

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, April 25, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Susan Pruessing called the meeting to order at 10:03 a.m.

Roll call was conducted and the following members were present: Chair Susan Pruessing; Supervisors Brian Holt, Sheila Reiff, Rick Stacey, and Al Stanek. A quorum was declared.

Others in Attendance

County Board Supervisors: Kathy Ingersoll.

County Staff: Walworth County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; and Director-Public Works Richard Hough.

Members of the Public: Chris Clapper, Executive Director-Elkhorn Area Chamber of Commerce and Tourism.

On motion by Supervisor Holt, second by Supervisor Stacey, the agenda was approved with no withdrawals.

On motion by Supervisor Stacey, second by Supervisor Holt, the March 14, 2022 Executive Committee meeting minutes were approved.

Public Comment

Chris Clapper, Executive Director-Elkhorn Area Chamber of Commerce and Tourism appeared in person; noting she was there to answer any questions the Committee may have relative to Unfinished Business Item #10 – Amending Sec. 16-11 of the Walworth County Code of Ordinances Relating to the Use of County-owned Property for Private Functions and Events – (h) Alcohol.

Special Order of Business

7a. Nominations/Elections of Executive Committee Vice-Chair

Chair Pruessing announced elections for Vice-Chairperson were open. **On motion by Supervisor Stacey, second by Supervisor Stanek, Brian Holt was nominated for the Executive Committee Vice-Chairperson.** Chair Pruessing asked if there were any other nominations. Hearing none, **Chair Pruessing closed nominations and called the vote to elect Supervisor Brian Holt as Vice-Chair. Motion carried 5-0.**

7b. Role of Executive Committee

County Administrator Mark W. Luberda provided an overview of the information included in the meeting packet (Page 5.)

Consent Items – expense/mileage reimbursement claims submitted by:

8a. Richard Kuhnke, Sr., Wisconsin River Rail Transit Commission, in the amount of \$252.10

8b. Allan Polyock, Wisconsin River Rail Transit Commission, in the amount of \$118.76

8c. Anna Seaver, citizen member on Board of Adjustment, in the amount of \$84.18

8d. Rick Stacey, County Board Supervisor, in the amount of \$16.15

Vice-Chair Holt offered a motion, second by Supervisor Reiff, to approve the expense/mileage reimbursement claims submitted by Richard Kuhnke, Sr., Allan Polyock, Anna Seaver, and Rick Stacey. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

9a. Genoa City Library Board – appointment of David Kamholtz

9b. Emergency Communications Advisory Committee – appointment of Mitchell Sheley

9c. CDBG Southern Housing Consortium Board – appointment of Gene Bobier

Supervisor Stacey offered a motion, second by Supervisor Reiff, to approve the appointments to the Genoa City Library Board, Emergency Communications Advisory Committee, and CDBG Southern Housing Consortium. Motion carried 5-0.

Unfinished Business

10a. Ordinance No. **-05/22 Amending Sec. 16-11 of the Walworth County Code of Ordinances Relating to the Use of County-owned Property for Private Functions and Events – (h) Alcohol

Luberda referred to his Memorandum included on Page 1 of the packet; pointing out the list of questions within.

Discussion ensued relative to: allowing carry, consumption, distribution, or sales of beer and wine on County property, specifically in Veteran's Park; liability incurred by the County in relation to allowing alcohol on the property; Department of Public Works involvement; Walworth County's role as a community partner; restrictions on dates, times, and size of distribution tents; and use of Government Center bathrooms during events. Luberda affirmed he and Corporation Counsel will draft modifications to the ordinance and present the changes to the Committee in May.

New Business

11a. Resolution No. **-05/22 Proclaiming April 2022 as Fair Housing Month in Walworth County

Luberda shared that Walworth County is a member of the Community Development Block Grant (CDBG) Southern Housing Consortium Board, and this resolution is to acknowledge the collaboration benefiting Walworth County citizens.

Vice-Chair Holt offered a motion, second by Supervisor Stacey, to approve the resolution Proclaiming April 2022 as Fair Housing Month in Walworth County. Motion carried 5-0.

Reports/announcements by Chairperson

Chair Pruessing announced that Wisconsin Counties Association (WCA) will be holding a district meeting at Grand Geneva Resort on May 4. County Board Vice-Chair Ryan Simons will attend as the voting member for Walworth County, but Luberda affirmed anyone can attend.

Chair Pruessing encouraged Supervisors to submit ideas or thoughts they may have in reference to County Administrator Goals to County Board Chair Rick Stacey or Luberda.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, May 16, 2022 at 10:00 a.m.

Adjournment

On motion and second by Supervisor Stacey and Supervisor Reiff, Chair Pruessing adjourned the meeting at 11:28 a.m.