

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, April 26, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing and Nancy Russell. A quorum was declared.

Others in Attendance

County staff: County Administrator Mark W. Lubberda; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; and Director-Public Works Richard Hough.

On motion by Vice Chair Kilkenny, second by Supervisor Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Russell, second by Vice Chair Kilkenny, the March 15, 2021 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

7a. Rick Stacey, County Board Supervisor, in the amount of \$30.92

Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the expense/mileage reimbursement claim submitted by Rick Stacey. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator’s nominations:

8a. Aging and Disability Resource Center Governing Board – appointment of Araceli Wence

8b. Aging and Disability Resource Center Governing Board – appointment of Deborah Gill-Dorgan

8c. Emergency Communications Advisory Committee – appointment of James Hansen

8d. Local Emergency Planning Commission (LEPC) – continuation of appointments for 2020-2021

-Jason Rowland	-Richard Kuhnke	-Michael Anderson
-Ashley Vickers	-Kurt Picknell	-Brad Wilson
-Senator Stephen Nass	-Melvin Rhodes	-Nancy Russell
-Joseph Balog	-Erica Bergstrom	-Nancy Douglass
-Gary Rowland	-Mark Lubberda	
-Carlo Nevicosi	-Richard Hough	

County Administrator Mark W. Lubberda noted that in statutes and by-laws to the Local Emergency Planning Commission (LEPC) re-appointment is required every September. The Committee can plan to see another round of re-appointments later this year. Lubberda stated there are two vacant positions for LEPC and one for the Emergency Communications Advisory Committee. He has discussed all vacancies with the sheriff who will be recommending members. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the appointments to the Aging & Disability Resource Center Governing Board, Emergency Communications Advisory Committee, and the Local Emergency Planning Commission. Motion carried 5-0.**

New business

9a. Redistricting update

Lubberda referred to his Memorandum (Pages 1-2) stating the delay in results from the US Census Bureau makes it impossible for redistricting to be accomplished in time for the 2022 election. Wisconsin Counties Association (WCA) developed a proposed statute to be presented to the Wisconsin Towns Association and the League of Wisconsin Municipalities; recommending adoption of the new statute and forwarding it to the state legislature.

Luberda has been in contact with Southeastern Wisconsin Regional Planning Commission (SWRPC) regarding these delays and never executed the previously discussed contract for redistricting. Assuming the amended statute is adopted by legislature the new redistricting maps would take effect for 2024 elections.

9b. 2021 WCA Annual Business Meeting Resolutions Deadline for Submission

Luberda stated staff will compile all resolutions Walworth County has sent to the state over the past year for discussion at the next Executive Committee meeting.

9c. Preliminary discussion on membership of the Library Planning Committee to be used for the development of the Walworth County Plan of Library Service for the years 2022-2024

Luberda referred to his Memorandum (Page 21-22) detailing the current Library Planning Committee's focus; and future membership positions by title. Luberda stated a full list of names to consider will be presented to the Executive Committee in May. Luberda also shared that given the number of communities involved and his goal to get out and be seen within the county; he plans to serve as an Ex Officio member to this committee developing the 2022-2024 plan. Supervisor Russell suggested that the Administrator send out a memorandum to all Supervisors requesting they contact him if interested in serving on the Library Planning Committee; and he in turn may select the member from those interested. **Supervisor Russell offered a motion, second by Supervisor Holt, to approve the approach of the County Administrator as detailed in his Memorandum. Motion carried 5-0.**

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, May 17, 2021 at 10:00 a.m.

Claims and Litigation

13. The Committee convened in closed session **at approximately 10:18 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt** pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," relative to the items listed below. A roll call vote was conducted and all members present voted "aye." County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use and Resource Management Michael Cotter; and Director-Public Works Richard Hough remained in closed session. Supervisor Pruessing remained on the telephone.

- a) Claim – James Stine related to property located at N3391 Narcissus Rd, Lake Geneva
- b) Claim for Mailbox Damage – James Dorsey
- c) Claim Update – Motion to Dismiss – Neighbors v. Sigmund

The Committee reconvened in open session at 10:33 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt.

Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to accept the claim for Mailbox Damage from James Dorsey and the Motion to Dismiss – Neighbors v. Sigmund; and to proceed as discussed in closed session on item a). Motion carried 5-0.

Adjournment

On motion and second by Vice Chair Kilkenny and Supervisor Russell, Chair Weber adjourned the meeting at 10:34 a.m.