

Walworth County Board of Supervisors
Thursday, March 19, 2020 Finance Committee Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin

Chair Nancy Russell called the meeting to order at 9:30 a.m.

Roll call was conducted and the following members were present: Chair Nancy Russell, Vice Chair Jerry Grant and Supervisors Dan Kilkenny and William Norem. Supervisor Kathy Ingersoll was absent. A quorum was declared.

Others in Attendance

County staff: County Administrator Mark Luberda; Finance Director Jessica Conley

On motion by Supervisor William Norem, second by Vice Chair Jerry Grant, the agenda was approved with no withdrawals.

On motion by Vice Chair Grant, second by Supervisor Norem, the February 20, 2020 Finance Committee meeting minutes were approved.

Public Comment – County Administrator Mark Luberda noted Department Heads were using the phone system to attend the meeting and encouraged Committee members to use their microphones extra clearly to ensure department heads could hear. He added that more details regarding use of the phone system will be discussed at the Special County Board meeting.

Unfinished Business – There was none.

Consent Items

Chair Nancy Russell requested that items 8A.1.a, 8A.1.b, 8B.2, 8C.1 be considered separately.

Supervisor Dan Kilkenny made a motion, second by Supervisor Norem, to approve the remainder of the consent items. Motion carried 4-0.

8A, Budget Amendments

1) Public Works

- a) PW001 – Establish budget for brine revenue and expense

Finance Director Jessica Conley distributed a modified budget amendment for this item at the meeting, and explained either the version in the packet or the modified version could be used. **Supervisor Kilkenny made a motion, second by Supervisor Norem, to approve the modified budget amendment distributed at the meeting. Motion carried 4-0.**

- b) PW002 – Increase budget for Children with Disabilities Education Board STEM Sensory Lab project

Luberda said the intent is to expand the project conceptually, and staff wants to make sure the Committee is comfortable with that so they can get better plans and pricing related to this. He noted there are potential donors who may help with the cost, and there may be another version of this presented at a future meeting. **Supervisor Norem made a motion, second by Vice Chair Grant, to approve the budget amendment. Motion carried 4-0.**

2) Lakeland Health Care Center

- a) LH002 – Revise budget to reflect transition to 90-bed facility

8B, Bids/Contracts

- 1) Radio communication equipment, installation, maintenance and emergency repair services
- 2) Change Order Request to amend the contract for Shared Ride Transit Service

Vice Chair Grant made a motion, second by Supervisor Norem, to approve the Change Order Request as presented, subject to execution of a contract amendment generally in-line with the proposed draft with a final form as determined by the County Administrator, subject to consultation with Corporation Counsel, if necessary. Motion carried 4-0.

8C, Reports

- 1) Other Post-Employment Benefits (OPEB) Trust Report as of December 31, 2019

Conley noted the end of 2019 showed almost a 19% increase and the County had completely recovered from 2018. She distributed a more current summary which showed around a 13% decrease as of March 17, 2020. She noted this is in line with what is happening in the marketplace and said the money we had originally placed in the trust is still safe and we have earned more as well. She advised not making any changes. **Supervisor Norem made a motion, second by Vice Chair Grant, to approve the report. Motion carried 4-0.**

- 2) Quarterly Investment Report – 4th quarter 2019
- 3) Update on tax incremental financing districts (TIDs)
- 4) Out-of-state travel
 - a) Corporation Counsel/Child Support
 - 1) Marylee Richmond, National Child Support Enforcement Association Policy Forum, Washington, D.C.
 - b) Health and Human Services
 - 1) Christina McGinn & Sarah Myers, Functional Family Therapy Training, Long Island City, NY

New Business

- Ordinance **-4/20 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to the Fares for Shared-Ride Transit Service

Chair Russell noted this is the first increase since the beginning of the program and prices are not very high in comparison to other programs. **Supervisor Kilkenny made a motion, second by Supervisor Norem, to approve the ordinance amending Section 30-286 of the Walworth County Code of Ordinances relative to the fares for Shared-Ride Transit Service. Motion carried 4-0.**

- Donation of Alice in Dairyland tickets

Supervisor Kilkenny made a motion, second by Vice Chair Grant, to donate the Alice in Dairyland tickets to the Walworth County Producers and Farm Bureau in accordance with the recommendation of the Executive Committee and to concur with the County Administrator's finding that such donations serve a clear public purpose of helping engage local non-profit organizations in the event the County is financially supporting. Motion carried 4-0.

- Ordinance **-04/20 Repealing Sections 30-280 and 30-281 of the Walworth County Code of Ordinances Relating to Capital Leases

Vice Chair Grant made a motion, second by Supervisor Kilkenny, to recommend approval of the ordinance repealing Sections 30-280 and 30-281 of the Walworth County Code of Ordinances relating to Capital Leases. Motion carried 4-0.

Correspondence – There was none.

Confirmation of next meeting: The next meeting was confirmed for Thursday, April 30, 2020 at 9:30 a.m.

Adjournment

On motion and second by Supervisor Norem and Vice Chair Grant, Chair Russell adjourned the meeting at 9:53 a.m.

Submitted by Betsy Stanek, Administrative Assistant. Meeting minutes were approved by the Committee at the April 30, 2020 meeting.