

**Walworth County Board of Supervisors  
Health and Human Services Board Meeting Minutes  
Wednesday, June 17, 2020  
Walworth County Government Center  
County Board Room 114  
100 West Walworth Street, Elkhorn, WI 53121**

---

The meeting was called to order at 2:00 p.m. by Chair Monroe.

Roll call was conducted. Members present either in person or remotely included Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Monica Los, Penny Scheuerman, and Dr. Richard Terry. Citizen Representative William Wucherer was absent. A quorum was declared.

**Others in Attendance:**

County Board Supervisors: Jerry Grant and Nancy Russell

County Staff: County Administrator Mark W. Luberda; Director of Health & Human Services (HHS) Elizabeth Aldred; Aging & Disability Resource Center (ADRC) Director/Supervisor Byron Rachow; Long Term Care Division Manager Randy Kohl; Aging Director & Nutrition Program Supervisor Anne Prince; ADRC Governing Board Member Dave Koester; and Corporation Counsel Michael Cotter

Members of the Public: Jack Sorock

**On motion by Vice Chair Ingersoll, second by Supervisor Holt, the agenda was approved with no withdrawals.**

**On motion by Supervisor Simons, second by Supervisor Scheafer, the minutes of May 20, 2020 meeting were approved.**

**Public Comment –**

Jack Sorock of Walworth County attended the meeting via telephone and expressed his concerns regarding recently proposed Ord. No. 1217-06/20 – Creating Article VI Chapter 50 of the Walworth County Code of Ordinances Relating to Communicable Diseases. Sorock requested more transparency when creating ordinances that are consistent with state law or merely restate state law by including detailed citations.

**Unfinished Business –** There was none.

**New Business**

- Long Term Care Presentation

Director of Health & Human Services (HHS) Elizabeth Aldred introduced Long Term Care Division Manager Randy Kohl who gave a brief presentation entitled Walworth County Health and Human Services Long Term Care Division (Enclosure 2.) Aging & Disability Resource Center (ADRC) Governing Board Member Dave Koester gave a brief overview of the Options Counseling Training portion of the presentation. Discussion ensued.

- 2020-2023 Health and Human Services Strategic Plan

Aldred gave a brief overview of the Health and Human Services 2020-2023 Strategic Plan, which are the goals and objectives created by Aldred, Deputy Director of HHS Carlo Nevicosi, and managers of HHS. Aldred said the next step in the process is to work with the supervisors to develop work teams that will brainstorm and devise ways to move these objectives forward. Discussion ensued.

- Authorizing Changes to the Allocation of the HS Manager – Administrative Services Position  
Aldred gave a brief overview of her Memorandum (Enclosure 4) and requested permission to move funding from the Health and Human Services budget to Lakeland Health Care Center as a result of the reallocation of the HS Manager -Administrative Services position. **Supervisor Holt offered a motion, second by Supervisor Simons, to authorize changes for the allocation of the HS Manager – Administrative Services Position. Motion carried 8-0.**

- 2020 Public Health CARES Funding for Epidemiology and Surveillance  
Aldred stated Public Health is eligible to receive an additional \$28,200 in CARES funding, which will be utilized to enhance epidemiology and surveillance capacity (Refer to Enclosure 5 for additional information.) Aldred requested permission to accept the funding. Walworth County Administrator Mark W. Luberdia stated much of the state and federal funding due to COVID-19 has been limited to the end of this year; this specific source of grant money will have some carryover into year 2021. **Supervisor Ingersoll offered a motion, second by Supervisor Holt, to accept the CARES Funding for Epidemiology and Surveillance. Motion carried 8-0.**

#### **Report(s)**

- COVID-19 Update

Aldred referred to her Memorandum (Enclosure 6) and gave a brief updated on COVID-19. Discussion then focused on the urgency of promoting a public relations campaign that promotes personal and corporate responsibility; potential funding options; and previous campaign experience HHS has had with alternative methods of disseminating information.

**Correspondence** – There was none.

**Announcements** – There were none.

**Confirmation of Next Meeting** – The next meeting was confirmed for Wednesday, July 22, 2020 at 2:00 p.m.

#### **Adjournment**

**On motion by Supervisor Simons, second by Supervisor Holt, Chair Monroe adjourned the meeting at 3:16 p.m.**

---

Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes were approved at the July 22, 2020 Health and Human Services Board meeting.