. Elkhorn Matheson Memorial Library Board
 - Debbie Adams – Three-year term to begin upon County Board confirmation and end on April 30, 2023 (Recommended by the Executive Committee 5-0)

4. Wisconsin River Rail Transit Commission (WRRTC)
 - Richard Kuhnke, Sr. – Three-year term to begin upon County Board confirmation and end on April 30, 2023 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Stacey, the appointments to the Aging and Disability Resource Center (ADRC) Governing Board, County Zoning Agency, Elkhorn Matheson Memorial Library Board, and Wisconsin River Rail Transit Commission (WRRTC) were approved by voice vote.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Natasha Zwijacz – Vehicle Damage; b) Damoned Brown, Sr. – Vehicle Damage (To be referred to the Executive Committee)
3. Wood County Resolution #20-6-1 – Requesting the State Senate to convene in “extraordinary session” to address the 13 “Water Bills” passed in the Assembly earlier this year (To be referred to the Land Conservation Committee)
4. Juneau County Resolution No. 20 – 21 – Supporting a State Senate Special Session on Water Quality (To be referred to the Land Conservation Committee)
5. Crawford County Resolution No. 10-2020 – Resolution to Conduct Countywide Advisory Referendum on Creation of a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps (To be placed on file)
6. Dunn County Resolution No. 34 – To Conduct a Countywide Advisory Referendum on the Creation of a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps (To be placed on file)
7. Correspondence from the Walworth County Historical Society regarding an addition to the Doris M. Reinke Resource Center (To be referred to the Public Works Committee)
8. Correspondence from the Walworth County Fair Office regarding a request for the Fairest of the Fair Katelyn Gonzalez to make a presentation to the County Board (To be placed on file) (It is anticipated that the County Board will suspend its rules and consider the request and permit the Fairest of the Fair to make a short presentation at tonight’s meeting)
9. Correspondence from the Chicago Regional Census Center regarding Census Outreach to Wisconsin Counties (To be referred to the Executive Committee)
10. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - There was none.
11. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
 - CLAIM – Notice of Injury Pursuant to Wis. Stat. § 893.80(1)(a) Regarding WSPR Enterprise, LLC (To be referred to the Executive Committee)
 - Correspondence from Duanne Lafrenz regarding mask requirement within the county (To be referred to the Health and Human Services Board)
 - Correspondence from Jeanine Kopecky regarding health concerns and the 2020 Walworth County Fair (To be placed on file)
 - Correspondence from Governor Tony Evers regarding People’s Maps Commission Application and Selection Processes (To be placed on file)
 - Correspondence from Wisconsin Counties Association – Forward Analytics (FA), *The Green Book* (To be placed on file)

12. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
- James Steurer, Jr. – Owner, Delavan Township. Rezone an approximately 1.89 acre A-1 Prime Agricultural District zoned parcel to the M-1 Industrial District.
 - Treetops Funding, LLC – Owner, Eric Howden – Applicant, Geneva Township. Rezone approximately .4 acres of C-2 Upland Resource Conservation District property to the P-1 Recreational Park District.
 - The Town of East Troy, East Troy Township. Rezone an approximately 4.3-acre parcel from P-1 Recreational Park District to P-2 Institutional Park District.
 - Ronald and Dolores Eddy – Owners, Geneva Township. Rezone approximately .49 acres of C-2 Upland Resource Conservation District to C-3 Conservancy Residential District and .16 acres of C-3 Conservancy Residential District to the C-2 Upland Resource Conservation District.

Unfinished Business

1. COVID-19 Response, Update, and State & Federal Actions

County Administrator Mark W. Luberda stated he continues to prepare the Friday Report and Update per the Supervisors request and reported the following:

- Lakeland Health Care Center will be meeting next week to discuss activities and events they have been undertaking to address certain issues.
- Finance has been actively working to meet the state and federal rules for classification and documentation relative to COVID-19 funding reimbursement.
- Walworth County has been successful in obtaining approval for public COVID-19 testing and continues to re-apply for future testing.
- Walworth County continues to make sure there is adequate access and resources relative to COVID-19 testing for Walworth County employees.

