

**Walworth County Board of Supervisors
Health and Human Services Board Meeting Minutes
Wednesday, April 29, 2020
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 2:13 p.m. by Elizabeth Aldred, Director of Health and Human Services (HHS).

Roll call was conducted. Members present either in person or remotely included Supervisors Brian Holt, Kathy Ingersoll, Kenneth Monroe, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Monica Los, Penny Scheuerman, Dr. Richard Terry and William Wucherer. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell and Rick Stacey.

County Staff: Director of Health & Human Services Elizabeth Aldred; Deputy Director of HHS Carlo Nevicosi; Human Services Manager - Long Term Care Randy Kohl; Public Health Officer Erica Bergstrom; Behavioral Health Unit Manager Amy Hart; and Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter

Supervisor Ingersoll offered a motion, second by Supervisor Monroe, to amend the agenda with one Amendment: 1) To move Item 12b – Reporting of COVID-19 cases and data to follow Item 8 – Nomination/Election of Committee Vice Chair of Health and Human Services Board. Supervisor Ingersoll offered a motion, second by Supervisor Schaefer, to approve the agenda as amended. Motion carried 9-0.

On motion by Citizen Representative Wucherer, second by Supervisor Monroe, the minutes of the March 18, 2020 meeting were approved.

Public Comment – Dennis Weden, of N8496 Booth Lake Heights, East Troy, WI expressed concerns for the lack of information and transparency of COVID-19 reporting by Walworth County. Weden requested Walworth County disclose the COVID-19 information by ZIP Code.

Nomination/Election of Committee Chair of Health and Human Services Board

Aldred announced that nominations for the Health and Human Services Board Chairperson were open.

On motion by Supervisor Ingersoll, second by Citizen Representative Wucherer, Supervisor Ken Monroe was nominated for Health and Human Services Board Chairperson. Aldred asked if there were any other nominations. Hearing none, **Supervisor Holt moved to close nominations, second by Citizen Representative Wucherer. Motion carried 9-0. Supervisor Ken Monroe was unanimously elected as Health and Human Services Board Chairperson.**

Nomination/Election of Committee Vice Chair of Health and Human Services Board

Chair Monroe announced that nominations for the Health and Human Services Board Vice Chairperson were open.

On motion by Supervisor Monroe, second by Citizen Representative Wucherer, Supervisor Kathy Ingersoll was nominated for Health and Human Services Board Vice Chairperson. On motion by Citizen Representative Los, second by Supervisor Simons, Supervisor Brian Holt was nominated for Health and Human Services Board Vice Chairperson. Chair Monroe asked if there were any other nominations. Hearing none, a roll call vote was taken. There were six votes for Supervisor Kathy Ingersoll – Supervisors Holt, Monroe, and Schaefer; and Citizen Representatives Scheuerman, Dr. Terry, and Wucherer. There were three votes for Supervisor Brian Holt – Supervisors Ingersoll and Simons; and Citizen Representative Los. **Supervisor Kathy Ingersoll was elected as Health and Human Services Board Vice Chairperson. Motion carried 6-3.**

12b – Reporting of COVID-19 cases and data

Aldred shared and briefly explained a map link provided by Supervisor Stacey that was created by a neighboring county, which overlays the incidents of Coronavirus Disease 2019 (COVID-19) over the top of the Centers for Disease Control (CDC) 2018 Social Vulnerability Index. Aldred explained how information related to individuals

who have been diagnosed with COVID-19 is reported to the CDC and stated Public Health is responsible for maintaining private health information while protecting the general public. Aldred stated the best way to protect yourself from contracting the disease is to continue washing your hands and practice social distancing. Aldred then shared and explained a second map located on the Walworth County website that is provided and updated daily by the Department of Health Services, which shows the Walworth County incidents by census tract. County Administrator Mark W. Lubberda stated there are two maps on the website at the state level. One map indicates the number of cases, while the other map indicates the rate per 100,000 people, allowing you to view the number of cases in correlation to the area. Discussion ensued. Supervisor Stacy expressed concerns with providing information in a user friendly way. Lubberda stated Walworth County and Public Health will work to provide clarity to the state's map by attempting to include instructions to assist the user.

Role of Health and Human Services Committee

Chair Monroe confirmed that all Health and Human Services Board members received and understand the information contained in the Walworth County Department of Health and Human Services/Walworth County Board of Supervisors Briefing Book April 2020 (Enclosure 2.)

