

**Walworth County Board of Supervisors
Health and Human Services Board Meeting Minutes
Wednesday, March 16, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 2:00 p.m. by Chair Monroe.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice Chair Kathy Ingersoll (arrived at 2:01 p.m.); Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Monica Los (arrived at 2:04 p.m.), Penny Scheuerman, Dr. Richard Terry, and William Wucherer. A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; Director of Health and Human Services (HHS) Carlo Nevicosi; Deputy Director of HHS Trista Piccola; Administrative Services Manager for HHS/LHCC Alicia Van Dyke; Fiscal Supports Supervisor Rachel Morgan; and Supervisor of Compliance and Medical Records Aaron Winden.

On motion by Supervisor Holt, second by Supervisor Simons, the agenda was approved with no withdrawals.

On motion by Supervisor Simons, second by Supervisor Holt, the February 16, 2022 Health and Human Services Board meeting minutes were approved.

Public Comment Period – There was none.

New Business

7a) Administration Presentation

- i. 2021 HIPAA Incident Report
- ii. 2021 Annual Consumer Complaint Report
- iii. 2021 Annual Satisfaction Survey
- iv. 4th Quarter Write Off and Year End Summary

Director of Health and Human Services (HHS) Carlo Nevicosi introduced the new Administrative Services Manager for Health and Human Services (HHS)/Lakeland Health Care Center (LHCC) Alicia Van Dyke along with Fiscal Supports Supervisor Rachel Morgan and Supervisor of Compliance and Medical Records Aaron Winden. Van Dyke, Morgan, and Winden collaboratively provided the Administrative Services Division Presentation (Pages 5-16) with some discussion and no objections. Nevicosi requested approval of the 4th Quarter Write-Off report. **Citizen Representative William Wucherer offered a motion, second by Supervisor Holt, to accept the 2021 Write-Off Summary Report and place it on file. Motion carried 8-0**

7b) Accepting Aging and Disability Resource Center No Wrong Door COVID-19 Vaccine Supplemental Funding Grant and Establishing a Budget

Nevicosi briefly explained the purpose for the proposed resolution and requested authorization to move forward with the grant. **Vice Chair Ingersoll offered a motion, second by Citizen Representative Wucherer, to accept proposed Res. No. **-04/22 – Accepting Aging and Disability Resource Center No Wrong Door COVID-19 Vaccine Supplemental Funding Grant and Establishing a Budget. Motion carried 8-0.**

Report(s)

8a) COVID-19 Update

Deputy Director of Health and Human Services (HHS) Trista Piccola provided a comprehensive COVID-19 update addressing disease trends, testing, and vaccines. She noted Walworth County continues to experience a rapid decline in cases. Supervisor Simons requested a graph containing case data for the entire pandemic period.

8b) Update on Family Strengthening Month (Child Abuse Prevention Month)

Nevicosi announced that Walworth County will once again, partner with the Tree House Child and Family Advocacy Center to roll out a number of educational and awareness activities. He noted what used to be Child Abuse Prevention Month has been rebranded as Family Strengthening Month portraying a better reflection of the work HHS is performing. Yard signs will eventually be available to those who wish to place one in their yard.

8c) Electronic Health Record Updates

Nevicosi provided a summation of his Memorandum regarding the Echo EHR Upgrade Project (Page 24) and expressed his concern, as HHS still has not had the opportunity to test or even view many key features. Nevicosi stated he has no confidence that the Echo Group can complete the project to HHS's requirements within the established May 2, 2022 go-live date. HHS along with Corporation Counsel are evaluating the options available; one of which is shutting down the project. Discussion then focused on whether or not another vendor could pick up the Echo project and continue their work; the complexity of developing a system that can meet the billing needs of Walworth County; and the ability to research a different product.

Piccola gave a brief overview of her Memorandum regarding an update on the Public Health Electronic Health Record Management System (Page 25) and stated a review team vetted five proposals and HHS is prepared to proceed with an award to Patagonia Health. This is the first time Walworth County Public Health will have access to an electronic health record management system. Discussion ensued with no objections. Piccola noted the project was slated for approximately \$150,000 with the initial implementation of just under \$30,000 and roughly a \$50,000 subscription fee each year thereafter for maintenance.

Correspondence – There was none.

Announcements

Nevicosi announced Channel 58 News aired a story about the Crisis Law Enforcement Liaison Program yesterday at 4:00 p.m. The story is approximately 2 minutes long and casts HHS in a positive way. Nevicosi noted he would email a link to the story to all Board members for their viewing.

Confirmation of Next Meeting – The next meeting was confirmed for Wednesday, April 27, 2022 at 2:00 p.m.

Adjournment

On motion by Supervisor Simons, second by Citizen Representative Wucherer, Chair Monroe adjourned the meeting at 2:59 p.m.