

**Walworth County Board of Supervisors
Public Works Committee
Monday, June 17, 2019 Meeting Minutes
County Board Room 114
Walworth County Government Center
100 W. Walworth Street, Elkhorn, Wisconsin**

Chair Rick Stacey called the meeting to order at 3:33 p.m.

Roll call was conducted, and all members were present: Chair Rick Stacey, Vice Chair Ken Monroe, and Supervisors Jerry Grant, William Norem and Nancy Russell. A quorum was declared.

Others in Attendance

County staff: Director-Public Works Richard Hough; County Administrator David Bretl; County Engineer Joe Kroll; Senior Project Managers John Miller and Joe Latocha; Public Works Finance Manager Penny Bishop; Assistant Director-Fleet/Parks/Facilities and General Manager of Parks Dennis Clark; Assistant Director-Highway Operations Barry Pierce; Director of Health and Human Services Elizabeth Aldred; Jail Superintendent Steve Sax

Supervisor Grant made a motion, seconded by Supervisor Russell, to approve the agenda as presented. Motion carried by voice vote.

On motion by Supervisor Norem, seconded by Vice Chair Monroe, the May 20, 2019 Public Works Committee meeting minutes were approved by voice vote.

Public comment – There was none.

Consent Items

Chair Stacey said Director-Public Works Richard Hough requested that consent item 7.a.3 be removed from the agenda, as no bids were received for the Brine Storage Tank Replacement project. **Supervisor Grant made a motion, seconded by Supervisor Norem, to remove item 7.a.3 and to approve the remainder of the consent items. Motion carried 5-0.**

a) Bid Awards/Contracts/Specifications

- 1) Bid Award Recommendation for the Underground Fiber Optic Utility for the new Health & Human Services (HHS) Facility, Project #18-014-4
By approval of consent items above, the bid was awarded to Holtger Bro., Inc., in the amount of \$33,490.
- 2) Bid Award Recommendation for the Video Surveillance System for the new HHS Facility, Project #18-014-2
By approval of the consent items above, the bid was awarded to Staff Electric Co. Inc., in the amount of \$17,625.
- 3) Bid Award Recommendation for the Brine Storage Tank Replacement, Project #19-048
Removed from the agenda per staff request. Hough said the project will be re-bid through direct solicitation.
- 4) Bid Award Recommendation for the Sheriff's Office Roof Replacement, Project #19-047
By approval of the consent items above, the bid was awarded to Hernandez Roofing, in the amount of \$993,032.

b) Reports

- 1) HHS Facility Quarterly Progress Report
- 2) Construction and Project Management Report

3) Public Works Director's Bi-Monthly Report

Hough reported that a recently hired Automotive Service Technician left the department to take another job with more responsibility. A Limited Term Employee from Highway quit to take a better paying position in his original career field. Hough noted through an analysis of material and equipment, that patrol truck operational hours are significantly low. Staff is researching options to get more out of the existing fleet, and re-evaluating future equipment needs. Hough's report is presented in a new format, and summer maintenance projects will be highlighted throughout the season.

New Business

- Create a new CIP for Sheriff's Office to obtain a second independent study on the Countywide Emergency Communications Project

Bretl said this topic was discussed at previous Executive Committee meetings. In 2016, the Sheriff's Office issued Requests for Proposals (RFPs) to evaluate the aging radio communications system and provide recommendations for replacement. The study was completed in the beginning of 2018, and the recommended infrastructure replacement is projected to cost \$25 million. The Sheriff and his management staff feel an independent second study is warranted to review the original recommendations and provide new input, options and cost projections. The State of Wisconsin's system was reviewed and it was determined that their system would not be an option to provide optimal service for the County's needs. The Sheriff's 2019 budget can accommodate the cost for the study, which should be completed sometime in 2020. Components of the study will include infrastructure needs for the communications system. The Fire/EMS Study Committee has requested an independent study to research and make recommendations on the merits of a consolidated, independent dispatch center. This study is separate from the Sheriff's Office radio communications project. The Executive Committee approved the Fire/EMS Study Committee's request conceptually at its meeting earlier in the day. Chair Stacey asked Captain Green if any other counties have undertaken a similar communications project, and Green said Milwaukee and Waukesha Counties have a joint communications system, which was not completed when the first study was undertaken. Their joint operations will be included in the second study. **Vice Chair Monroe made a motions, seconded by Supervisor Grant, to approve the new CIP for Sheriff's Office to obtain a second independent study on the Countywide Emergency Communications Project. Motion carried 5-0.**

- Change of Scope of the Jail Dental Digital X-Ray Upgrade Project, #C1927, to include the purchase of an air compressor, vacuum pump and amalgam separator
- Approval of Summary Specifications for the Sheriff's Office purchase of Jail Dental Digital X-Ray equipment under Project #C1927

Jail Superintendent Steve Sax said originally, the digital X-ray upgrade and the pumps, air compressor and separator were identified as two separate projects. After staff review, it was determined that it will be more efficient and cost effective to combine both projects into one. The projected cost is \$35,000. Dental services at the Jail are provided by Southern Health Partners. One of the dentists recommended replacement of the existing X-ray equipment because it is 25 years old and contains hazardous materials. The new X-Ray system will produce results instantaneously and is safer. Sax added that most of the dental work performed at the Jail is tooth extraction, and it is important to diagnose issues quickly. **Supervisor Norem made a motion, seconded by Supervisor Grant, to approve the change in scope of the Jail Dental Digital X-Ray Upgrade Project and to approve the summary specifications for the project. The motion carried 5-0.**

- Change Order #18-014-CO5 for the new HHS Facility, Project #18-014

Hough reported the Change Order is a compilation of several additive and deductive items, such as site lighting, modifications to interior room signing, added electrical outlets and lighting, and minor door and

wall revisions on the first floor. **Vice Chair Monroe made a motion, seconded by Supervisor Norem, to approve Change Order #18-014-C05 in the amount of \$24,663.97. Motion carried 5-0.**

Reports/Announcements by Chair – There were none.

Confirmation of next Public Works Committee meeting date and time: Monday, July 15, 2019 at 3:30 p.m.

Adjournment

On motion by Vice Chair Monroe, seconded by Supervisor Grant, Chair Stacey adjourned the meeting at 3:54 p.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on July 15, 2019.