

Walworth County Board of Supervisors
Tuesday, June 11, 2019 Special Finance Committee Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin

Chair Nancy Russell called the meeting to order at 2:20 p.m.

Roll call was conducted. All members were present: Chair Nancy Russell, Vice Chair Jerry Grant, and Supervisors Kathy Ingersoll, Dan Kilkenny and William Norem.

Others in Attendance

County Board members: Supervisors Tim Brellenthin, Ken Monroe, Charlene Staples and David Weber
County staff: County Administrator David Bretl; Deputy County Administrator-Finance Nicki Andersen; Director-Public Works Richard Hough; Human Resources Director Kate Bishop
Members of the public: Sarah Boss, Executive Director of Walworth County Housing Authority

On motion by Supervisor Norem, seconded by Supervisor Ingersoll, the agenda was approved by voice vote.

Vice Chair Grant made a motion, seconded by Supervisor Norem, to approve the May 23, 2019 meeting minutes. Motion carried by voice vote.

Public Comment – There was none.

New Business

- Resolution 28-06/19 Appropriating the Sum of \$50,000 to Walworth County Housing Authority for Subsidized Apartments and Office Space

Chair Russell noted a copy of the proposed resolution and agreement was distributed prior to the meeting. County Administrator David Bretl said at the last meeting, he proposed that the County provide the sum of \$50,000 to the Walworth County Housing Authority to construct its own office building and provide subsidized housing in Lake Geneva. The funding will assist the Housing Authority to generate its own revenue and avoid paying office rent. Bretl said a similar arrangement was made with the Walworth County Fair for construction of an outside horse arena at the fairgrounds. Because of the levy constraints, Bretl is encouraging organizations that benefit from the County's Community Initiatives to pursue their own revenue sources and become self-sustaining. If the Committee approves the proposal, the annual contribution to the Housing Authority will be discontinued. Bretl asked the Committee if they wished to impose conditions on the funding, such as when to disburse funds and setting timelines for completion of construction. Discussion ensued on imposing reasonable conditions on the funding. Sarah Boss, Executive Director of the Walworth County Housing Authority, said the Housing Board has not met to discuss the terms of the agreement. She added a developer will construct the facility, and timelines will be dictated by their schedule. The design plan will be submitted soon, and the City of Lake Geneva has indicated support of the project. **Supervisor Norem made a motion, seconded by Supervisor Ingersoll, to add to the resolution and agreement a time limit of 60 days for the Housing Board to accept the agreement, after which time it will be declared null and void; to withhold disbursement of the funds until the final permits are issued by the City of Lake Geneva; and to recommend approval with inclusion of the changes. Motion carried 5-0.** Bretl said he would distribute the updated documents before the County Board meeting.

- Resolution 33-06/19 Regarding Signature Authority Related to Bank Contracts

Deputy County Administrator-Finance Nicki Andersen said the purpose of the resolution is to update the position title to Finance Director to transition authority to Jessica Conley to enter into investment contracts with banking institutions. **Vice Chair Grant made a motion, seconded by Supervisor Ingersoll, to recommend approval of the resolution regarding signature authority related to bank contracts. The motion carried 5-0.**

Confirmation of next meeting: Thursday, June 20, 2019 at 9:30 a.m., County Board Room 114 at the Walworth County Government Center.

Adjournment

On motion and second by Supervisor Norem and Vice Chair Grant, Chair Russell adjourned the meeting at 2:32 p.m.