

**Walworth County Board of Supervisors  
Children with Disabilities Education Board Meeting Minutes  
Wednesday, April 24, 2019  
Walworth County Government Center  
County Board Room 114  
100 West Walworth Street, Elkhorn, WI 53121**

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The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted. All members were present: Chair David Weber, Secretary Charlene Staples, and Supervisors Kathy Ingersoll, Ken Monroe and William Norem. A quorum was declared.

**Others in Attendance:**

County Board members: County Board Chair Nancy Russell

County Staff: County Administrator David Bretl and Director of Special Education Tracy Moate

**On motion by Supervisor Ingersoll, seconded by Secretary Staples, the agenda was approved by voice vote.**

**On motion by Supervisor Monroe, seconded by Secretary Staples, the February 20, 2019 Children with Disabilities Education Board (CDEB) meeting minutes were approved by voice vote.**

**Public Comment** – There was none.

**Special Order of Business**

- Nominations and Election of Chair of CDEB Committee

County Administrator David Bretl said annual elections are required for Chair and Secretary of the Children with Disabilities Education Board (CDEB). He asked for nominations for Chair. **Supervisor Ingersoll made a motion, seconded by Supervisor Norem, to nominate David Weber for Chair.** Bretl asked three more times for other nominations. **Supervisor Monroe made a motion, seconded by Supervisor Norem, to close nominations and cast a unanimous ballot for David Weber. Motion carried 5-0.**

- Nominations and Election of Secretary of CDEB Committee

Chair Weber asked for nominations for CDEB Secretary. **Supervisor Monroe made a motion, seconded by Supervisor Ingersoll, to nominate Charlene Staples for Secretary.** The Chair asked three more times for other nominations. **Supervisor Ingersoll made a motion, seconded by Supervisor Norem, to close the nominations and cast a unanimous vote for Charlene Staples. Motion carried 5-0.**

**New Business**

- Space Availability Update
- Union Grove Tuition Request

Director of Special Education Tracy Moate said the space update is integral to the Union Grove tuition request. The updated information was included in the agenda packet. The tuition request concerns a student who would be placed in the High School 1 Department. Current numbers show that the enrollment in that grade level is at maximum; therefore, according to the statistics, there is no current room for the tuition student. Currently there are four classrooms in that area, and with eight students per class, the enrollment cap is 32. There are now 35 students enrolled, and as those students are from the

district, they cannot be denied. However, a proposed transfer of a middle school teacher to the high school level will allow for five classrooms in the fall, with an increased enrollment cap of 40. Union Grove is aware of the current space constraints and was encouraged to change their request for placement to occur beginning the next school year. Moate said the 2018-2019 school year is coming to a close. The administrative team would have to observe the student in district, review the IEP and ensure it would be a suitable transition. She believes waiting until the fall to accept the student would help make the transition to high school and a new environment less stressful. Moate added the space availability calculation has been an equitable tool to use in determining whether the School can accommodate a tuition student request. **Supervisor Norem made a motion, seconded by Supervisor Ingersoll, to deny admission of the tuition student in the spring 2018 term based on space availability, and to accept the student for the upcoming 2019-2020 school year. Motion carried 5-0.**

- LSYou W.A.V.E. (Work Activities and Vocational Experiences) Program Guideline  
The LSYou Program has a long history of providing work experience for the School's adult students and helping them develop vocational skills. Past "established practices" were reviewed, and Moate said she wants to move away from the expectation that students' primary goal in the program is to earn money and that the School is responsible for providing jobs to the students. The primary purpose of the program is to give the students the opportunity to explore job options, develop work and social skills and help them prepare a plan for their lives when they age out of the School. Moate said creating jobs for students and paying those most qualified does not promote equal opportunity for all of them to explore multiple work options. Moate proposed aligning more closely with the federal Workforce Innovation and Opportunity Act (WIOA) to not only prepare students with academic skills, but also prepare them for future work and community living. There are five components of WIOA: job exploration counseling; work-based learning experiences; post-secondary educational or higher education programs counseling; social and independent living skills training; and instruction in self-advocacy. Moate is revising the LSYou W.A.V.E. Program guideline and will bring the document to a future meeting for Board approval. Parents will be given links to connect with agencies who can help their children obtain employment. The guideline must be clear in stating Lakeland School is not responsible for securing employment for its students. She also wants to eliminate pay for jobs performed inside the School; those currently being paid could be grandfathered and the pay would stop when they leave the School.

- Resolution \*\*-05/19 Committing Children with Disabilities Education Board Available Fund Balance  
Moate said funds in excess of the County recommended minimum available CDEB fund balance will be added to the building/equipment committed fund balance account. The building/equipment will be adjusted to a total of \$3,551,515. **Supervisor Ingersoll made a motion, seconded by Supervisor Norem, to recommend approval of the resolution, contingent upon Finance Committee approval. Motion carried 5-0.**

### Reports and Correspondence

- CDEB Chair – There was none.

- CDEB Director

- Music Solo Ensemble Results

Six students participated with all of the school districts. They entered as "comment only" from the judges and did not receive scores. It was a positive experience for them and allows them to receive public acknowledgment of their achievements.

➤ Emergency Drill

Drills were held in March and this month, one of which was a “Stop and Think” lockdown drill. The drill is announced on the intercom, and students are asked to think about what they would do if it were a real situation. Students are also encouraged to plan where to go if traditional shelter places are inaccessible. The School’s Sheriff’s Deputy liaison participates in the drills.

➤ Brady Corp. Product Research Proposal

Moate reported Brady Corp. has moved on to pursue other avenues for their research.

➤ Update on CA Counseling Branch Office

CA Counseling is waiting for the State Department of Health Services to approve their request. Moate anticipates they will open their office to coordinate with the beginning of the fall term.

➤ Lakeland School Prom, April 26<sup>th</sup>

Prom will be held on April 26, at the Monte Carlo Room in Elkhorn. The grand march is at 7:00 p.m.

➤ Lakeland School Fest, May 11<sup>th</sup> – 9:00 a.m.

The live auction begins at 1:00 p.m.

➤ Alumni Dance, May 3<sup>rd</sup>

Adult students ages 18-21 will hold their own dance with alumni on May 3, 2019.

➤ Lakeland School Graduation, June 3<sup>rd</sup> at 7:00

By popular request, former Principal Greg Kostechka will be the speaker for the ceremony.

**Confirmation of next meeting** – The next meeting was confirmed for Wednesday, May 22, 2019 at 4:30 p.m.

**Adjournment**

**On motion by Supervisor Monroe and Secretary Staples, Chair Weber adjourned the meeting at 5:13 p.m.**