

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, March 16, 2020
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call confirmed all members were present: Chair David Weber, Vice Chair Charlene Staples, and Supervisors Dan Kilkenny, and Nancy Russell. Supervisor Susan Pruessing was absent. A quorum was declared.

Others in Attendance

County Board Supervisors: Tim Brellenthin

County staff: County Administrator Mark W. Luberda; Director-Public Works Richard Hough; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; and Volunteer Services Coordinator Colleen Lesniak

Members of the Public: Dean Logterman

On motion by Vice Chair Staples, second by Supervisor Russell, the agenda was approved with no withdrawals.

On motion by Supervisor Russell, second by Vice Chair Staples, the minutes of the February 17, 2020 Executive Committee Meeting were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

- Alan Polyock, county representative on WRRTC, in the amount of \$136.25

Vice Chair Staples offered a motion, second by Supervisor Russell, to approve the expense/mileage reimbursement claim of Alan Polyock. Motion carried 4-0.

Appointments. Recommendations regarding County Administrator's nominations:

- General Manager of the County Parks System – appointment of Matthew Mortwedt

Supervisor Russell offered a motion, second by Vice Chair Staples, to approve Mr. Mortwedt as the General Manager of the County Parks System. Motion carried 4-0.

- Walworth County Metropolitan Sewerage District (WalCoMet) Board of Commissioners – appointment of Dean Logterman

Chair Weber asked Dean Logterman a series of questions regarding his qualifications, experience, desire to serve on the Walworth County Metropolitan Sewerage District (WalCoMet) Board of Commissioners, and whether he had any conflicts of interest that would prohibit him from serving. Discussion ensued.

Supervisor Kilkenny offered a motion, second by Vice Chair Staples, to approve the appointment of Mr. Logterman. Motion carried 4-0.

- Wisconsin River Rail Transit Commission (WRRTC) – appointment of Al Stanek

Supervisor Russell offered a motion, second by Vice Chair Staples, to hold over the appointment of Al Stanek to the Wisconsin River Rail Transit Commission. Motion carried 4-0. County Administrator Luberda noted the need to confirm the ability to make the proposed appointment under the limitations of the ordinance, which may require either the ordinance be changed to allow three citizen members to serve or the appointment of another individual.

Unfinished Business

- Ordinance Amending Section 2-144 of the Walworth County Code of Ordinances Relating to Committee Meeting Times

Luberda gave a brief overview of the proposed ordinance relative to meeting time changes between the Land Conservation Committee, Agriculture and Extension Education Committee, and Park Committee. He stated the Monday committees did not make a recommendation relative to changing their meetings to Tuesday, due to staff concerns with compressing the work they are currently performing from four days down to three. Luberda clarified only the time changes have been incorporated in the proposed ordinance. **Supervisor Russell offered a motion, second by Vice Chair Staples, to switch the meeting times of the Monday afternoon meetings between the Land Conservation Committee, Agriculture and Extension Education Committee and the Park Committee, as indicated in the proposed ordinance.** Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter said he attempted to speak with Area Extension Director Christine Wen prior to the meeting relative to any concerns she may have switching the Agriculture and Extension Education Committee meeting time. Cotter had not received a response prior to the meeting. **Motion carried 4-0.**

- Correspondence from County Board Chair Nancy Russell regarding a proposed resolution entitled “Authorizing the Naming of the Walworth County Government Center as the David A. Bretl Government Center”

Administrator Luberda referred to and gave a brief overview of his Memorandum (Page 16) and said this item is related to the subsequent item on the agenda. Luberda stated he has not found any restrictions within the ordinances relative to changing the name of the Government Center via a resolution. Luberda said he attempted to expand the current ordinance relating to parks to include a naming policy for additional buildings, etcetera. He advised the Executive Committee that they have the ability to approve the proposed resolution relative to renaming the Government Center (Page 18) and then address the proposed ordinance for future naming. Discussion focused on a proposed ordinance – Naming Public Real Property (Pgs. 19-20), which will act as guidelines for the naming of public buildings, parks, open spaces, and lands owned by Walworth County, including related facilities, whether considered in whole or in part. Supervisor Kilkenny suggested enacting an ordinance prior to approving the resolution. He expressed concern with renaming an entire building and proposed renaming a single room, such as the County Board Room. Supervisor Russell said it was not her intention to make changes to business cards and/or letterheads, but to spend nominal money by having lettering placed over the door. Kilkenny stated there should be detailed language within the resolution to direct that proposed intent. Supervisor Russell said she would like the County Board to vote on this prior to the next County Board taking office. **Supervisor Russell offered a motion, second by Chair Weber, to pass the resolution. Motion Failed 2-2. (Staples and Kilkenny were opposed)**

