

**Walworth County Board of Supervisors  
Executive Committee Meeting Minutes  
Monday, March 15, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing and Nancy Russell. A quorum was declared.

**Others in Attendance**

County staff: County Administrator Mark W. Luberda and Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter

Members of the Public: Executive Director – Walworth County Economic Development Alliance (WCEDA)  
Derek D’Auria

**On motion by Supervisor Holt, second by Vice Chair Kilkenny, the agenda was approved with no withdrawals.**

**On motion by Supervisor Holt, second by Vice Chair Kilkenny, the February 15, 2021 Executive Committee meeting minutes were approved.**

**Public Comment** – There was none.

**Consent Items – expense/mileage reimbursement claims submitted by:**

7a. Rick Stacey, County Board Supervisor, in the amount of \$15.46

**Supervisor Holt offered a motion, second by Vice Chair Kilkenny, to approve the expense/mileage reimbursement claim submitted by Rick Stacey. Motion carried 5-0.**

**Appointments. Recommendations regarding County Administrator’s nominations:**

8a. Local Emergency Planning Committee – appointment of Melvin Rhodes

**Supervisor Russell offered a motion, second by Vice Chair Kilkenny, to approve the appointment to the Local Emergency Planning Committee. Motion carried 5-0.**

**Unfinished business**

9a. Review of rules and operating procedures and requirements for the County Board and committees, boards, and commissions reporting to the County Board

County Administrator Mark W. Luberda referred to the updated version of the Walworth County Code of Ordinances, Chapter 2 – Administration, Division 3 – County Board Procedural Rules. Discussion focused on the advantages and disadvantages to allowing remote participation by the public and committee members; along with possible repercussions from technological issues. Supervisor Russell requested that Section 2-68, subsections (a) and (b), addressing public comment on items not contained on the agenda and public comment on items contained on the agenda; be transposed to follow in the same order as the agenda. Luberda affirmed that change could be easily made. **Supervisor Russell offered a motion, second by Supervisor Holt, instructing the County Administrator and Corporation Counsel to prepare an ordinance to present to the County Board.** Luberda briefly reviewed each section containing corrections, additions and areas stricken; based on recommendations and unresolved items discussed during the previous two committee meetings. **Motion carried 5-0.**

9b. Training videos update

Luberda advised the new video on diversity can be viewed online or at the Courthouse until June; with the system automatically tracking participation. Luberda is still working to correct the technical issue that occurred with the video viewing at the March County Board Meeting.

**New business**

10a. WCEDA Annual Update

Executive Director – Walworth County Economic Development Alliance (WCEDA) Derek D’Auria began by expressing his gratitude to the board for being supportive and working with WCEDA. D’Auria referred to and detailed the WCEDA Economic Development Update March 2021 (Pages 28-29.) Luberda added that with the new federal law recently passed; where it appears there will be funding coming directly to counties, he has preemptively asked D’Auria for ideas concerning local programs that may benefit from these funds. Luberda stated this is very preliminary at this time, as he awaits guidelines on how funds may be utilized.

10b. Price County Resolution 8-21 Request Elimination of the 0% Levy Cap Imposed on Wisconsin Counties

Luberda addressed his Memorandum (Pg. 30) reiterating that most local governments have been arguing against this levy cap for quite some time. He mentioned that the Governor has added a 2% minimum to his budget, which may bring this issue to the forefront of debate this year. Discussion ensued. **Supervisor Russell offered a motion, second by Supervisor Holt, to draft a resolution similar to that of Price County, applicable to Walworth County; and then send to the County Board and WCA. Motion carried 4-1. (Kilkenny was opposed)**

10c. Approval of the Walworth County Board of Supervisors 2021-2022 Meeting Schedule – DRAFT III

Luberda referenced the 2021-2022 Meeting Schedule distributed at the meeting. He specifically mentioned adding an August County Board Meeting, changes to the date of the September meeting, and that preliminary budget work books would be included in the October Committee Packet. **Supervisor Russell offered a motion, second by Supervisor Holt, to approve the Walworth County Board of Supervisors 2021-2022 Meeting Schedule. Motion carried 5-0.**

**Reports/announcements by Chairperson** – There were none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Monday, April 26, 2021 at 10:00 a.m.

**Claims and Litigation**

13. The Committee convened in closed session **at approximately 11:43 a.m. on motion and second by Supervisor Holt and Vice Chair Kilkenny** pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Administrator Mark W. Luberda; Corporation Counsel/Director of Land use and Resource Management Michael Cotter; and Director-Public Works Richard Hough remained in closed session. Vice Chair Kilkenny, Supervisor Russell, and Supervisor Pruessing remained on the telephone.

- a) Claim – Megan Jackson – iPhone Damage
- b) Claim – EMC Ins. – Written Notice of Circumstances of Claim – Village of East Troy’s 2017 Dodge Charger

**The Committee reconvened in open session at 11:48 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt.**

**Vice Chair Kilkenny offered a motion, second by Supervisor Holt to proceed as discussed in closed session on items a) and b), above herein and to approve both claims. Motion carried 5-0.**

**Adjournment**

**On motion and second by Supervisor Russell and Supervisor Holt, Chair Weber adjourned the meeting at 11:50 a.m.**

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Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Executive Committee at the April 26, 2021 meeting.