

**Walworth County Board of Supervisors
Health and Human Services Board Meeting Minutes
Wednesday, May 20, 2020
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 2:05 p.m. by Chair Monroe.

Roll call was conducted. Members present either in person or remotely included Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Penny Scheuerman, Dr. Richard Terry and William Wucherer. Citizen Representatives Monica Los was absent. A quorum was declared.

Others in Attendance:

County Board Supervisors: Jerry Grant and Nancy Russell

County Staff: County Administrator Mark W. Luberdá; Director of Health & Human Services (HHS) Elizabeth Aldred; Deputy Director of HHS Carlo Nevicosi; Public Health Officer Erica Bergstrom; Director-Public Works Richard Hough; and Corporation Counsel Michael Cotter

On motion by Supervisor Schaefer, second by Supervisor Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Holt, second by Supervisor Schaefer, the minutes of April 29, 2020 meeting were approved.

Public Comment – Sara Zitzler expressed concern and inquired as to how Walworth County plans to proceed with the COVID-19 health issues now that the Supreme Court has overturned the Safer at Home order. County Administrator David W. Luberdá stated he would personally contact Ms. Zitzler to discuss her inquiry.

Unfinished Business – There was none.

New Business

- **Public Health Presentation**

Director of Health & Human Services Elizabeth Aldred stated the Annual Public Health Report will not be provided at this time, as it has been postponed due to the Coronavirus Disease 2019 (COVID-19) pandemic. Once the report has been completed, it will be brought before the Health and Human Services Board for review. Public Health Officer Erica Bergstrom proceeded to give a presentation highlighting the Public Health Division. Discussion then focused on the resources necessary for the Public Health Division to continue serving the community throughout the pandemic and as the division begins to return to non-essential services. Supervisor Ingersoll expressed her appreciation and support to all of Health and Human Services (HHS) and Public Health employees for their efforts.

- **Reimbursement for Temporary Funding Pool for Out-of-Home Placements for Youth Who Have Been Sex Trafficked**

Aldred stated HHS received preliminary approval by Administrator Luberdá to apply for supplemental grant funding through the State of Wisconsin, which will be utilized to pay for out-of-home care placement costs for youth who have experienced sex trafficking. The deadline was May 15th. Aldred requested approval to make application for reimbursement of costs associated with out-of-home care placement and to apply for the second half of the year when funding becomes available. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to approve application for funding associated with out-of-home care placements for both halves of the year. Motion carried 8-0.**

- **Coordinated Service Team Supplemental Grant**

Aldred gave a brief overview of the Coordinated Service Team (CST) supplemental grant through the State of Wisconsin Department of Health Services and requested permission to apply for \$11,620, which will be used to provide technology and supervision for individuals within the CST program. No match is required for this grant. Application is due May 29th. **Supervisor Holt offered a motion, second by Supervisor Ingersoll, to approve application for the Coordinated Service Team Supplemental Grant. Motion carried 8-0.**

- Update on Child Advocacy Center and Proposed Ordinance Change
Deputy Director of Health and Human Services Carlo Nevicosi provided an overview and update regarding changes to the Walworth County Joint Protocol for a Collaborative Response to Child Maltreatment and the sharing of screen out Child Protective Services (CPS) reports. Nevicosi inquired as to how the Health and Human Services Board would like to proceed with the modifications to Sections 50-2 and 50-6 of the Walworth County Code of Ordinances, which mandate that CPS share all screen out reports with the Children Advocacy Center (CAC.) **Citizen Representative Wucherer offered a motion, second by Supervisor Holt, to approve the recommended changes to Sections 50-2 and 50-6 of the Walworth County Code of Ordinances as outlined and proposed by the Deputy Director of Health and Human Services. Discussion ensued. Motion carried 8-0.**

- Creating Article VI Chapter 50 of the Walworth County Code of Ordinances Related to Communicable Diseases
Administrator Luberdia gave a brief overview of the events leading up to the creation of Article VI Chapter 50 of the Walworth County Code of Ordinances relating to communicable diseases.

Corporation Counsel Michael Cotter referred to his memorandum dated May 18, 2020 and briefly explained the purpose for the proposed ordinance. Cotter briefly summarized the changes to the ordinance thus far and stated he is prepared for final review by the Administrator, Public Health, and Health and Human Services. He said the Public Health Officer still has the ability to issue orders and should continue to do so for the purpose of suppressing and controlling this disease.

A copy of the proposed ordinance, previously distributed with Cotter's memorandum, was distributed at the meeting. Discussion ensued.

The Health and Human Services Board was instructed as to the options available to them: 1) Approve and recommend the proposed ordinance to the County Board of Supervisors for the June 9th meeting, subject to technical corrections at the discretion of Corporation Counsel; 2) to take affirmative action in order for the ordinance to become effective prior to June 9th by calling for a special meeting; and 3) to call for a special meeting prior to the June 9th County Board of Supervisors meeting to review the entire ordinance in its final form.

Citizen Representative Wucherer offered a motion, second by Supervisor Holt, to approve creation of Article VI Chapter 50 pending technical changes. Discussion then focused on the requirements for reasonable and necessary enforcement of the penalty provision for violating public health orders related to communicable diseases; that the proposed ordinance would not become effective until County Board approval and publication; and authority given to the Public Health Officer to approach and request the district attorney's office to prosecute the proper action under Wis. Stats. §252.05(11). **Citizen Representative Wucherer restated his motion, second by Supervisor Holt, to approve and forward the ordinance and technical corrections to the County Board of Supervisors for their next meeting on June 9th.** Discussion continued regarding Sec. 50-405 – Enforcement. **Motion carried 7-1. Supervisor Simons requested his vote be recorded as "No."**

Report(s)

- 1st Quarter Write Offs

Aldred gave a brief overview of the 1st Quarter Write Offs and requested approval.

Supervisor Schaefer offered a motion, second by Supervisor Holt, to accept the 1st Quarter Write Offs. Motion carried 8-0.

- COVID-19 Update

Aldred spoke briefly regarding the Blueprint for Reopening Walworth County (Enclosure 7.)

Correspondence – There was none.

Announcements – There were none.

Confirmation of Next Meeting – The next meeting was confirmed for Wednesday, June 17, 2020 at 2:00 p.m.

Adjournment

On motion by Supervisor Schaefer, second by Supervisor Holt, Chair Monroe adjourned the meeting at 3:38 p.m.

Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes were approved at the June 17, 2020 Health and Human Services Board meeting.