Supervisor Kilkenny offered a motion, second by Supervisor Russell, to carry this issue over until after the County Board proposes an ordinance that would clarify and allow renaming of the building. Motion carried 3-1. (Staples was opposed) Vice Chair Staples stated she would prefer renaming the County Board Room after the former County Administrator, rather than the entire building. Staples spoke briefly regarding the possibility of renaming a portion of County Road NN to honor Bretl’s accomplishments.

- Proposed Ordinance on Naming Real Public Property and Amending Section 42-10 on Naming of Park Property and Facilities

Supervisor Kilkenny offered a motion, second by Vice Chair Staples, to table this item until the April Executive Committee meeting allowing time to review the ordinance and consider potential changes, which may include the possibility of renaming roads and any other issues that may come up. Discussion ensued regarding the complications involved with renaming roads and/or placement of honorary signage. **Motion carried 4-0.**

New Business

- Approval of 2020-2021 County Board of Supervisors Meeting Schedule

Chair Weber inquired as to any changes. Discussion focused on whether or not the County Board should hold their meetings during working hours or in the evening. **Supervisor Kilkenny offered a motion, second by Supervisor Russell, to approve the 2020-2021 County Board of Supervisors Meeting Schedule. Motion carried 4-0.**

- Resolution Proclaiming April 19-25, 2020 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers

Volunteer Services Coordinator Colleen Lesniak requested a resolution Proclaiming April 19-25, 2020 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers. She said the typical large gathering events will be postponed due to the COVID-19 outbreak. There were approximately 33,000 volunteer hours logged in 2019. The mission and focus is to support staff and expand County services. Lesniak will invite Audrey Wuttke and Arlene Torrenge to the April 23rd County Board meeting, where they will be honored for their efforts and dedication of nearly 100 years of volunteering. **Vice Chair Staples offered a motion, second by Supervisor Russell, to approve a resolution Proclaiming April 19-25, 2020 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers. Motion carried 4-0.**

Reports/announcements by Chairperson – Chair Weber asked Administrator Luberda to speak about the Memorandum he sent out to all employees and elected officials. Luberda gave a brief status update as to aspects of Walworth County’s response and plan as it relates to COVID-19. A Special County Board meeting may be called to consider adopting a resolution as to an Emergency Declaration.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, April 27, 2020 at 10:00 a.m.

Claims and Litigation

The Committee convened in closed session at approximately 11:01 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Administrator Mark W. Luberda, Corporation Counsel/Director of Land Use and Resource Management Michael Cotter, and Director-Public Works Richard Hough remained in closed session.

- a) Claim for Public Improvement Lien – Rock Road Companies, Inc., Claimant; Miron Construction Co., Inc., Prime Contractor; Walworth County, Public Entity
- b) Report of Accident – Judy Koeller, Meals on Wheels Volunteer
- c) Claim for Vehicle Damage – Bristol West Insurance Group, on behalf of their insured Diane Gamez
- d) Claim for Vehicle Damage – Latitude Subrogation Services on behalf of their insured Richard A. Johnson and Jannet M. Johnson
- e) U.S. Bankruptcy Notice of Entry of Order – Insys Therapeutics, Inc., et al.

The committee reconvened in open session at 11:05 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Kilkenny offered a motion, second by Vice Chair Staples, to proceed as discussed in closed session on items a), b), c), d) and e), above herein. Motion carried 4-0.

Adjournment

On motion and second by Supervisor Kilkenny and Vice Chair Staples, Chair Weber adjourned the meeting at 11:06 a.m.

Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.