

**Walworth County Board of Supervisors**  
**Health and Human Services Board Meeting Minutes**  
**Wednesday, April 27, 2022**  
**Walworth County Government Center, County Board Room 114**  
**100 West Walworth Street, Elkhorn, Wisconsin**

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Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi called the meeting to order at 2:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Supervisors Brian Holt, Kathy Ingersoll, Kenneth H. Monroe, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Monica Los (arrived at 2:03 p.m.), Penny Scheuerman (arrived at 2:01 p.m.), Dr. Richard Terry, and William Wucherer. A quorum was declared.

**Others in Attendance**

County Staff: Walworth County Administrator Mark W. Luberda; Director-Health and Human Services (HHS) Carlo Nevicosi; Deputy Director-HHS Trista Piccola; and Public Health Officer Erica Bergstrom.

**On motion by Supervisor Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.**

**On motion by Supervisor Holt, second by Supervisor Schaefer, the March 16, 2022 Health and Human Services Board meeting minutes were approved.**

**Public Comment** – There was none.

**Special Order of Business**

7a. Nomination and Election of Committee Chair of Health and Human Services Board

Nevicosi announced that nominations for the Health and Human Services (HHS) Board Chairperson were open. **On motion by Supervisor Holt, second by Supervisor Ingersoll, Kenneth Monroe was nominated for HHS Board Chair.** Nevicosi asked if there were any other nominations. Hearing none, **Supervisor Holt offered a motion, second by Supervisor Schaefer, to close nominations and cast a unanimous ballot for Kenneth Monroe as Chair. Motion carried 8-0.**

7b. Nomination and Election of Committee Vice-Chair of Health and Human Services Board

Nevicosi announced that nominations for the HHS Board Vice-Chairperson were open. **On motion by Supervisor Holt, second by Supervisor Schaefer, Kathy Ingersoll was nominated for HHS Board Vice-Chair.** Nevicosi asked if there were any other nominations. Hearing none, **Supervisor Holt offered a motion, second by Supervisor Schaefer, to close nominations and cast a unanimous ballot for Kathy Ingersoll as Vice-Chair. Motion carried 8-0.**

7c. Role of the Health and Human Services Board

Nevicosi provided an overview of the information included in the meeting packet (Pages 5-55.)

**New business**

8a. Resolution No. \*\*-05/22 Authorizing the Reclassification of a Vacant 1.00 FTE Children and Families Case Manager Position to a 1.00 FTE Birth to Three Service Coordinator Position at Health and Human Services

Nevicosi explained that this request is due to a decrease in cases for Children Services Division, and presents the opportunity to better staff the Birth to Three program, where caseloads are soaring. Nevicosi noted this reclassification will result in a \$16,000 savings for 2023. **Supervisor Holt offered a motion, second by Supervisor Simons, to approve the resolution Authorizing the Reclassification of a Vacant 1.00 FTE Children and Families Case Manager Position to a 1.00 FTE Birth to Three Service Coordinator Position at Health and Human Services. Motion carried 9-0.**

8b. Public Health Annual Report

Public Health Officer Erica Bergstrom gave a brief summation of the Walworth County Public Health Annual Report – 2021 located on Pages 60-85 of the packet; with some discussion and no rejections. **Supervisor Simons offered a motion, second by Citizen Member Wucherer, to accept the Public Health Annual Report. Motion carried 9-0**

## **Reports**

### 9a. Desk Review Audit – 2021 Representative Payee Services

Nevicosi referenced the Memorandum included in the packet (Page 86.)

### 9b. COVID-19 Update

Bergstrom summarized Carlo Nevicosi's Memorandum included in the packet (Page 89); highlighting:

- Key Updates
- Testing
- Vaccine

### 9c. Women, Infants and Children's (WIC) Monitoring and Breastfeeding Peer Counsel (BFPC) Update

Bergstrom stated this audit was for 2021, noting any findings were minor and have been corrected. Bergstrom shared that the Breast Feeding Peer Counsel (BFPC) program is highly restrictive and very difficult to meet requirements. The state advised putting the program on hold for 2022 to revise operations to be able to meet requirements in the future.

**Correspondence** – There was none.

**Announcements** – There were none.

**Upcoming Events** – There was none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Wednesday, May 18, 2022 at 2:00 p.m.

## **Adjournment**

**On motion and second by Supervisor Schaefer and Supervisor Holt, Chair Monroe adjourned the meeting at 2:21 p.m.**