

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, March 18, 2020 at 4:30 p.m.
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

Chair David Weber called the meeting to order at 4:50 p.m.

Roll call confirmed the following members were present: Chair David Weber, Secretary Charlene Staples, and Supervisors Ken Monroe and William Norem. Supervisor Kathy Ingersoll was absent. A quorum was declared.

Others in Attendance:

County Staff: Director of Special Education Tracy Moate; Human Resources Director Kate Bishop; and Benefits Manager Lisa Henke.

Director of Special Education Tracy Moate asked the Board to consider moving Item 7d – Amending Section 15-555 to the beginning of the New Business section. **Supervisor Monroe offered a motion, second by Secretary Staples, to approve the agenda with the one Amendment: 1) Move Item 7d – Amending Section 15-555 to the beginning of New Business. The agenda as amended was approved.**

On motion by Secretary Staples, second by Supervisor Monroe, the minutes of the February 19, 2020 Children with Disabilities Education Board Meeting were approved.

Public Comment – There was none.

New Business

- Amending Section 15-555 of the Walworth County Code of Ordinances Relating to Tax Sheltered Annuities Benefits Manager Lisa Henke gave a brief overview of the proposed ordinance amending Section 15-555 relating to Tax Sheltered Annuities (Pages 6-7) and stated although this plan was frozen to eligible employees as of July 1, 2018, those employees still have the ability to participate in the Walworth County 457 Deferred Compensation Plan through Nationwide. **Supervisor Monroe offered a motion, second by Secretary Staples, to approve the ordinance amending Section 15-555. Motion carried 4-0.**

- Discussion and possible action on Delta Dental Cool Water Program
Moate requested permission to apply for the Delta Dental Cool Water Program. The deadline date is March 27th and there is no guarantee grant funding will be awarded. **Secretary Staples offered a motion, second by Supervisor Norem, to go forth with the Delta Dental Cool Water Program. Motion carried 4-0.**

- Information and letter to families regarding COVID-19
Moate stated Lakeland School continues to communicate and distribute to the students and their families the most current information as to how the school districts are being impacted by the Coronavirus (COVID-19) emergency. Moate distributed the following documents and explained in detail how Lakeland School is working to provide educational services to meet the needs of the students:

- Department of Education – Questions and Answers on Providing Services to Children with Disabilities During the Coronavirus Disease 2019 Outbreak – March 2020
- Lakeland School Pandemic Plan
- CONFIDENTIAL – School Closure Medication Pickup Log
- Correspondence to the Special Olympics Wisconsin Stakeholders

Moate stated Lakeland School has received multiple donations in the form of gift cards, cash, and food. Deputy Nelson and available staff are volunteering to distribute backpacks on Fridays to ensure families continue to have meals over the weekend. All gift card donations are being documented and will be made available to families in dire need. **Supervisor Monroe offered a motion, second by Secretary Staples, to accept the presentation and to approve the Lakeland School Pandemic Plan as presented. Motion carried 4-0.**

- **Budget Amendment PW002 – Increase budget for CDEB STEM Sensory Lab Project**
Moate gave a brief update on the CDEB STEM Sensory Lab project and stated the preliminary estimates are exceeding the previously projected numbers. She said there is roughly \$3.5 million in a designated building and equipment fund, of which \$500,000 is already designated toward capital projects, which leaves approximately \$3 million available for projects such as this. Moate requested permission to utilize some of those funds in order to move forward with the project. The Finance Committee will be reviewing this matter on Thursday. **Secretary Staples offered a motion, second by Supervisor Norem, to approve the request. Motion carried 4-0.** Moate spoke briefly regarding additional donations and potential funding from outside resources to offset the dollar amount required.
- **Amending Section 15-555 of the Walworth County Code of Ordinances Relating to Tax Sheltered Annuities**
This item was acted upon previously in the meeting.
- **Amend 2019-2020 School Calendar**
Moate asked the Board to rescind the request to amend the 2019-2020 School Calendar, since school will not resume on April 6th, as anticipated. **Supervisor Monroe offered a motion, second by Secretary Staples, to rescind the request to amend the 2019-2020 School Calendar. Motion carried 4-0.**

Reports and Correspondence

- CDEB Chair – There was none.

- CDEB Director
 - Emergency Drills

Moate stated the two emergency drills (Pages 8-9) indicate what drills were conducted and the results.

- Lakeland School Prom April 24th

Moate announced the Lakeland School Prom will be postponed due to indefinite directives relative to the Coronavirus outbreak.

- Lakeland School Fest May 9th

Moate suggested postponing the Lakeland School Fest even though raffle ticket sales have begun. The Board did not object to pursuing the distribution and sale of the Lakeland School Fest raffle tickets without the actual event taking place.

- Act 118, Amendment of the Wis State Statutes relating to Seclusion & Restraint

Moate gave a brief overview of Act 118, Amendment of the Wis. State Statutes relating to seclusion and restraint of a student and explained how it will impact Lakeland School.

- Delavan Dousman Bus Co program for sanitizing buses

Moate stated Delavan Dousman Bus Company shared their sanitizing procedures (Page 12) prior to the COVID-19 outbreak.

- Lakeland School Basketball Sectional results

Moate announced that Special Olympics Wisconsin canceled the event.

- Student participation in Solo Ensemble March 7th

Moate stated six students participated in the Solo Ensemble, which was a great experience for them.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, April 29, 2020 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Secretary Staples, Chair Weber adjourned the meeting at 5:54 p.m.

Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes were approved by the Board at the April 29, 2020 meeting.