New Business

Reports of Standing Committees

County Clerk Bushey noted for the record that Supervisor Pruessing joined the meeting via telephone at 3:38 p.m.

County Zoning Agency Report of Proposed Zoning Amendments

1. Catherine Duesterbeck – Owner, Ben Johnson – Applicant, Section 29, Sugar Creek Township. Rezone approximately 2.1 acres of A-1 to A-4 – Approved 7-0 (June 18, 2020 County Zoning Agency Public Hearing)
2. Constance Kilkenny – Owner, Section 24, Darien Township. Rezone approximately .6912 acres of A-3 to R-1 – Approved 7-0 (June 18, 2020 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, second by Supervisor Weber, Items #1 thru #2 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote. Supervisor Kilkenny noted for the record that he abstained from voting on the Constance Kilkenny matter.

Executive Committee

1. Res. No. 23-07/20 – Requesting the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to Prepare a Redistricting Plan for Walworth County Following the 2020 United States Census – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Grant, Item #1, **Res. No. 23-07/20** was approved by voice vote.

Finance Committee

1. Ord. No. 1210-04/20 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to the Fares for Shared-Ride Transit Service – *Vote Required: Majority* (The Finance Committee Recommended No Action)
2. Ord. No. 1219-07/20 – Amending Section 30-286 of the Walworth County Code of Ordinances Relating to Children with Disabilities Education Board Credit/Debit Card and Lunch Fees – *Vote Required: Majority* (Recommended by the Children with Disabilities Education Board 5-0 and the Finance Committee 5-0)
3. Res. No. 25-07/20 – Authorizing the Closure of Sheriff’s Office Outdoor Range Remodel Project and Transferring Remaining Funds to General Fund Building and Equipment Committed Fund Balance – *Vote Required: Two-thirds* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)
4. Res. No. 26-07/20 – Authorizing Write Off of 2017 Personal Property Taxes Uncollectible in 2018 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

No action was taken on, Item #1, Ord. No. 1210-04/20.

On motion by Supervisor Weber, second by Supervisor Grant, Item #2, **Ord. No. 1219-07/20** was approved by voice vote.

Supervisor Stacey offered a motion, second by Supervisor Schaefer, to approve, Item #3, Res. No. 25-07/20 by unanimous consent. **Res. No. 25-07/20** was approved by unanimous consent.

Supervisor Weber offered a motion, second by Supervisor Ingersoll, to approve, Item #4, Res. No. 26-07/20 by unanimous consent. **Res. No. 26-07/20** was approved by unanimous consent.

Human Resources Committee

1. Res. No. 24-07/20 – Authorizing Changes to the Allocation of the HS Manager – Administrative Services Position – *Vote Required: Majority* (Recommended by the Health and Human Services Board 8-0, the Lakeland Health Care Center Board of Trustees 5-0, and the Human Resources Committee 5-0)

On motion by Supervisor Monroe, second by Supervisor Schaefer, Item #1, **Res. No. 24-07/20** was approved by voice vote.

Park Committee

1. Ord. No. 1218-07/20 – Amending Sections of Chapter 42 of the Walworth County Code of Ordinances Relating to Parks and Recreation – *Vote Required: Majority* (Recommended by the Parks Committee 5-0)

On motion by Supervisor Holt, second by Supervisor Grant, Item #1, **Ord. No. 1218-07/20** was approved by voice vote.

Reports of Special Committees

There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Chairperson's Report

Chair Russell shared a plaque received from the Elkhorn American Legion Group thanking the Walworth County Board of Supervisors for their support relative to the relocation of the M60 Patton military tank to Veteran's Park. The plaque will be displayed in the awards/trophy cabinet.

Chair Russell stated titles for the Tuesday, September 8, 2020 agenda are to be submitted on or before Wednesday, August 26, 2020.

Chair Russell announced there will be a Special County Board meeting scheduled for 10:00 a.m. immediately following the Finance Committee meeting on Thursday, July 23rd.

Adjournment

On motion by Supervisor Monroe, second by Supervisor Weber, the meeting was adjourned at 3:51 p.m.

Prepared By: Patricia Sommers, Administrative Assistant

Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the July 14, 2020 meeting.