

**Walworth County Board of Supervisors  
Children with Disabilities Education Board Meeting Minutes  
Wednesday, June 22, 2022  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Secretary Kathy Ingersoll called the meeting to order at 4:30 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Brian Holt; Secretary Kathy Ingersoll; Supervisors Kenneth Monroe, Joseph H. Schaefer, and Al Stanek. A quorum was declared.

**Others in Attendance**

County Board Supervisors: Rick Stacey.

County Staff: Walworth County Administrator Mark W. Luberda; Director-Special Education Tracy Moate; Assistant Director-Special Education Sarah Singleton; Lakeland School Principal Trish McCullough; and Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter.

Members of the Public: Future Director-Special Education Matthew Huettl; and Isaac Hart Elkhorn Kiwanis Club Board Member.

**On motion by Supervisor Stanek, second by Supervisor Monroe, the agenda was approved with no withdrawals.**

**On motion by Supervisor Monroe, second by Chair Holt, the June 14, 2022 Special Children with Disabilities Education Board meeting minutes were approved.**

**Public Comment** – There was none.

**Unfinished Business**

7a. Trevor-Wilmot Consolidated School District Tuition Request Update

Director-Special Education Tracy Moate shared that after reviewing the student's Individualized Educational Plan (IEP) it was found the student is accessing the general education curriculum. Moate explained that at Lakeland School students access a limited curriculum which would not fit this student's needs. Discussion ensued relative to the specific needs of this student. **Supervisor Stanek offered a motion, second by Supervisor Schaefer, to reject the tuition request based on the educational needs of the student. Motion carried 5-0.**

**New Business**

8a. Summary of Seclusion/Restraint Report per 2011 Senate Bill #353

Moate shared the Lakeland School Seclusion/Restraint Incident Summary (Page 2); explaining how students are identified for the reporting purposes and the process in place to report this information as required by the Department of Public Instruction. **Supervisor Schaefer offered a motion, second by Supervisor Monroe, to approve the Summary of Seclusion/Restraint Report. Motion carried 5-0.**

8b. School Safety: Visitor Registration/Screening Process with Raptor and Intercom

Moate advised that this agenda item was added in an effort to engage discussion relative to possibly adding a registration process to enter Lakeland School; installing an intercom system for visitors to state their business to reception prior to entering the building; and the addition of video cameras in the foyer of the school. Moate shared that she doesn't find any of the presented upgrades to be high in cost and believes the funds would be easily allocated. Moate cautioned she is not seeking Board action at this time, just requesting discussion. Supervisor Monroe requested that the new Director-Special Education Matt Huettl start the process of building a plan of action, including cost analysis, to present to the Board at a later date.

8c. Recognition of Service for Tracy Moate as Director of Special Education

Secretary Ingersoll read aloud a letter she wrote in recognition of Tracy Moate's service to Walworth County. **Supervisor Monroe offered a motion, second by Supervisor Stanek, to request that a resolution be drafted and read aloud at the next County Board of Supervisors meeting recognizing Tracy Moate as Director of Special Education and for her many years of service at Lakeland School. Motion carried 5-0.**

### **Reports and Correspondence**

9a. CDEB Chair – There was none.

9b. CDEB Director

➤ **Kiwanis Club Recognition**

Assistant Director-Special Education Sarah Singleton gave the presentation Wisconsin Upper Michigan Kiwanis Autism Project that was distributed at the meeting; highlighting the impact of iPad devices that have been donated to Lakeland School by the Elkhorn Kiwanis Club.

➤ **Summer School July 12-July 29, 2022**

Lakeland School Principal Trish McCullough provided a summation of planned summer school activities; including: swimming, enrichment activities; petting zoo; movie day; and bowling.

➤ **Retirement Celebration June 30, 2022, 3:00pm-5:30pm**

**Confirmation of next meeting date and time:** The next meeting was confirmed for Wednesday, July 20, 2022 at 4:30 p.m.

### **Adjournment**

**On motion and second by Supervisor Monroe and Chair Holt, Secretary Ingersoll adjourned the meeting at 5:19 p.m.**