

**Walworth County Board of Supervisors  
Children with Disabilities Education Board Meeting Minutes  
Wednesday, May 20, 2020 at 4:30 p.m.  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, WI 53121**

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Chair David Weber called the meeting to order at 5:05 p.m.

Roll call was conducted and the following members were present either in person or remotely: Chair David Weber, Secretary Brian Holt, Supervisors Kenneth Monroe, Kathy Ingersoll, and Joseph Schaefer. A quorum was declared.

County Board Supervisors: Nancy Russell and Ryan Simons

County Staff: Director of Special Education Tracy Moate; County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter

**On motion by Supervisor Ingersoll, second by Supervisor Monroe, the agenda was approved with no withdrawals.**

**On motion by Secretary Holt, second by Supervisor Ingersoll, the April 29, 2020 Children with Disabilities Education Board meeting minutes were approved.**

**Public Comment** – There was none.

**Unfinished Business**

- Recommendation on Vendor Provision/CARES Act

Director of Special Education Tracy Moate gave a brief overview of the Vendor Provision of the Cares Act and email received from Robert Krueger, Vice President of Dousman Transport Co., Inc., (Pages 4-5.) Moate explained the need for transportation with multiple wheelchair accessibility. Dousman Transport has requested to charge Walworth County approximately \$447.75 per day missed in April and beyond, for regularly scheduled routes minus driver wages. Corporation Counsel Michael Cotter stated the language contained in the contract could be challenged by stating Lakeland School is unable to pay the daily fee. Cotter advised the Board that his client, Lakeland School, wishes to preserve the relationship going forward. Discussion then focused on potential funding and/or small business loan eligibility for Dousman Transport and potential requirement for additional buses due to social distancing requirements put out by Public Health. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve daily funding up until June 10<sup>th</sup> and to place this matter on a future agenda should Dousman Transport Co., Inc. receive Personal Protective Equipment (PPE) funding. Motion carried 4-1. Supervisor Schaefer requested his vote be recorded as “No”.**

**New Business**

- Staff retirement resolutions

Moate announced Physical Therapist Sue Schmitz and Director of Curriculum and Instruction Rosemary Gardner will be retiring from Lakeland School and Walworth County this year. Moate requested permission to recognize and honor the retirees at the graduation ceremony. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve the draft resolutions honoring the retirees. Motion carried 5-0.**

- Modify course grades to Pass/Fail for the 2019-2020 third trimester as required for credit attainment Moate referred to and gave a brief overview of the Wisconsin Department of Public Instruction – Graduation Requirements, Grading, and Class Promotion March 26, 2020 (Pages 6-8), as a result of the Coronavirus Disease 2019 (COVID-19) pandemic. All of the school districts within Walworth County have chosen the Pass/Fail System for the last grading period. Moate requested permission to proceed with the Pass/Fail system for Lakeland School. **Secretary Holt offered a motion, second by Supervisor Ingersoll, to approve the Pass/Fail concept. Motion carried 5-0.**

### Reports and Correspondence

- CDEB Chair – There were none.
- CDEB Director

- Lakeland School Graduation, June 1, 2020 @ 7:00pm

Moate announced the Lakeland School Graduation is scheduled for June 1, 2020 at 7:00 pm and will take place in the school parking lot. Public Health and the Walworth County Sheriff's Department have been informed of the event and social distancing will be practiced. Moate gave a brief overview of the scheduled events and stated diplomas will either be mailed or delivered to the graduate's household. Supervisors are welcome to attend, but must remain in their vehicle. Supervisor Schaefer offered an opportunity for a potential flyover to help celebrate with the restriction of performing the pledge of allegiance prior to the event. After further discussion the opportunity was respectfully declined due to social distancing logistics.

- Summer School, Virtual Opportunity for Math/Reading enrichment, July 6<sup>th</sup>-24<sup>th</sup> 2020

Moate spoke briefly regarding summer school opportunities, which will actively engage the students and their families with school related activities. There are currently 19 students interested and virtual education will reduce the number of staff required.

- Class Dojo

Moate stated Lakeland School continues to be involved with Class Dojo, which is a term for virtual learning. She reported on the number of messages exchanged, videos that were created to enhance education, and opportunities to communicate and spend time with fellow classmates. Moate stated she would like to create a three minute video featuring some of the activities captured during the Class Dojo, offering a reference point of the virtual education experience.

- Emergency Drill

Moate said the state required practice drills were conducted virtually in the home environment.

**Confirmation of next meeting** – The next meeting was confirmed for Wednesday, June 17, 2020 at 4:30 p.m.

### Adjournment

**On motion by Supervisor Monroe, second by Supervisor Ingersoll, Chair Weber adjourned the meeting at 5:37 p.m.**