

**Walworth County Board of Supervisors
Human Resources Special Committee Meeting Minutes
Tuesday, April 16, 2019
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Tim Brellenthin called the meeting to order at 2:40 p.m.

Roll call was conducted. All members were present: Chair Tim Brellenthin, Vice Chair Ken Monroe, and Supervisors Kathy Ingersoll, Susan Pruessing and Rick Stacey.

Others in Attendance

County Board members: County Board Chair Nancy Russell

County staff: County Administrator David Bretl; Human Resources Manager Donna McIntyre; Deputy County Administrator-Finance Nicki Andersen

Supervisor Stacey made a motion, seconded by Supervisor Ingersoll, to approve the agenda as presented. Motion carried by voice vote.

Vice Chair Monroe made a motion, seconded by Supervisor Stacey, to approve the March 20, 2019 meeting minutes. Motion carried by voice vote.

Public comment – There was none.

New Business

- Request to rescind previous approval of Resolution No. 7-04/19 Authorizing the Reclassification of a Finance Supervisor Position to a Senior Accountant Position in the Finance Department
County Administrator David Bretl said the Committee approved the reclassification at the last meeting at Deputy County Administrator-Finance Nicki Andersen's request. At the time of the request, she informed the Committee that staff might request the position to be upgraded in the future if a candidate or incumbent employee had supervisory skills. During recent recruitment for the Senior Accountant position, candidates with qualifications well-suited to serve at a supervisory level applied for the position, and management requested that the resolution be rescinded. **Supervisor Stacey made a motion, seconded by Vice Chair Monroe, to rescind Resolution No. 7-04/19 and request that the Resolution be placed on file at the County Board meeting. Motion carried 5-0.**

Reports/announcements by Chair – There were none.

Confirmation of next meeting: Wednesday, April 24, 2019 at 3:30 p.m.

On motion by Vice Chair Monroe, seconded by Supervisor Stacey, Chair Brellenthin adjourned the meeting at 2:43 p.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on April 24, 2019.