Unfinished Business

New Business

- Crisis Redesign

Aldred and Deputy Director of Health and Human Services Carlo Nevicosi gave a brief presentation entitled Crisis Intervention Redesign Workgroup Recommendations (Enclosure 3.) Discussion ensued. **Citizen Representative Wucherer offered a motion, second by Supervisor Holt, to approve the Crisis Intervention Redesign Workgroup Recommendations. Motion carried 9-0.**

- Wisconsin Partnership Program COVID-19 Response Community-Led Grant

Nevicosi stated Health and Human Services (HHS) requested preliminary permission from Administrator Lubberda to apply for the Wisconsin Partnership Program COVID-19 Response Community-Led Grant. Nevicosi requested the Board's approval to make application. HHS has requested \$66,884 with no immediate financial impact on the department. No match is required. **Vice Chair Ingersoll offered a motion, second by Supervisor Holt, to approve application for the Wisconsin Partnership Program COVID-19 Response Community-Led Grant. Motion carried 9-0.**

- Urban and Rural Women's Substance Abuse Services Grant

Nevicosi gave a brief overview of the Urban and Rural Women's Substance Abuse Services Grant and explained how the funds would be utilized if awarded. Nevicosi requested permission to make application for the grant and to re-apply when the opportunity arises. No match is required. **Citizen Representative Wucherer offered a motion, second by Supervisor Holt, to approve application for the Urban and Rural Women's Substance Abuse Services Grant and to re-apply when the opportunity arises. Motion carried 9-0.**

- Title III-D Carry Over Special Project Request

Aldred spoke briefly regarding the Title III-D carry over funds from 2019 and requested approval to apply for funding to help train a second person in Powerful Tools in Caregivers. **Supervisor Holt offered a motion, second by Vice Chair Ingersoll, to approve application for the Title III-D (Prevention programming) carry over funds. Motion carried 9-0.**

- National Family Caregiver Support Program Carry Over Funds

Aldred spoke briefly regarding the National Family Caregiver Support Program (NFCSP) carry over funds from 2019 and requested permission to make application and to accept the funds if awarded. Funding will be used to remove five individuals from the current wait list and enroll them into the caregivers program. **Supervisor Holt offered a motion, second by Citizen Representative Wucherer, to approve application for the National Family Caregiver Support Program (NFCSP) carry over funds and to accept if awarded. Motion carried 9-0.**

- Family First Coronavirus Response Act Funds

Aldred gave a brief overview of the Family First Coronavirus Response Act funding that is available and requested the Board's approval to make application and to accept funding if awarded. No match is required. **Supervisor Holt offered a motion, second by Vice Chair Ingersoll, to approve application for funding from the Family First Coronavirus Response Act (FFCRA) and to accept if awarded. Motion carried 9-0.**

- COVID Related Additional Funding

Aldred provided and gave a brief overview of a summary list of programs in which the Health and Human Services Department anticipates receiving as additional funding relative to COVID-19. Aldred requested approval to accept the funds as they become available. **Supervisor Schaefer offered a motion, second by Citizen Representative Wucherer, to approve acceptance of additional COVID-19 related funding as it becomes available. Motion carried 9-0.**

- Upgrade of an Account Clerk III to an Accounting Clerk

Aldred requested permission to upgrade an Account Clerk III position to an Accounting Clerk position allowing Health and Human Services to streamline their accounting and support services to better meet the needs of the department. **Citizen Representative Wucherer offered a motion, second by Citizen Representative Scheuerman, to approve the upgrade of an Account Clerk III position to an Accounting Clerk position. Motion carried 9-0.**

- Position Request for a .375 Senior Nutrition Program Van Driver

Aldred explained the need for a .375 Senior Nutrition Program Van Driver to help deliver meals being cooked and prepared by the Lakeland Health Care Center. **Citizen Representative Scheuerman offered a motion, second by Supervisor Schaefer, to approve the request for a .375 Senior Nutrition Program Van Driver. Motion carried 9-0.**

Report(s)

- Update on COVID-19

Aldred gave a brief update on the Coronavirus Disease 2019 (COVID-19). She explained how the pandemic has been impacting the Health and Human Services Department and the strategies that Public Health is using to protect the community.

- Reporting of COVID-19 cases and data

This item was acted upon earlier in the meeting.

Correspondence

Announcements

- Resilient Wisconsin Billboard

Nevicosi announced Craig Ransavage donated use of his digital billboard for public service-related messaging during the coronavirus pandemic. Health and Human Services partnered with the Wisconsin Department of Health Services to use images and messaging from the Resilient Wisconsin Campaign. Refer to Enclosure 13 to see the image displayed on the billboard. Nevicosi concluded by thanking Mr. Ransavage.

Confirmation of Next Meeting – The next meeting was confirmed for Wednesday, May 20, 2020 at 2:00 p.m.

Adjournment

On motion by Supervisor Holt, second by Citizen Representative Wucherer, Chair Monroe adjourned the meeting at 3:40 p.m.