

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, June 14, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing, and Nancy Russell. A quorum was declared.

Others in Attendance

County Board Supervisors: Jerry Grant.

County staff: Walworth County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; Walworth County Clerk Kimberly Bushey; Walworth County Clerk of Circuit Court Kristina Secord; and Director-Public Works Richard Hough.

Members of the Public: Peggy Race; Rose Miller; and Steve Ohs, Administrator, Lakeshores Library System.

On motion by Vice Chair Kilkenny, second by Supervisor Holt, the agenda was approved with no withdrawals.

On motion by Vice Chair Kilkenny, second by Supervisor Holt, the May 17, 2021 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

7a. Rick Stacey, County Board Supervisor, in the amount of \$30.92

7b. Barbara Fischer, citizen member on Board of Adjustment, in the amount of \$53.87

7c. Anna Seaver, citizen member on Board of Adjustment, in the amount of \$68.43

Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to approve the expense/mileage reimbursement claims submitted by Rick Stacy, Barbara Fischer, and Anna Seaver. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

8a. Aging & Disability Resource Center Board (ADRC) – appointment of Doris Frentress

8b. Aging & Disability Resource Center Board (ADRC) – reappointment of David Koester

8c. Board of Adjustment (BOA) – appointment of Rose Miller

Chair Weber asked Ms. Miller a series of questions regarding her qualifications, experience, desire to serve on the Board of Adjustment, and whether she had any conflicts of interest that would prohibit her from serving.

Discussion ensued relative to Ms. Miller serving as an alternate member on the Board of Adjustment (BOA.) **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the appointment of Rose Miller to the Board of Adjustment. Motion carried 5-0.**

8d. Board of Adjustment (BOA) – reappointment of Barbara Fischer

Walworth County Administrator Mark W. Luberda clarified that it was unnecessary for Ms. Fischer to interview, due to the fact that she had just recently interviewed for the position for a term that ended a couple months later.

8e. Local Emergency Planning Committee (LEPC) – appointment of Shana Beal

8f. Local Emergency Planning Committee (LEPC) – appointment of Justin Schuenke

Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the appointments to the Aging & Disability Resource Center Board, Board of Adjustment, and Local Emergency Planning Committee. Motion carried 5-0.

Unfinished business

9a. Redistricting update

Luberda referred to his Memorandum (Pages 27-28); noting that the Wisconsin Counties Association (WCA) is pressing to have the issue with redistricting resolved; and the expectation is that legislation will pass resulting in a two year delay for redistricting. Walworth County Clerk Kimberly Bushey voiced concerns with the state elections being based on the new districts.

New business

10a. Waupaca County Resolution No. 6 (2021-22) – Advisory Resolution Supporting Legislation to Provide an Increase in Criminal and Ordinance Violation Surcharge

Luberda introduced Walworth County Clerk of Circuit Court Kristina Secord to speak to this resolution. Secord stated that the Waupaca County resolution is requesting a raise in an already imposed court cost; one that has not seen an increase in over 30 years. Secord cited that expenses for clerks and counties has significantly increased over the years, through expanded efforts to collect the ever growing court imposed fines and surcharges, most of which are then turned over to the state. This increase will help offset the Clerk of Court budget since the surcharge will remain with the county and help alleviate expenses incurred while trying to collect fines. Secord recommended that the board adopt a similar resolution for Walworth County. **Supervisor Russell offered a motion, second by Vice Chair Kilkenny, to formulate and adopt a similar resolution for Walworth County to be submitted to the County Board and be included in the packet for the Wisconsin Counties Association (WCA) conference session.** Discussion ensued. Luberda clarified that the Committee would like a draft resolution created in a form that replicates Walworth County’s perspective and be it further resolved to be included in the packet that will be sent to WCA for their conference session. Russell and Kilkenny confirmed they agree with this as the motion.

Motion carried 5-0.

10b. Waushara County Resolution No. 27-05-21 – Advisory Resolution Supporting Legislation to Provide an Increase in Criminal and Ordinance Violation Surcharge

10c. Ord. No. xxxx – 07/21 – Amending Section 2-215 of the Walworth County Code of Ordinances Relating to Library Board Appointments

Luberda referred to Pages 35-39 of the packet; detailing the purpose for amending the ordinance. Luberda shared that he recommends agreeing with the Fontana Library Director; and to therefore exclude the Lakeshores Library System reserve as part of the County Appropriation for Fontana and Darien. **Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to approve the ordinance Amending Section 2-215 of the Walworth County Code of Ordinances Relating to Library Board Appointments. Motion carried 5-0.**

10d. Joint Letter Regarding Consideration of a Future Merger of the Arrowhead Library System and the Lakeshores Library System

Luberda stated that Steven Ohs, Administrator of the Lakeshores Library System has been collaborating with the administrator from the Arrowhead Library System, and both believe there could be some benefit in merging the systems into one. Ultimately the County Board would need to approve such a merger, but it will be some before the Library Boards can do their due diligence in reference to the matter. Ohs stated that whenever two organizations engage in this sort of project there will be questions as to whether the merger will provide an increase in services and/or resources that the public libraries have access to. The merger would create a three-county federated library system. Ohs noted that the hardest part of the merger would be to merge the software platform that the libraries would share; which has already been accomplished. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, supporting further investigation into the consideration of a future merger of the Arrowhead Library System and the Lakeshores Library System. Motion carried 5-0.**

10e. Discussion on Puppy Mills

Luberda gave a brief introduction to this agenda item and how it came to be placed on the Executive Committee agenda.

The following individuals appeared at the meeting, expressed their concerns, and spoke in favor of enacting a human pet store ordinance that prohibits the sale of puppies and kittens in pet stores.

- Supervisor Jerry Grant
- Peggy Race distributed and spoke briefly regarding legislature concerning regulation, enacted by the State of Illinois along with an ordinance approved by the County of Kankakee, Illinois. This packet was placed on the Supervisor’s Desks prior to the meeting.

Discussion ensued. Lubarda concluded by affirming he will work with Corporation Council to research and find preliminary answers for how such an ordinance would work. Lubarda set an initial expectation for this item to reappear on the September Executive Committee agenda.

10f. Correspondence from Wisconsin Counties Association on Forward Analytics’ *Rethinking Revenues, A National Perspective on Funding Counties*

Lubarda referred to his Memorandum Pages 67-68 of the packet; stating he believes this was one of the better pieces of work the WCA has produced and wanted to bring it to the Committee’s attention.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, July 19, 2021 at 10:00 a.m.

Claims and Litigation

13. The Committee convened in closed session **at approximately 11:10 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Pruessing** pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” Director-Public Works Richard Hough; and Corporation Counsel/Director of Land Use and Resource Management Michael Cotter remained in closed session. Supervisor Pruessing remained on the telephone.

- a) Claim – American Family Insurance RE: John Mucha – Policy No. 410276683998

The Committee reconvened in open session at 11:14 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt.

Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to proceed as discussed in closed session on item a), above herein and to disallow the claim. Motion carried 5-0.

Adjournment

On motion and second by Vice Chair Kilkenny and Supervisor Holt, Chair Weber adjourned the meeting at 11:15 a.m.