

**Walworth County Board of Supervisors**  
**Health and Human Services Board Meeting Minutes**  
**Wednesday, February 22, 2023**  
**Walworth County Government Center, County Board Room 114**  
**100 West Walworth Street, Elkhorn, Wisconsin**

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Chair Kenneth Monroe called the meeting to order at 2:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Penny Scheuerman, Dr. Richard Terry and William Wucherer. Citizen Representative Monica Los, was absent. A quorum was declared.

**Others in Attendance**

County Board Supervisors: Joanne Laufenberg.

County Staff: Walworth County Administrator Mark W. Luberda; and Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi.

**On motion by Supervisor Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.**

**On motion by Supervisor Holt, second by Supervisor Simons, the January 18, 2023 Health and Human Services Board meeting minutes were approved.**

**Public Comment** – There was none.

**New Business**

7a. SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process

Walworth County Administrator Mark W. Luberda referred to and provided a brief overview of his Memorandum and supporting documentation (Pages 5-19 of the packet) relative to committee input for the SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process. Luberda asked the Board members to review the existing SWOT analysis document that appears in the 2023 Adopted Budget document (Pages 38-47) and for this matter to be placed on the March Health and Human Services Board agenda, where the Board will be asked to approve a motion with any suggestions for additions, subtractions, expansions, etc. to the current document referred to Appendix C.

7b. Narcan Direct Application

Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi summarized his Memorandum on Page 20 of the packet and requested authorization to re-apply for the Wisconsin Department of Health Services “Narcan Direct Program”. He noted the Department of Health Services allows public health departments to order Narcan free-of-charge, offer training on its proper administration, and then distribute it to the public. This Board previously authorized participation in 2019; however, the program was never launched in Walworth County as most Public Health resources were shifted toward COVID response. Nevicosi stated this program is beneficial to Walworth County’s partnership with the Walworth County Drug and Alcohol Coalition (WalCoDAC), who lacks storage for the Narcan. There is no match requirement or maintenance of effort for this program and monthly reporting is minimal.

**Supervisor Holt offered a motion, second by Supervisor Simons, to approve the re-application process. Motion carried 8-0.**

7c. Room and Board Costs for Medicaid Members with an Opioid Use Disorder in Medicaid-Approved Residential Substance Use Disorder Treatment Programs

Nevicosi gave a brief overview of the two Memorandums found on Pages 21-22 and requested permission to make application for \$12,000 in funding to cover residential treatment room and board costs for Medicaid members with an opioid use disorder. There is no match requirement. Discussion ensued. **Supervisor Schaefer offered a motion, second by Citizen Representative Scheuerman, to approve the grant application. Motion carried 8-0.**

**7d. Budget Adjustment HS019 – Children’s Long-Term Support Program**

Nevicosi stated this matter is also on the Finance Committee agenda and proceeded to explain the purpose for the proposed budget adjustment. Nevicosi requested approval to increase funds due to HHS’s activity being more than what was included in the 2022 budget. There is no impact on the County’s bottom line.

**Reports**

**8a. Comprehensive Community Services (CCS) Survey**

Nevicosi announced that HHS recently underwent a two-year Department of Health Services site survey. Health and Human Services received a full two-year re-certification with no citations.

**8b. Health Hub Update**

Nevicosi stated the Mobile Health Hub remains in storage and regular activities are planned to resume in April.

**Correspondence** – There was none.

**Announcements** – There were none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Wednesday, March 22, 2023 at 2:00 p.m.

**Adjournment**

**On motion and second by Supervisor Holt and Supervisor Simons, Chair Monroe adjourned the meeting at 2:18 p.m.**