

**Walworth County Board of Supervisors
Human Resources Committee Meeting Minutes
Wednesday, June 17, 2020
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Susan Pruessing called the meeting to order at 3:30 p.m.

Roll call was conducted and the following members were present either in person or by remote attendance: Chair Susan Pruessing, Vice Chair Rick Stacey, and Supervisors Ken Monroe, Kathy Ingersoll, and Ryan Simons. A quorum was declared.

Others present, either in person or by remote attendance:

County Board Supervisors: Chair Nancy Russell; Supervisor Brian Holt

County Staff: County Administrator Mark Luberda; HR Director Kate Bishop; Benefits Manager Lisa Henke; Superintendent of Institutions Elizabeth Aldred

On motion by Vice Chair Rick Stacey, second by Supervisor Ryan Simons, the agenda was approved with no withdrawals.

On motion by Supervisor Ken Monroe, second by Supervisor Kathy Ingersoll, the May 20, 2020 Human Resources Committee meeting minutes were approved.

Public Comment – There was none.

New Business

- Authorizing changes to the allocation of the HS Manager – Administrative Services Position
HR Director Kate Bishop noted this passed 5-0 at the LHCC meeting and 8-0 at the HHS meeting earlier. Superintendent of County Institutions Elizabeth Aldred said she is asking to move 45% of the position to come from the LHCC budget and does not require an increase in funding. She said this change will be included in the 2021 budget. **Supervisor Monroe made a motion, second by Supervisor Simons, to approve authorizing changes to the allocation of the HS Manager – Administrative Services Position. Motion carried 5-0.**

Reports

- Usage of temporary changes to leave benefits
Bishop presented the information included in the meeting packet. County Board Chair Nancy Russell clarified that borrowed STO will not be paid back as a deduction in payroll, but as the hours are earned by the employee. Discussion ensued regarding details of FMLA and EFMLEA benefit requirements.

Reports/Announcements by Chair – There were none.

Confirmation of next meeting: The next meeting was confirmed for Wednesday July 22, 2020 at 3:30 p.m.

Adjournment

On motion and second by Supervisor Monroe and Vice Chair Stacey, Chair Pruessing adjourned the meeting at 3:45 p.m.
