

**Walworth County Board of Supervisors
Public Works Committee Meeting Minutes
Monday, May 17, 2021
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 3:30 p.m. by Chair Jerry Grant.

Roll call was conducted and the following members were present: Chair Jerry Grant; Vice Chair Kenneth Monroe; Supervisors Nancy Russell, Rick Stacey and Joseph H. Schaefer (arrived at 3:38 p.m.) A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberda; Director-Public Works Richard Hough; and Senior Project Manager Joseph Latosha.

On motion by Supervisor Stacey, second by Supervisor Russell, the agenda was approved with no withdrawals.

On motion by Vice Chair Monroe, second by Supervisor Russell, the April 26, 2021 Public Works Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items

7a. Bid Awards / Contracts / Specifications

1) Bid Award Recommendation for the Judicial Center Parking Lot, Project #21-021.

Hough shared they are prepared to move forward with the parking lot for the judicial center and he does not anticipate any problems. **Supervisor Stacey offered a motion, second by Supervisor Russell, to approve the Bid Award Recommendation. Motion carried 5-0.**

7b. Reports

1) Construction & Project Management Report – May 2021

Hough summarized his Memorandum (Pages 8-9) and shared the presentation Public Works Committee (May 2021) highlighting:

- Security Projects
- Parking Lot Analysis and Long-Range Plan Development
- CIP Development
- Sheriff's Office HVAC
- Department of Public Works Generator

Hough also shared that the Highway ES project is underway. The project had a very ambitious timeline; which is being met at this time. The project may be furthered by adding additional sewage lines, assuming it is within the budget to do so.

2) Winter Operations Summary Report – May 2021

Hough referred to Barry Pierce's Memorandum (Pages 10-14) with specific focus on salt and brine usage. Hough attributed the significant decrease in salt usage to education and holding operators accountable for their salt usage; along with an increase in brine usage. Discussion ensued relative to where brine tanks are located within the county and the possibility of adding future sites.

New Business

8a. Change in Scope to the Government Center Flooring, Project #W2120

Hough stated that the Government Center flooring will not need replacement this year; noting that the Government Center elevator replacement is a complex project which may require additional funds beyond the amount budgeted.

Hough warned that the elevator is already experiencing operational challenges and he does not wish to see future delays in completion due to lack of funding. Hough did affirm that if the funds are not needed they will be returned to the flooring fund or the general fund. Senior Project Manager Joe Latosha gave a brief summary of the project details.

Hough shared with the Committee that this will be Latosha's last meeting; he is going back to school to finish his degree. **Vice Chair Monroe offered a motion, second by Supervisor Russell, to approve the Change in Scope to the Government Center Flooring, Project #W2120. Motion carried 5-0.**

8b. Resolution **- 06/21 Supporting an Amendment to the Wisconsin Statutes Authorizing an Exemption to the Public Works Contract Requirements for Counties that receive Donated Improvements, Materials, or Labor
Hough stated that this resolution asks the Wisconsin Counties Association (WCA) to rewrite state statute, allowing counties the same statutory authority that was given to municipalities, a few years ago, in regards to accepting donated improvements, materials or labor. **Supervisor Russell offered a motion, second by Supervisor Stacey, to approve the resolution Supporting an Amendment to the Wisconsin Statutes Authorizing an Exemption to the Public works Contract Requirements for Counties that receive Donated Improvements, Materials, or Labor. Motion carried 5-0.**

Reports/Announcements by Chairperson – There was none.

Confirmation of next meeting: The next meeting was confirmed for Monday, June 14, 2021 at 3:30 p.m.

Adjournment

On motion and second by Vice Chair Monroe and Supervisor Stacey, Chair Grant adjourned the meeting at 3:55 p.m.