

**Walworth County Board of Supervisors
Land Conservation Committee Meeting Minutes
Monday, February 20, 2023
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order by Vice-Chair Reiff at 1:00 p.m.

Roll call was conducted and the following members were present: Vice-Chair Sheila Reiff; Supervisor Rick Stacey; Citizen Representative Sharon Travis; and Citizen Member Richard Kuhnke, Jr. Chair Brian Holt was absent. A quorum was declared.

Others in Attendance:

County Staff: County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; and Deputy Director of LURM/County Conservationist Mandy Bonneville.

On motion by Citizen Representative Travis, second by Supervisor Stacey, the agenda was approved with no withdrawals.

On motion by Supervisor Stacey, second by Citizen Member Kuhnke, the minutes of the January 16, 2023 Land Conservation Committee meeting were approved.

Public Comment – There was none.

6. Committee Input for the SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process

Walworth County Administrator Mark W. Luberda referred to and provided a brief overview of his Memorandum and supporting documentation (Pages 5-19 of the packet) relative to committee input for the SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process. Luberda asked the Committee to review the existing SWOT analysis document that appears in the 2023 Adopted Budget document (Pages 38-47) and for this matter to be placed on the March Land Conservation Committee (LCC) agenda, where the committee will be asked to approve a motion with any suggestions for additions, subtractions, expansions, etc. to the current document referred to as Appendix C. **Vice-Chair Reiff stated, Item 6, “SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process” is to be placed on the March LCC agenda for further discussion and review.**

7. Township Zoning/Erosion Coverage Update

Deputy Director of Land Use and Resource Management (LURM) Mandy Bonneville briefly explained the newly established Zoning and Erosion Control permitting territories. She emphasized that both zoning and erosion control permits will now be issued by the same Code Enforcement Officer, as indicated on Page 20 of the packet. Territories were created based on permit numbers and workload of the individual.

8. 2023 Conservation Poster Contest Results

Bonneville gave a brief overview of her Memorandum (Pages 21-25) regarding the 2023 Conservation Poster Contest Results. The first place winners from Walworth County’s contest (Grades 2-3 Winter H. Jones; Grades 4-6 Ava L. Nor; and Grades 7-9 Lilly K. Leedle) were forwarded on to the Southeast Area Contest. Ava Nor and Lilly Leedle placed first at the Southeast Area Contest and will advance onto the State Contest that will be held at Wisconsin Land and Water’s Annual Conference to be held March 1st. Bonneville noted Winter H. Jones representing Grades 2-3, won the People’s Choice Award.

9. 2023 Landscaper's Workshop scheduled for March 23, 2023

Bonneville stated the Land Use and Resource Management (LURM) Department will once again sponsor the Landscaper's Workshop in-person and virtually on March 23rd. The workshop will focus on Walworth County shoreland zoning, updates to environmental regulations, and highlight best management practices to improve shoreland habitat and water quality. As an incentive, participants will be placed on a list that will be handed out notifying an inquiry of their attendance. Anyone interested should contact Heather Marquardt for more information.

10. Recognizing Zoning/Code Enforcement Officer Darrin Schwanke for setting the record for most permits issued in a single year – 609 in 2022!!

Bonneville stated LURM internally tracks the number of permits issued throughout the year and noted Darrin Schwanke holds the highest record ever for permits issued in one year. Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter provided a historical overview of the permitting process and explained the differences between the two organizational charts, distributed prior to the meeting: 1) LURM Organization Chart 2003 – Consolidation; 2) Organization Chart 2022. The Committee commended Zoning/Code Enforcement Officer Schwanke for his efforts and thanked the entire LURM staff.

Confirmation of next meeting – The next meeting was confirmed for Monday, March 20, 2023, at 1:00 p.m.

Adjournment

On motion and second by Citizen Representative Travis and Citizen Member Kuhnke, Vice-Chair Reiff adjourned the meeting at 1:32 p.m.