

**Walworth County Board of Supervisors  
Public Works Committee and Finance Committee  
Special Joint Meeting Minutes  
Tuesday June 8, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

---

The meeting was called to order at 3:15 p.m. by the Finance Committee Chair Nancy Russell.

Roll call was conducted and the following members were present:

Public Works Committee: Chair Jerry Grant; Vice Chair Ken Monroe; Supervisors Rick Stacey, Nancy Russell, and Joseph Schaefer. A quorum was declared.

Finance Committee: Chair Nancy Russell; Vice Chair Dan Kilkenny; Supervisors Jerry Grant, Kathy Ingersoll, and Joseph Schaefer. A quorum was declared.

**Others in Attendance**

County Board Supervisors: Brian Holt; Ryan Simons; and David Weber

County Staff: County Administrator Mark W. Luberda; Acting Director of Health and Human Services (HHS) Carlo Nevicosi; Finance Director Jessica Conley; Director-Public Works Richard Hough; and Deputy Corporation Counsel Estee Scholtz.

**On motion by Chair Grant, second by Supervisor Monroe, the agenda was approved with no withdrawals.**

**On motion by Supervisor Stacey, second by Supervisor Schaefer, the May 17, 2021 Public Works Committee meeting minutes were approved.**

**On motion by Supervisor Grant, second by Supervisor Schaefer, the May 20, 2021 Finance Committee meeting minutes were approved.**

**Public Comment** – There was none.

**New Business**

7. Resolution 26-06/21 Authorizing the Capital Project for Purchase of a Public Health Mobile Medical Clinic with American Rescue Plan Funds

Acting Director of Health and Human Services Carlo Nevicosi stated that Health and Human Services (HHS) is requesting authorization to purchase a mobile clinic in order to increase access of the COVID-19 vaccine to the public. Nevicosi cited that Walworth County has a lower vaccine acceptance rate as compared to other counties statewide and mobile clinics are one strategy that has been used all over the world to target underserved areas. A mobile clinic will provide for countless opportunities to capture more of the population; including attending outdoor events over the summer months. This one-time purchase will provide the county with a resource for the next 10 years and utility well beyond the COVID-19 pandemic. **Chair Grant offered a motion, second by Supervisor Ingersoll, to approve Resolution 26-06/21.** Discussion ensued relative to whether a local vendor had been vetted, where the vehicle will be kept, and what other counties in Wisconsin, comparable in population, have a vehicle of this type. **A roll call vote was conducted on Resolution No. 26-06/21. Public Works Total votes: 5; Ayes: 4 – Grant,**

**Monroe, Russell, and Schaefer; Noes: 1 – Stacey. Finance Committee Total Votes: 5; Ayes: 5 – Russell, Kilkenny, Grant, Ingersoll, and Schaefer. Resolution No. 26-06/21 was approved.**

**Reports/Announcements by Chairs** – There were none.

**Confirmation of next meeting dates and times:**

- Public Works Committee – Monday June 14, 2021 at 3:30 p.m.  
Finance Committee – Thursday June 17, 2021 at 9:30 a.m.

**Adjournment of the Public Works and Finance Committee**

**On motion and second by Supervisor Monroe and Chair Grant, Chair Russell adjourned the meeting at 4:01 p.m.**

---

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Public Works Committee at the July 19, 2021 meeting and the Finance Committee at their July 22, 2021 meeting.