

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, June 17, 2020
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Ken Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Ken Monroe, Vice Chair Kathy Ingersoll, and Supervisors Brian Holt, Joseph Schaefer, and Ryan Simons. A quorum was declared.

Others present, either in person or by remote attendance:

County Board Supervisors: Chair Nancy Russell

County Staff: County Administrator Mark Luberda; Superintendent of County Institutions Elizabeth Aldred; Nursing Home Administrator Denise Johnson; HR Director Kate Bishop; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter

Members of the Public: Gary Wagner, Lake Geneva; Veronica Van Antwerp, Delavan, WI

On motion by Vice Chair Kathy Ingersoll, second by Supervisor Brian Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Holt, second by Vice Chair Ingersoll, the June 9, 2020 Special Joint Lakeland Health Care Center Board of Trustees and Finance Committee meeting minutes were approved.

Public Comment – Gary Wagner, Lake Geneva, WI spoke to Item 10.a. related to his email included in the meeting packet. He wondered why the increase in fees took place during this time of year rather than in the fall like usual. He said he would have liked the Board of Trustees to have discussed this matter in more detail prior to approval and suggested that instead of increasing the private pay fees, to try and increase the number of private pay residents through creative means. He also expressed concern over an increase of \$3600 per year for private pay residents, and said he would appreciate if further discussion took place on this matter.

Unfinished Business

- Market Study Analysis Related to the Future of the Vacant C-Wing
Superintendent of County Institutions Elizabeth Aldred said that since the May meeting, a copy of the presentation has been sent to the Board members. She and Administrator Mark Luberda have met with CliftonLarsonAllen (CLA) and reviewed some of the questions which were discussed. She then presented a PowerPoint related to the market study and strategic plan. Vice Chair Ingersoll expressed concern that it was determined Adult Daycare was not seen as a feasible option and said she believes it could be viable in Walworth County. Aldred said we could ask CLA to clarify why they believed it was not an option and have them look into this further. Aldred said the architecture company is very eager and available to meet and staff should be able to come back with initial information in the next month or two. She anticipates having some information for the 2021 budget presentation. **Supervisor Holt made a motion, second by Supervisor Ryan Simons, to pursue the second phase of the study. Motion carried 5-0.**

New Business

- Authorizing Changes to the Allocation of the HS Manager – Administrative Services Position
Aldred said this position has been being paid for from the Health and Human Services (HHS) budget even though the employee has been working with Lakeland Health Care Center (LHCC). Aldred said she is requesting to reallocate money from HHS to LHCC to fund a portion of the position's pay. She added this

is not an increase and it will be budgeted correctly for next year. **Supervisor Holt made a motion, second by Vice Chair Ingersoll, to authorize changes to the allocation of the HS Manager – Administrative Services Position. Motion carried 5-0.**

- Wisconsin Targeted Distributions for Skilled Nursing Facilities, Adult Family Services, RCACs and CBRFs

Aldred said staff is seeking permission to apply for these funds, which is estimated to be \$41,000, to help support the loss in revenue and increase in expenditures due to COVID-19. **Supervisor Simons made a motion, second by Supervisor Holt, to apply for the requested funds. Motion carried 5-0.**

- Approval to apply for a CMP grant to provide technology for virtual social and telehealth visits for our families and residents to improve communications

Nursing Home Administrator Denise Johnson explained LHCC is eligible for up to \$3,000 to assist with the purchase of technology to increase communication options for residents and their family members.

Vice Chair Ingersoll made a motion, second by Supervisor Holt, to approve applying for a CMP grant to provide technology for virtual social and telehealth visits for our families and residents to improve communications. Supervisor Holt asked if this will be a service that will be continued in the future, and if it will be included in future budgets. Johnson said we currently have one device that has been budgeted but there is no IT support for it, and she believes technology will be an important part of family visits in the future. **Motion carried 5-0.**

Reports

- Business Activities Report

Johnson presented the report included in the meeting packet.

Correspondence

- Email from Gary Wagner regarding the proposed rate increase for 2021

Wagner spoke during the public comment period related to this matter. Aldred addressed Mr. Wagner's concerns and stated part of deciding what to do with the vacant wing is to attempt to address financial issues. She said the current payer mix for 2021 would include 18 of 90 residents being private pay, which would increase the number of other insurance payers. This could potentially provide additional funding. She noted the senior meals program has brought in some additional funds, as well. She explained that she decided to bring the proposed increase forward in May to help staff be as prepared as possible while creating the budget for next year. She said according to her presentation at last month's meeting, she believes the fee increase is warranted. This will be discussed again with the fee schedule in the fall.

Announcements – There were none.

Confirmation of next meeting: The next meeting was confirmed for Wednesday, July 22, 2020 at 1:00 p.m.

On motion and second by Supervisors Simons and Holt, Chair Monroe adjourned the meeting at 1:55 p.m.