

**Walworth County Board of Supervisors  
Children with Disabilities Education Board  
Special Meeting Minutes  
Tuesday, June 14, 2022  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

---

Chair Brian Holt called the meeting to order at 3:00 p.m.

Roll call was conducted and the following members were present: Chair Brian Holt; Secretary Kathy Ingersoll; Supervisors Kenneth Monroe, Joseph H. Schaefer, and Al Stanek. A quorum was declared.

**Others in Attendance**

County Board Supervisors: Dennis G. Karbowski, Joanne Laufenberg, Susan M. Pruessing, Sheila T. Reiff, Ryan G. Simons, and Rick Stacey.

County Staff: Walworth County Administrator Mark W. Luberda.

Members of the Public: Clinton Community School District (CCSD) Director of Special Education and Pupil Services Matthew P. Huettl.

**On motion by Supervisor Monroe, second by Supervisor Schaefer, the agenda was approved with no withdrawals.**

**On motion by Secretary Ingersoll, second by Supervisor Schaefer, the May 18, 2022 Children with Disabilities Education Board meeting minutes were approved.**

**Public Comment** – There was none.

**New Business**

7a. Res. No. 36-06/22 Confirming the County Administrator's Appointment of Matthew P. Huettl as Director of Special Education

County Administrator Mark W. Luberda referenced the resolution and his Memorandum included in the packet (Pages 3-6); and briefly described the interview process along with Mr. Huettl's qualifications. Huettl addressed the Board sharing his current and previous work history, along with his education; service in the National Guard, family life, and how pleased he is to be joining Lakeland School. **Supervisor Stanek offered a motion, second by Supervisor Monroe, to approve Res. No. 36-06/22. Motion carried 5-0.**

**Confirmation of next meeting date and time:** The next meeting was confirmed for Wednesday, June 22, 2022 at 4:30 p.m.

**Adjournment**

**On motion and second by Supervisor Monroe and Supervisor Stanek, Chair Holt adjourned the meeting at 3:14 p.m.**

---

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Children with Disabilities Education Board at the June 22, 2022 meeting.