

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, June 17, 2020 at 4:30 p.m.
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

Chair David Weber called the meeting to order at 4:30 p.m.

Roll call was conducted and the following members were present either in person or remotely: Chair David Weber, Secretary Brian Holt, Supervisors Kenneth Monroe, Kathy Ingersoll, and Joseph Schaefer. A quorum was declared.

County Board Supervisors: Nancy Russell

County Staff: Director of Special Education Tracy Moate; County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter

On motion by Supervisor Monroe, second by Supervisor Ingersoll, the agenda was approved with no withdrawals.

On motion by Secretary Holt, second by Supervisor Schaefer, the May 20, 2020 Children with Disabilities Education Board meeting minutes were approved.

Public Comment – There was none.

New Business

- Summary of Seclusion/Restraint Report per Senate Bill #353

Director of Special Education Tracy Moate referred to Pages 3-5 of the packet and gave a brief overview of the Lakeland School Seclusion and Restraint Data 2019-2020 School Year and Addendum to 2019-2020 Seclusion/Restraint Data. Moate stated schools are required by law to report these numbers to their school district; the school districts are required to report the data to their School Board; and the numbers are then reported to the State of Wisconsin. Moate provided definitions for both “seclusion” and “restraint” and explained how Lakeland School staff are trained in utilizing the Handle with Care system. Discussion ensued.

- Ordinance **-07/20 Amending Section 30-286 of the Walworth County Code of Ordinances Relating to Children with Disabilities Education Board Credit/Debit Card and Non-duty Staff Lunch Fees

Moate gave a brief overview and explained the need for the proposed ordinance. **Supervisor Ingersoll offered a motion, second by Supervisor Monroe, to accept the proposed amendments to Section 30-286 of the Walworth County Code of Ordinances. Motion carried 5-0.**

- Looking back/Planning forward with the COVID-19 Pandemic

Moate spoke briefly regarding the “Never Waste a Good Crisis” handout found on Pages 8-11. She provided a brief overview of the Looking back/Planning forward with the COVID-19 Pandemic concept and highlighted the following:

- Guidance from the Department of Public Instruction (DPI) regarding the return of students in the fall should be received on or around Monday of next week.

- Robert Krueger, Vice President of Dousman Transport Co., Inc., reported they did not qualify for CARES funding due to IRS requirements. Moate stated there has been no discussion as to an increase in fees and spoke briefly regarding the contract and potential changes in bussing.
- Summer school will be conducted virtually.
- Jodi Bronson of Lakeland School helped organize and manage the following activities to help assist Lakeland School families during the COVID-19 pandemic: a) Lakeland School staff and families donated approximately \$4,675 in gift cards and cash that assisted 56 families; b) the Walworth County Food Pantry provided 35 deliveries to Lakeland School families (each delivery consisted of one weeks' worth of food); and Lakeland School staff made countless food snack drop offs.
- Moate will begin creating Base 4 of the Pandemic Crisis Response Plan with intentions of presenting three to four options to re-enter school at the next Children with Disabilities Education Board meeting for input by the Board.

Reports and Correspondence

- CDEB Chair – Chair Weber expressed praise and admiration to the administration, staff, and faculty of Lakeland School for all of their efforts ensuring the graduation ceremony was a success.
- CDEB Director
 - Dojo Summary Presentation

Moate gave a brief overview of Lakeland School utilizing Dojo Class and stated during a three month period of time staff sent 3,906 messages to homes of the students; there were 4,800 stories posted and shared; 2,257 posts from families that were placed into student's portfolios; and Lakeland School received 1,170 feedback points, which in essence were a "thumbs up" in appreciation. Moate shared a short YouTube video created by Lakeland School highlighting the virtual classroom. Moate concluded by sharing photos of the 2020 Lakeland School graduation ceremony that were taken by a volunteer photographer. Discussion ensued.

- End of School Year Awards

Moate gave a brief overview of the End of School Year Awards program and stated Lakeland School was able to celebrate and continue with traditions from years past by utilizing Dojo Class.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, July 22, 2020 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Secretary Holt, Chair Weber adjourned the meeting at 5:20 p.m.