

**Walworth County Board of Supervisors  
Agriculture & Extension Education Committee Meeting Minutes  
Monday, February 20, 2023  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair Rick Stacey called the meeting to order at 2:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Rick Stacey; Supervisor Sheila T. Reiff; and Citizen Members Kathleen Papcke, and Jennifer Straus. Vice-Chair Brian Holt and Citizen Member Sharon Travis were absent. A quorum was declared.

**Others in Attendance**

County Staff: Walworth County Administrator Mark W. Luberda; Area UW-Extension Director Christine Wen; FoodWise Program Coordinator Lisa Krowl; Horticulture Outreach Specialist Julie Hill; Human Development and Relationships Educator Amanda Kostman; Regional Dairy Educator Alison Pfau; 4-H Educator Janel Heidelmeier; and 4-H Youth Development Educator Debbie Harris.

**On motion by Supervisor Reiff, second by Citizen Member Papcke, the agenda was approved with no withdrawals.**

**On motion by Supervisor Reiff, second by Citizen Member Straus, the December 12, 2022 Agriculture & Extension Education Committee meeting minutes were approved.**

**Public Comment** – There was none.

**New Business**

7a) Regional Crop Educator Resignation

Area UW-Extension Director Christen Wen reported, Jordan Schuler has recently resigned from her position of Regional Crop Educator. The position is currently vacant and Wen is in the process of communicating with Walworth, Jefferson, and Rock counties regarding the hiring of this shared position. The committee requested a description of the position to be presented at the next meeting.

7b) The Foundations of 4-H – Janel Heidelmeier and Debbie Harris

4-H Educator Janel Heidelmeier shared a presentation on The Foundations of 4-H found on Pages 3-26 of the packet. Discussion followed.

7c) SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process

Walworth County Administrator Mark W. Luberda referred to and provided a brief overview of his Memorandum and supporting documentation (Pages 27-41 of the packet) relative to committee input for the SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process. Luberda asked the committee members to review the existing SWOT analysis document that appears in the 2023 Adopted Budget document (Pages 29-38) and for this matter to be placed on the April Agriculture and Extension Education Committee agenda, where the committee will be asked to approve a motion with any suggestions for additions, subtractions, expansions, etc. to the current document referred to as Appendix C.

**Reports**

8a) 4-H and Youth Development Program Report – Janel Heidelmeier and Debbie Harris

4-H Youth Development Coordinator Debbie Harris provided an overview of her report (Pages 42-43 of the packet) which highlights programing she has done individually, in addition to programing done collaboratively with Heidelmeier. Harris noted preparations have begun for 4-H camp which will be held June 23 through June 26, 2023.

8b) Human Development and Relationships Report – Amanda Kostman

Human Development and Relationships Educator Amanda Kostman detailed her work with one on one financial coaching, citing examples of the various type of situations she helps individuals navigate. In addition, she has worked with professionals and volunteers on how they may provide coaching to individuals they encounter in their line of work who need financial coaching. Kostman also provided an overview of the Rent Smart program.

8c) Horticulture Outreach Specialist Report – Julie Hill

Horticulture Outreach Specialist Julie Hill highlighted upcoming programs and webinars which are detailed in her Extension Walworth County January 2023 Highlights— Horticulture (Pages 48-49). Hill provided a flyer with information on an upcoming online webinar which will discuss Spongy Moths. She also informed the committee of a seed starting program on March 29<sup>th</sup> to be held at the Lake Geneva Public Library. Hill reported she continues to receive and answer gardening questions from individuals.

8d) FoodWise Coordinator Report – Lisa Krolow

FoodWise Coordinator Lisa Krolow discussed programing done at Walworth Elementary School, the Delavan Darien Community Learning Center (CLC), and the Walworth County Head Start Program. Krolow also stated they are currently recruiting for two FoodWise educators.

8f) Regional Dairy Educator Report – Alison Pfau

Regional Dairy Educator Alison Pfau summarized her report on Pages 54-55 of the packet and elaborated on her continued outreach to farmers in the area.

**Reports/announcements by Chairperson** – There were none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Monday, April 24, 2023 at 2:00 p.m.

**Adjournment**

**On motion and second by Citizen Member Papcke and Supervisor Reiff, Chair Stacey adjourned the meeting at 2:52 p.m.**