

**Walworth County Board of Supervisors  
Lakeland Health Care Center Board of Trustees Meeting Minutes  
Wednesday, February 17, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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The meeting was called to order at 1:00 p.m. by Chair Kenneth Monroe.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons. A quorum was declared.

**Others in Attendance:**

County Staff: County Administrator Mark W. Luberdia; Acting Superintendent of County Institutions Carlo Nevicosi; Nursing Home Administrator Denise Johnson; and Lakeland Health Care Center (LHCC) Director of Nursing Tracy Bernardo.

**On motion by Supervisor Holt, second by Supervisor Simons, the agenda was approved with no withdrawals.**

**On motion by Vice Chair Ingersoll, second by Supervisor Holt, the minutes of the January 20, 2021 Lakeland Health Care Center Board of Trustees meeting minutes were approved.**

**Public Comment** – There was none.

**Unfinished Business** – There was none.

**New Business**

8a. Presentation on Nursing Services

Lakeland Health Care Center (LHCC) Director of Nursing Tracy Bernardo gave a brief presentation highlighting LHCC's:

- Nursing Leadership
- Nursing Staff
- Goals

Discussion then focused on the timeline for achieving the presented goals and filling of vacant positions.

**Reports**

9a. Vacancy and Hiring Statistics

Nursing Home Administrator Denise Johnson reviewed the report January 2021 Vacancy/Hiring Statistics (Pages 9-15) citing an error on Page 10; there are currently two vacant Registered Nurse (RN) positions one full-time, along with one .2 Full-Time Equivalent (FTE.) Acting Superintendent of County Institutions Carlo Nevicosi stated although there are multiple vacant positions, LHCC is maintaining sufficient staff-to-resident ratios. Discussion continued relative to the difficulties in filling vacant positions. Nevicosi added that in upcoming meetings the plan is to communicate new strategies being utilized to achieve more favorable results in reference to hiring.

9b. COVID-19/Vaccine Update

Johnson referred to her Memorandum (Page 17) noting that Walworth County's COVID-19 positivity rate, as of this week, is now under 10%. This new data allows LHCC to permit in-person family visitation beginning the week of February 22, 2021. Johnson noted the nursing home will continue COVID-19 testing of residents twice per week until the county positivity rate remains below 10% for two consecutive weeks; at which time testing will be reduced to once per week.

9c. Business Activities Report

Johnson summarized the Nursing Home Administrator and Total Aging by Pay Source Reports (Pages 18-21); remarking that overtime costs in December 2020 were significantly lower due to LHCC being in outbreak status and not allowed to admit new residents. Johnson did confirm that admissions improved in late January and, as of February, are in the normal range.

**Correspondence** – There was none.

**Announcements** – There were none.

**Upcoming Events** – There was none.

**Confirmation of next meeting:** The next meeting was confirmed for March 17, 2021 at 1:00 p.m.

**On motion by Supervisor Holt, second by Supervisor Simons, Chair Monroe adjourned the meeting at 1:29 p.m. Motion carried 5-0.**

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Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Lakeland Health Care Center Board of Trustees at the March 17, 2021 meeting.